

**EVENTS COMMITTEE MEETING**  
**August 19, 2014**

Chairman Marzahl called the meeting to order at 5:00 p.m. Committee members present: Chuck Marzahl, Lori Moller, Wanda Marzahl, Bill Clow, Laura Evers, Stephanie Freimund, Tammy Herrera and Mark Lancaster. Also present was June Vickery representing Women For Harvard.

**UDDER MUDDER VOLLEYBALL TOURNAMENT REVIEW/COMMENTS**

The Committee reviewed the volleyball tournament with the following comments:

- The tournament had 10 teams participating with All World Machinery as the tournament winner. Net profit is \$1,386.72.
- Next year will purchase less beer depending on teams participating. The consensus was to enforce the “no cooler” rule which could be a liability issue with our dram shop insurance.
- Have 5 gallon buckets to hold water for players to rinse off items.
- Have tables in pavilion set up facing to serve on the outside to keep mud out of the pavilion.
- Reduce number of porta-pots depending on number of teams participating (had 1 handicap and 4 regular)
- Hold Bags Tournament at same time.
- Decide ahead of time who the local charity will be so it can be promoted as part of the event.
- Mark noted that the new banner that was purchased and located at Lawrence Rd./Rte 173 has been taken so unless it is located, we may still have to purchase another banner next year.
- Mark noted that the inexpensive volleyball sets held up fairly well; we only had to throw one away. He would like to use the nets again next year and proceed with making poles out of pvc pipe as they would hold up better.
- Mark has broken down the berms and will borrow equipment from Buck Bros. to level and till.
- The food vendor backed out at the last minute, so Mark contacted Steve Creviston Friday afternoon and he provided a food booth for the event. The Events Committee covered the cost of the Health Dept. permit.

After discussion, it was moved by Laura Evers, seconded by Wanda Marzahl to approve a disbursement to the following local charities:

- \$250 - Harvard Food Pantry
- \$250 - Harvard Fire/Rescue Association, explorer type program for cadets

All ayes. Motion carried. The Committee would like to present the checks to both groups at the next meeting on September 16<sup>th</sup>, 2014, as a photo op. Bill will bring his camera and Lori will contact both organizations to see if a representative would be available to accept the check(s). Mark will contact sponsor Sean Sivore, Harvard Ford to see if he is also available that night.

Moved by Bill Clow, seconded by Wanda Marzahl to proceed with the Udder Mudder Volleyball Tournament in 2015, with Mark Lancaster as Tournament Director. All ayes. Motion carried.

Mark Lancaster left the meeting for Jr Tackle practise.

**AUDIENCE PARTICIPATION:**

June Vickery reported that the Women For Harvard are hosting a fundraiser at the Stratford Banquet Hall on September 20<sup>th</sup>, 2014, at 7 pm (doors open at 6) featuring Denny Diamond and The Diamond Trio Band. Cost of tickets: \$20 ea., Sr. Citizen - \$15 and Table of 8 - \$145.

**MINUTES OF JULY 15, 2014 – APPROVED**

Moved by Wanda Marzahl, seconded by Stephanie Freimund to approve the Events Committee Meeting Minutes of July 15<sup>th</sup>, 2014, as presented. All ayes. Motion carried.

**TREASURER’S REPORT**

Moved by Lori Moller, seconded by Bill Clow to approve the Treasurer’s Report as submitted with a cash on hand balance of \$1,382.83. All ayes. Motion carried.

**FALL FEST - SATURDAY, OCTOBER 11, 2014**

Tammy updated the Committee on preparations for Fall Fest:

- Sheila Henson, Brown Bear Daycare, will sponsor \$1,000 and help provide volunteers for day of the event.
- Dave Jack will provide sound services at a cost of \$300.

- Entertainment is still up in the air. Tomphoolery has disbanded and is no longer available. Other suggestions were to contact the new choral director, band director and Steve Schultz who is in the Trinity Lutheran Church quartet.
- Lori will mail out a letter to the businesses on Ayer St. that will be affected by the street closing.
- Tammy contacted Pat Skinner, Skinner Amusements and it would cost \$3,000/per ride. Other ideas were a rock climbing wall, petting zoo, pony rides, RC Juggles, school 4-H group for petting zoo, magician. After discussion, the general consensus was not to have inflatables because of liability concerns unless we find a company that is able to come out to set up, monitor the day of the event and take down and providing a certificate of insurance listing the City as an additional insured.
- Tammy has put the event on a couple of on-line vendor sites which has generated interest in the event.
- Tammy requested that she be added as a Facebook Admin so she can add to the page.
- Tammy would like to have the Scarecrow Contest again provided she can find a volunteer to head it up.
- Letter to the City to be the same as last year with the addition of 4 picnic tables and take out the waiver of outdoor market fees which will be \$50.
- Discussed advertising in the Main Line on September 19<sup>th</sup> and October 10<sup>th</sup>. Moved by Wanda Marzahl, seconded by Bill Clow to authorize an advertising budget not to exceed \$400. All ayes. Motion carried. Other advertising will include Harvard Community Radio and backpack mail on either September 19<sup>th</sup> or 26<sup>th</sup> which we may be able to coordinate with movie night.
- Will have one porta-pot similar to last year.
- Discussed utilizing Events Committee sandwich boards as directional signs for various activities. Laura suggested having signs that are up higher and off the ground for better visibility using a five gallon bucket.
- Tammy will check with Harmony to see if they're planning the Zombie Run. If not, she would like to see if another organization or individual would like to organize a run as a Fall Fest event and end up on Ayer St. Suggestion was to start at Washington School instead of Jefferson to finish up on Ayer St.
- Will have a 50/50 raffle with proceeds to benefit a local charity; cost for raffle license is \$10.

#### **OTHER EVENTS**

Will start discussion of Christmas in Harvard at our next meeting. Lori will contact Teresa Baber at Starline to see if we can meet with her to discuss layout for this year's event.

Stephanie presented information about a possible fundraiser for next year with Phase BBQ out of the Crystal Lake area. They would bring in all food, tables, chairs, etc. Can be drive through and/or on-site service. Our role would be to sell pre-sale tickets and supply help. The Events Committee could partner up with one or more local civic organizations and split the proceeds. The general consensus was for Stephanie to further explore the idea.

At 6:06 p.m., moved by Bill Clow, seconded by Laura Evers to adjourn the meeting. All ayes. Motion carried.

Submitted by:  
Lori Moller, Secretary