

ZONING, PLANNING & ORDINANCE COMMITTEE
MAY 19, 2004 - 7:00 P.M.

Chairman Hay called the meeting to order at 7:00 p.m. Committee members present were Aldermen Berg, Dikun, Nolan and Hay. Also present were City Administrator Nelson and members of the press.

TRAILER PARK ISSUES

Alderman Nolan presented his proposal that the Ordinance Committee consider an ordinance that would require that the serial/VIN numbers and current ownership, name and address be provided to City Hall for all trailers and/or mobile homes permanently or temporarily sited within the Harvard City limits, whether they are currently occupied or not. Alderman Nolan felt that it would be in the best interest of the City to have these records on file, from a communication, safety and liability standpoint. Currently, there is no accurate way to track ownership of the trailers and not even the township assessors or the county have this information. The County is unable to send tax bills on the units which would range from about \$21-\$153 per year, based on the square footage and age of the trailer. Also discussed was after the ordinance is in place, upon a sale from here on out, the information would have to be reported to the City within thirty days of sale.

Moved by Nolan, seconded by Dikun to recommend to the City Council that an ordinance be drafted requiring that the serial/VIN number, current owner's name and address along with a copy of the title and the lot number be submitted to City Hall on all trailers and/or mobile homes permanently or temporarily sited within the city limits of Harvard, whether they are currently occupied or not. All ayes. Motion approved four to zero.

Moved by Nolan, seconded by Dikun to recommend to the City Council that a copy of the title be registered with the city within sixty days of the passing of the ordinance. At the City Administrator's discretion a thirty day extension may be granted if the title cannot be located provided that proof of efforts to locate the title from the Secretary of State is submitted. It shall be the obligation of the trailer park owner to supply said information and a fine of \$100 per day shall be imposed on the trailer park owner if the required information is not submitted to the city within sixty days (ninety days if an extension is granted). The mobile home/trailer shall be considered abandoned if the required information is not supplied thirty days after the initial time frame has lapsed. All ayes. Motion approved four to zero.

The Committee discussed the Mobile Home Park Regulations and ways to enforce the provisions. The general consensus was for the committee to review the minutes and transcripts from the previous hearings to determine whether or not to conduct another public hearing to revisit the regulations.

Moved by Berg, seconded by Dikun to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Chairman Tom Hay