

**EVENTS COMMITTEE MEETING
JULY 21, 2009 – 5:00 P.M.**

Chairman Logan called the meeting to order at 5:00 p.m. Committee members present: Scott Logan, Lori Moller, Wanda Marzahl, Bill Clow, Bonnie Moller, Cathy Pescinski, Barb Rowe and Jay Schulz. Committee member Crystal Musgrove was absent. Also present were Reggie Logan, Chuck Marzahl, Sandy Nolan and Darrell Perkins.

AUDIENCE PARTICIPATION: NONE

MINUTES OF JUNE 16th, 2009 – APPROVED

Moved by Marzahl, seconded by Schulz to approve the Events Committee Meeting Minutes of June 16th, 2009, as presented. All ayes. Motion carried.

TREASURER'S REPORT – APPROVED

Our revenue neutral budget for FY09/10 is \$21,000.00. Wanda Marzahl reported the following transactions:

Receipts	\$400.00
Expenses	\$538.77

Moved by Clow, seconded by Pescinski to accept the Treasurer's Report as presented. All ayes. Motion carried. Scott and Wanda are working on a spread sheet that will detail transactions for specific events.

COMMUNITY MOVIE NIGHT

- Bill reported that the High School gym floors are being refinished and won't be completed by July 25th and proposed the gym at Jefferson School as an alternate location. Bonnie and Jay will meet with Bill for a walk through to determine if it will be suitable. If Jefferson School will work, Lori will change the information on the sign and website and a sign will be posted at the High School on movie night that the location has been changed. The committee discussed using Jefferson School for future movie nights. Our license is based on the size of the student body and Jefferson has less students than the High School, so we should be covered under our license. It might actually cost less. Additionally, there would probably be less of a conflict with other events at Jefferson. The consensus was to wait until after the first movie night to make a decision.
- Committee members to be at movie night: Bonnie Moller, Jay Schulz, Scott Logan, Wanda Marzahl, Lori Moller and Barb Rowe. We will meet at Jefferson School at 6 p.m. Bill noted that the new District Activities/Athletic Director Scott Striegel will also be there. Bonnie and/or Jay will announce the movie and thank sponsors.
- The July 25th movie presentation will be *Coraline*. The committee discussed whether to rent or purchase the movie. Cathy suggested purchasing the movie and raffling it off. The consensus was that it would be less expensive to just rent the movie which Jay will take care of.
- Concessions: Brown Bear Day Care is a not-for-profit organization and Sheila Henson will have someone present to man the concession stand. Sheila also has a traveling health license. Wanda reported that Milk Days has inquired what is necessary to run the concession stand. Bonnie noted that the not-for-profit organization is responsible to provide whatever items they want to sell, set prices, man the stand and be responsible for any health department permit needed. The concession stand only needs to be open for about an hour which would minimize students being in the hallway after the movie starts.
- Sponsors: Bonnie reported that we are set for at least three months for sponsorship. Sheila Henson may be interested in sponsoring for the whole year. After discussion, the committee decided to allow multiple sponsors at a cost of \$200/each per month with no discounts or levels of sponsorship.
- The Committee discussed liability for children who are just dropped off and procedure for disruptive children. Disruptive children will be removed from the gym and parents called. A sign will be posted that the doors to the school will close at 9 p.m. In the event there are children at the school after 9 p.m., the Police Dept. will be contacted to notify parents. The consensus was the first movie will be a learning experience after which the committee will evaluate and make changes as needed.
- The committee discussed whether or not to hire RC Juggles for Community Movie Night with the general consensus not to at this time. There have been community events where they have been hired and not stayed for the duration of the event.
- Jay brought up discussion of daytime movies with Brown Bear or Montessori using our license and running the event at the school. The consensus was to keep it simple this year and discuss for next summer.
- The committee discussed whether or not people could bring in their own chairs. School chairs would be better for the floor than lawn chairs. Bill will arrange for school chairs to be available in the gym for people to use.

Moved by Logan, seconded by Moller to tentatively schedule Saturday, August 29th as the next movie night granting Jay and Bonnie the authority to change the date based on the school's schedule and to choose the movie that will be shown. All ayes. Motion carried.

TALENT IN THE PARK

Bonnie has been busy setting up the movie night and hasn't had a chance to follow up with Dale Sinderson. The committee decided to table the item for now and maybe work on for next summer.

Wanda said she knows an individual who would be interested in joining a community band if there were a director. Bill related that the school just hired a new band director. Scott suggested inviting the new band director and anyone interested in a community band to discuss at a future Events Committee meeting. Scott noted that the Lion's Club had approached the City Council a couple years ago about putting up a band shell at Lion's Park. Although it has not been pursued, it could provide a venue for performances. There are also pavilion's out at Milky Way Park that could be utilized. Chuck and Wanda noted that Pete McDevitt has a trailer that has been used in the past as a stage.

CHRISTMAS IN HARVARD

Sandy Nolan reported on the status of Santa's Gift Shoppe. Although most of the gifts have been purchased, Sandy asked for suggestions for the for the boys 8-12 age group. Suggestions were model car kits and nerf basketball hoops, plastic figures and hackey sacks.

OTHER EVENTS

Sandy brought up discussion of having a central location to keep track of all community events. The consensus was to work with and utilize the library's Harvard Happenings which is posted on the library's website and is published two weeks out and displayed at various locations. A notice could be posted on the City's digital sign and in the newsletter to contact the library to include their event. Reggie will discuss and coordinate with Harriet Roll. Pending Harriet's approval, the City's website could be linked to the library's calendar. Also to encourage groups to list their event with the library.

Cathy will put together a survey to see what types of events residents would be interested in. The survey will be put in the City fall newsletter which will be published in the October edition of the Harvard Mainline.

Other Upcoming Community Events

- August 9 Harvard Diggins Library Centennial Celebration
- Harvard Fire/Rescue Association St. Baldrick's
- September 26 Milk Days Roast (Orion Samuelson)

At 6 p.m., moved by Clow, seconded by Moller to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Lori Moller, Secretary