

**EVENTS COMMITTEE MEETING  
JULY 16, 2013 – 5:00 P.M.**

Chairman Marzahl called the meeting to order at 5:00 p.m. Committee members present: Chuck Marzahl, Lori Moller, Wanda Marzahl, Bill Clow, Laura Evers and Mark Lancaster. Members Amy Bittner, Stephanie Freimund and Tammy Herrera were absent.

**AUDIENCE PARTICIPATION: NONE**

**MINUTES OF JUNE 18<sup>th</sup>, 2013 – APPROVED**

Moved by Wanda Marzahl, seconded by Mark Lancaster to approve the Events Committee Meeting Minutes of June 18<sup>th</sup>, 2013, as presented. All ayes. Motion carried.

**TREASURER'S REPORT**

Wanda reviewed the Treasurer's Report cash on hand balance:

General Events - (\$372.00)

2013 Rodeo - \$6,698.00

Moved by Lori Moller, seconded by Mark Lancaster to accept the Treasurer's Report as submitted. All ayes. Motion carried.

**TRI COUNTY PRO RODEO – JULY 26<sup>th</sup> & 27<sup>th</sup>**

- Mark updated the Committee on preparations for the rodeo and reviewed the list of participating vendors and sponsors.
- Bill and LuAnn Lefew have donated the cost of the City's Special Event insurance coverage in the amount of \$560 and Amy Stahl has donated the cost of the dram shop insurance in amount of \$500. Both will be listed as in-kind sponsors and will have signs in the arena area.
- Sponsor Night is Thursday, July 25<sup>th</sup>, 2013, beginning at 7 p.m. for both sponsors and volunteers.
- A list of volunteers is needed to finalize volunteer sign up and to determine the number of parking passes.
- Moved by Wanda Marzahl, seconded by Bill Clow to purchase a large first aid kit, at a cost not exceed \$100.00. All ayes. Motion carried. After further discussion, the concensus was for Bill Clow to contact Linda Finstrom at Walgreens and/or Mic Woods at WalMart before we purchase a first aid kit to see if either would donate the first aid supplies in exchange for a sign or banner by the first aid station listing them as sponsors.

**NATIONAL NIGHT OUT/COMMUNITY MOVIE NIGHT - AUGUST 6<sup>th</sup> 2013**

The movie for National Night Out on August 6<sup>th</sup>, 2013, is "*The Pirates Band of Misfits*". Moved by Wanda Marzahl, seconded by Bill Clow to approve the cost of the license from Swank Pictures in the amount of \$346.00. All ayes. Motion carried.

Moved by Wanda Marzahl, seconded by Bill Clow to authorize a one-half page ad in the Harvard Main Line at a cost of \$351 promoting National Night Out and the Mud Volleyball Tournament. All ayes. Motion carried.

**MUD VOLLEYBALL TOURNAMENT – AUGUST 17<sup>th</sup>, 2013**

- Mark updated the Committee with details/preparations for the mud volleyball tournament on August 17<sup>th</sup>, 2013.
- Harvard Ford is the overall sponsor of the event in amount of \$1,200.
- The Harvard Fire Protection District will water down the arena for the tournament. They may also participte with a team with a waiver of fees in exchange for watering down the arena.
- Start time will depend on how many teams sign up; cost is \$100 per team.
- Moved by Wanda Marzahl, seconded by Bill Clow to authorize payment in the amount of \$375 to Jones Insurance for dram shop insurance for the event. All ayes. Motion carried.
- Lori will contact Mic at Wal-Mart to order the beer and will confirm porta-pots with Jack Terpstra.
- Mark noted that 10% of the net proceeds will go the the Epilepsy Foundation in trade for the use of Roscoe's equipment.

**FALL FEST - SATURDAY, OCTOBER 26<sup>th</sup>, 2013 - NO REPORT**

**CHRISTMAS IN HARVARD - SATURDAY, DECEMBER 7<sup>th</sup>, 2013**

Chairman Marzahl noted we should start thinking about Christmas in Harvard which will be Saturday, December 7<sup>th</sup>, 2013. Mark Lancaster volunteered to chair the parade.

**OTHER EVENTS**

Chairman Marzahl updated the Committee on the City's water main extension from Well #10 north along Lawrence Road through Milky Way Park and asked for the Committee's consideration to participate in the cost of one of the hydrants which would facilitate water usage for some of our events. Cost is yet to be identified and will be brought back to the committee at a later date.

At 5:50 p.m., moved by Bill Clow, seconded by Wanda Marzahl to adjourn the meeting. All ayes. Motion carried.

Submitted by:  
Lori Moller, Secretary