

**EVENTS COMMITTEE MEETING
MAY 21, 2013 – 5:00 P.M.**

Chairman Marzahl called the meeting to order at 5:00 p.m. and introduced himself as the new chairman for the Events Committee. Committee members present: Chuck Marzahl, Lori Moller, Wanda Marzahl, Laura Evers, Stephanie Freimund, Mark Lancaster and Jay Schulz. Members Amy Bittner, Bill Clow and Tammy Herrera were absent.

AUDIENCE PARTICIPATION:

Amy Stech reviewed a proposal for the Event Committee's consideration to partner with Harvard Diggins Library and Harvard Arts Foundation (H'ARTS) to hire children's entertainer Jim Gill for a summer or back to school community concert at a cost of \$1,350. The concert is still in the planning stages and would be held outside at the library, weather permitting. Amy thought the concert would be a 2 hour event. If the Events Committee would like to partner, the cost per group would be \$450. Admission could be charged (\$1) if desired. Time frames discussed were in conjunction with National Night Out or sometime during August or after school starts. Moved by Stephanie Freimund, seconded by Lori Moller to help fund the event at a cost of \$450 with the Library and H'ARTS to plan the event. All ayes. Motion carried.

MINUTES OF APRIL 16th 2013 – APPROVED

Moved by Wanda Marzahl, seconded by Mark Lancaster to approve the Events Committee Meeting Minutes of April 16th, 2013, as presented. All ayes. Motion carried.

TREASURER'S REPORT

Wanda reviewed the Treasurer's Report showing a cash on hand balance (\$3,669.40) for the 2013 Rodeo and indicated that the general Events Committee report is still in process of being compared with the bookkeeper's records for accuracy. Moved by Lori Moller, seconded by Mark Lancaster to accept the report as submitted. All ayes. Motion carried.

EVENTS COMMITTEE RESIGNATION/JAY SCHULZ

Moved by Wanda Marzahl, seconded by Laura Evers to accept Jay Schulz' letter of resignation, with regrets, to be effective at the conclusion of tonight's meeting. All ayes. Motion carried.

COMMUNITY MOVIE NIGHT/NATIONAL NIGHT OUT

Jay presented his proposal for Harvard Community Radio to take over the operation of Community Movie Night including billing (paying the school district); licensing (maintaining license); invoicing (collecting sponsorship fees) and facilitating the event. The proposal still has to be approved by the general Harvard Community Radio Board. The Events Committee would continue to generate fliers for the schools which would be distributed by Harvard Community Radio. The Events Committee would be listed on the flier as a presenter of the event. Moved by Wanda Marzahl, seconded by Laura Evers to accept the proposal pending Harvard Community Radio's board approval at their meeting later this evening. Jay Schulz abstained. All ayes. Motion carried.

National Night Out will be held on Tuesday, August 6th. Jay indicated that the Events Committee will still be the sponsor this year and will obtain the license from Swank Motion Pictures as it was already covered with this year's sponsorship (Brown Bear Daycare and Mercy). Next year the event would run through Harvard Community Radio. Jay is still waiting to hear back from Cindy Smiley as to whether or not we actually paid Woodstock for rental of their outdoor movie night equipment last year. If not, we will make the \$100 payment promptly.

TRI COUNTY PRO RODEO – JULY 26th & 27th

- The Committee discussed State Line Band's request for a 50% down payment for their performances at the rodeo on Friday, July 26th and 27th. After discussion, moved by Laura Evers, seconded by Jay Schulz to authorize payment as follows: Total performance fee of \$1,500 for both nights; deposit of 25% in the amount of \$375; an additional 25% of the performance fee in the amount of \$375 shall be payable at the conclusion of the Friday night performance. The remaining 50% balance in the amount of \$750 will be due at the conclusion of the Saturday night performance. A signed contract must be submitted to the Events Committee by May 31st, 2013.
- Mark indicated he is waiting to receive the contract from Jack Terpstra, Porta John for the same arrangements as last year for porta-pots.
- Lori reported that she ordered 100 white corrugated rack card holders from Amazon.com at a cost of \$49.01; rack cards should be ready by the end of the month.
- Mark updated the committee on participating vendors as well as confirmed and potential sponsors.

MUD VOLLEYBALL TOURNAMENT – AUGUST 17th, 2013

The 2nd Annual Udder Mudder Volleyball Tournament will be held on August 17th, 2013, using the Milky Way Park rodeo arena. The age limit has been lowered to age 16 with a permission slip/waiver required for anyone under the age of 18.

- Sean Sivore, Harvard Ford, has agreed to be the overall sponsor this year; Lori will send invoice in amount of \$1,200.
- Laura reported that Tom has volunteered to help design a flyer for the event. Mark will talk to Courtney to see where she is at with the flier and will have her contact Tom.
- Tom Witte, Road Kill Grille, will be the food vendor again this year; he will make a donation to the Epilepsy Foundation in lieu of a vendor fee.

OTHER EVENTS

Stephanie Freimund indicated they are still waiting to set the date for Farmers Market; Jay thought it was set for October 26th, 2013.

Jay noted that Woodstock is organizing a 7,000 sq. ft. Haunted House on the Woodstock Square to run the whole month of October.

At 5:40 p.m., moved by Jay Schulz, seconded by Wanda Marzahl to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Lori Moller, Secretary