

**CITY OF HARVARD
RAFFLE LICENSE APPLICATION**

License Fee \$10

Name of religious, charitable, labor, fraternal, educational or Veteran Organization			
Business/Organization Address	City	State	Zip
Age of Organization:		Date of Incorporation or formation:	
Object for which club or corporation was formed:			
Name and Address of Officers & Directors of club or local representative of a church:			
Area(s) within City where raffle chances will be sold or issued:			
Date(s) or time period that raffle chances will be sold:	Date/Time of determination of winning chances:		
Location of premises or place of business where raffle will be held:			
Type of raffle and method used to determine winning chances (e.g. 50/50; meat raffle, random draw):			
Price of raffle tickets to be sold:			
Prizes to be awarded and value:			

I (or we) affirm that our organization or club is a not-for-profit organization or club and that I have never been convicted of a felony and am not disqualified to receive a license by reason of any matter outlined in Section 21.07 Raffles of the Harvard Municipal Code Book, other ordinances of this City, laws of the State of Illinois or of the United States of America. I also swear that no previous license issued by any state or subdivision or Federal Government has not been revoked. I will not violate any ordinances of the City of Harvard in the conduct of the raffle. I will not allow gambling devices or gambling on the premises where the drawing will be held. I swear that the statements contained in this application are true and correct to the best of my knowledge and belief.

Applicant's Signature

A Fidelity Bond in an amount not less than the anticipated gross receipts is needed from the manager unless written notice is attached to the application that the club or organization voted by unanimous votes to waive such provision. At the conclusion of the raffle, a report should be made to the City of Harvard as to its gross receipts, expenses and net proceeds from the raffles.

Please waive fidelity bond.

PAYMENT OPTIONS:

1. Mail completed form with payment to:
2. Attn: City Treasurer
3. CITY OF HARVARD
4. P.O. Box 310
5. Harvard, IL. 60033

OR:

Payments may be made online via **Credit or Debit Card** as follows:

1. Complete fillable form above
2. Print Form
3. Choose the PayGov link on our Home Page
4. Choose drop down arrow in the City of Harvard: **Licenses**
5. Choose **Raffle** and proceed with payment information
6. Print payment receipt and mail in with completed form to the address above
OR scan form and receipt and email to bookkeeper@cityofharvard.org