

**EVENTS COMMITTEE MEETING
JUNE 16, 2009 – 5:00 P.M.**

Chairman Logan called the meeting to order at 5:00 p.m. Committee members present: Scott Logan, Lori Moller, Wanda Marzahl, Bill Clow, Bonnie Moller, Crystal Musgrove, Barb Rowe and Jay Schulz. Committee member Cathy Pescinski was absent. Also present were Reggie Logan, Sandy Nolan, Darrell Perkins and June Vickery.

AUDIENCE PARTICIPATION: NONE

APPROVE MINUTES OF MAY 19th, MAY 28th and JUNE 8th, 2009 – APPROVED

Moved by Schulz, seconded by Marzahl to approve the Events Committee Meeting Minutes of May 19th, May 28th and June 8th, 2009, as presented. All ayes. Motion carried.

TREASURER'S REPORT – APPROVED

Wanda Marzahl reported no transactions in the last month. Moved by Moller, seconded by Rowe to approve the Treasurer's Report as presented. All ayes. Motion carried.

COMMUNITY MOVIE NIGHT

Jay and Bonnie updated the Committee on the status of the Community Movie Night to be held at the High School.

- The request for Use of School District #50 Building has been submitted to Dr. Crosby. Bill noted that the application has been turned over to him and he is waiting to meet with principal Rob Zielinski who will be back next week to discuss and questions or concerns he may have.
- The site license application and payment in amount of \$400 has been submitted to Movie Licensing USA.
- Jay has prepared Movie Night Rules and will re-email to Bonnie and Lori who did not receive the first e-mail.
- The first movie is scheduled for Saturday, July 25th. The actual movie to show hasn't been determined yet. Scott has researched and found several sites that show release dates of upcoming movies. Redbox also gets movies as soon as they are released. Jay and Bonnie were directed to pick the movie for the first showing.
- Bonnie is working on the sponsorship letter. Scott suggested we use the Chamber list of businesses.
- The Committee discussed advertising in the Neighbors or Side Tracks section of the Northwest Herald. The consensus was to try and put in Side Tracks as soon as we know what movie we're going show because they generally have a 2-4 week lead time.
- Bonnie is working on a letter to not-for-profit organizations to host our concession table. Bill requested that the Booster Club get first choice on July 25th. If the Booster Club turns it down, the Events Committee will sell concessions on the first night. Each group that sells will be required to bring in whatever pre-packaged items they choose to sell and would be responsible for contacting the Health Department about any item in question. Lori will re-email the Events Committee letterhead to Bonnie.
- Jay requested that he and Bonnie be able to have the equipment demonstrated prior to the movie night so they know how everything functions.

TALENT IN THE PARK

Bonnie Moller reported on her conversation with Dale Sinderson, Art Tunes about having musicians play at the park by Roaches mid week during the lunch hour. Suggestions to contact were Charlotte Bendorf and Steve Schiller. Bonnie will continue to discuss with Dale to see how he'd like to proceed. It was suggested that we have the Mayor contact the Roach family to get permission to use the park.

CHRISTMAS IN HARVARD

Sandy Nolan reported on the status of Santa's Gift Shoppe to be held on Saturday, December 5th.

- The Gift Shoppe will be held at the old City Hall in the Council Chambers. Time frame to be from 10 a.m. – noon and from 1 – 3 p.m.; the Shoppe will be shut down from noon – 1 p.m. for the parade which starts at 12:30 p.m. The Women for Harvard will host Visit With Santa at the Starline Building.
- Sandy is working on volunteers to assist that day.
- A chairperson is needed for the craft table to take care of ordering craft supplies and setting up and getting their own volunteers to help the day of the event. Sandy would like to have two or three crafts, age specific, available at no charge to the public. Reggie will chair and ask Cathy Pescinski if she would like to help.
- Scott Logan volunteered to be in charge of the kitchen. Plans for this year are to have just coffee and hot chocolate and pre-wrapped cookies from the bakery. This will eliminate the need for a Health Dept. permit. We will not charge for cookies or drinks and a donation jar will be put out instead.
- Sandy is working on a number system to facilitate getting people through the gift shoppe without having to stand in line.
- Wanda related her conversation with Terry Leonard who would like to participate with the carriage rides again this year.

OTHER EVENTS

Crystal updated the Committee on plans for the Easter Egg Hunt. She will try to get donations for the plastic eggs and will contact Brach's and Jelly Belly to see if they can do anything. June reported that the Library has given their approval to use the library, both inside and outside, for the event.

At 5:29 p.m., moved by Schulz, seconded by Clow to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Lori Moller, Secretary