

CITY OF HARVARD

FISCAL YEAR 22-23 BUDGET



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April 27, 2022

Dear City Council Members,

It is my pleasure to present to you the City of Harvard's balanced budget for the 2022/2023 Fiscal Year. Thank You to each of you for taking on our greatest responsibility as office holders for the City in ensuring we remain good stewards of the funding the City receives.

Each of the City's Department Heads have worked diligently to align their people and resources to provide ongoing services to our residents and businesses. A brief overview of each Department is provided:

Police: Our Police Department has settled quite nicely into their new home. We continue to be thankful to taxpayers and to the City Council for making this investment. The Department has been below full staff manning levels as we have had officers retire and some that found employment elsewhere. Consequently, we negotiated with the FOP for changes in shifts moving from 8-hour workdays to 12-hour workdays. The change was accomplished along with the renewal of the Collective Bargaining Agreement that should provide officers a better balance of work hours and personal time. Additional changes in the ability to accept lateral transfers and testing criteria have the Department on track to meet full manning levels in FY 2022-2023 which will help to reduce overtime commitments. Our Chief of Police – Mark Krause – will be retiring and Deputy Chief Tyson Bauman will be promoted to Chief of Police shortly after the beginning of the Fiscal Year. Additional promotions in Command Structure will take place as Chief Bauman realigns his team taking the Department forward into the future.

Public Works: Our Public Works Department lead by Superintendent Jim Kruckenberg experienced some significant challenges in the last year with water main breaks. More than 40 water main breaks were experienced which we speculate was due to changes in the water distribution system due to isolating a leak that crossed under the Union Pacific Railroad Tracks where they cross Ayer St. The solution to repair employed was to line the main in place and it is expected to be placed back in service just after the beginning of the new fiscal year. We greatly appreciate the City Council's support in providing allocation to purchase a new jetter/vacuum truck for the PW Department. This new Capital Equipment purchase will greatly enhance the Department's ability to tackle issues with the sanitary collection system. Additionally, we thank the City Council for their continued focus to line sanitary sewer lines to help reduce the load of infiltration water to our Wastewater Treatment Plant which will result in long term savings for taxpayers.

Utilities: The \$22 Million Wastewater Treatment Plant Upgrade is well underway with scheduled completion in fiscal year 2023/2024. Shortages of material due to the pandemic has put the project about 10 weeks behind schedule. Jim Grant, our Utilities Department Superintendent, along with our 3 dedicated utility workers will be extremely busy as we continue to operate our current plant while building the new one.

Parks and Recreation: The Parks & Recreation Department lead by Superintendent Ryan Knop is preparing for what is hoped to be a very engaged Summer as the pandemic restrictions have been lifted and residents are able to participate in more activities. The Harvard Aquatic Center will be fully open for use, and fully staffed. Thank you to the City Council for allocating funding for Capital Equipment purchases so staffing may more efficiently perform their daily tasks. The Parks Department expects to continue to tackle improvements in maintenance and repairs to some larger amenities within the Harvard Parks System. The Harvard Parks Board membership is reduced to 7 (1 Alderperson from each Ward and 3 citizens at large) which should help to drive to faster decision making for issues under the Park Board's cognizance.

Community Development: Our 2022/2023 Road Program will bring much needed resurfacing to parts of Jefferson Street, Hart Street, and Brown Streets covering 2,820 linear feet of roadway. Our 2022-2023 Sidewalk program will install 930' of new sidewalks along 2nd Street. Our Community Development Director, Steve Santeler will be retiring from service to the City this year. We appreciate his many years of contributions to the City of Harvard. The City will be engaging a 3rd party service to fill this role until we find a replacement. We continue to see both residential and commercial investment in our City as new homes and businesses are attracted to our community.

Library: The Harvard Diggins Library is a separate governmental entity, but the City provides fiduciary tax levy and Human Resource responsibilities. Our Library is a jewel of our City and offers all kinds of services and programming for our residents of all ages.

Administration: Our City's Administrator Dave Nelson will retire this year after 35 years of faithful years of exemplary service to the City of Harvard. He has been an instrumental leader, ensuring that the City continues to provide essential municipal services while maintaining good fiscal policy. We anticipate hiring his replacement near the end of the 2022 calendar year. The new City Administrator will have some very large shoes to fill and we are working to ensure that there is as smooth of a transition as possible. Our Administration Department continues to be the glue that holds the organization together and provides direction and management of the day to day activities of the City.

