

# City of **HARVARD**

## POLICE DEPARTMENT

201 West Front Street • Harvard, Illinois 60033  
815-943-4431 • 815-943-4432 • Fax 815-943-2321  
Web Page [www.cityofharvard.org](http://www.cityofharvard.org)

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MAYOR  
Jay Nolan

Dear Resident,

ADMINISTRATOR  
David Nelson

CHIEF OF POLICE  
Dan Kazy-Garey

The Harvard Police Department would like to inform you of one of its services it offers. If you are planning on leaving for vacation, the Harvard Police Department can check on your house. With time permitting, a Police Officer will check on your house at different times of the day. If the officer notes anything that seems out of place or suspicious, we can contact you or one of your designated emergency contacts.

When you leave, please stop into the Harvard Police Department and request to fill out a "House Check Form." You can also download this form from the City of Harvard's website at [www.cityofharvard.org](http://www.cityofharvard.org). This is a two page form that asks several questions pertaining to your residence while you are away. I strongly encourage you to fill out the form completely and accurately in order to serve you better. The times that you leave and return will be very important to note accurately for us to check.

If by chance you are returning to your residence early or plan on extending your stay, it is also recommended that you notify the Harvard Police Department of this information. We are a 24/7 facility and can be reached anytime at 815-943-4431. Vacation House Checks are valid for two weeks only and are only for Vacation leaves. **The Harvard Police Department will not accept Vacation House Check sheets for a vacant house, or a house on the Real Estate.**

If you have any questions, please contact me Monday-Friday 7am-3pm at 815-943-4431

Thank you,

Chief Dan Kazy-Garey