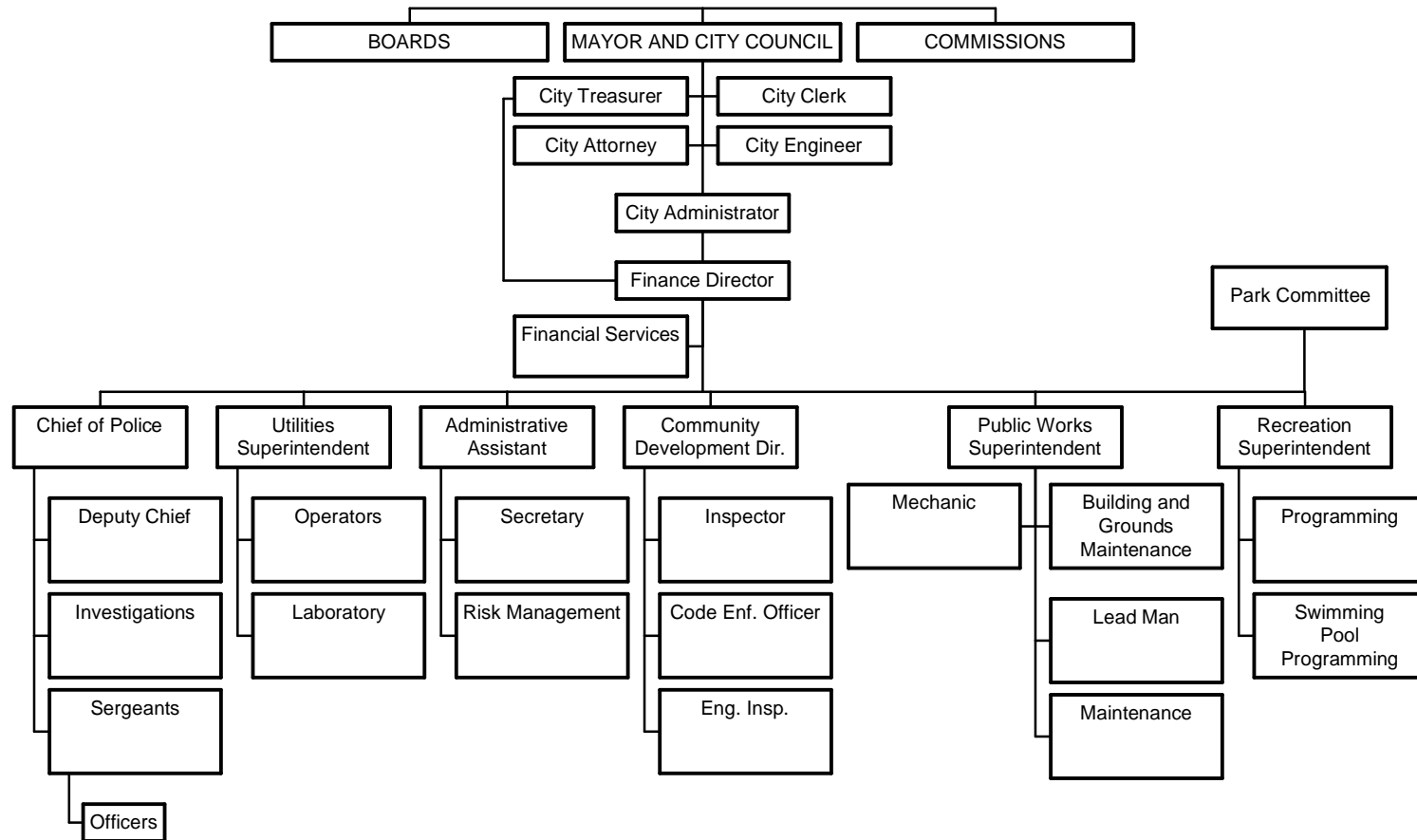
Each of our City's Departments strive to provide essential services to our residents and businesses. Each employee is a valued asset to meet those goals. It is my pleasure to work with so many dedicated individuals who all work to make an impactful difference in the quality of our community. We continue to focus on being transparent, efficient and effective in our mission to serve our community.

I look forward to working with all of you to continue to grow our community and meet new challenges with steadfast commitment to shape the City of Harvard for the future!

At your service,

Mayor Michael P. Kelly

CITY OF HARVARD



CITY OF HARVARD
PERSONNEL SUMMARY

TOTAL PERSONNEL

DEPARTMENT	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
ADMINISTRATION :					
City Administrator	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Bookkeeper/Treasurer	1	1	1	1	1
Clerk	1	1	1	1	1
Department Total:	4	4	4	4	4
PUBLIC WORKS :					
Superintendent	1	1	1	1	1
Foreman	1	1	0	0	0
Mechanic	1	1	1	1	1
Maintenance Worker	3	3	6	6	6
Maintenance - Part Time	7	7	6	6	6
Department Total:	13	13	14	14	14
UTILITY DEPARTMENT :					
Superintendent	1	1	1	1	1
Utility Operators	3	3	3	3	3
Utility Clerk	1	1	1	1	1
Department Total:	5	5	5	5	5
BUILDING DEPARTMENT :					
Community Development Director	1	1	1	1	1
Building and Zoning Inspector	0	0	0	0	0
Code Enforcement Officer	1	1	1	1	1
Department Total:	2	2	2	2	2
POLICE DEPARTMENT :					
Chief	1	1	1	1	1
Deputy Chief	1	1	1	1	1
Sergeant	3	3	3	3	3
Officer	12	13	12	12	12
Officer - Part Time	1	1	1	1	1
Dispatchers/CSO	5	5	1	1	1
Dispatcher - Part Time	2	2	0	0	0
Records Clerk	1	1	1	1	1
Crossing Guard - Part Time	2	2	1	1	1
Department Total:	28	29	21	21	21
PARKS/REC :					
Superintendent	2	2	2	2	2
Maintenance - Part Time	6	6	6	6	6
Pool - Part Time	23	26	18	18	18
Department Total:	31	34	26	26	26

Date: April 9, 2022

From: Dave Nelson, City Administrator

Re: Budget Proposal

To: Mayor
Finance Committee
City Council

Mayor, Committee, and City Council:

The budget document is organized by the City of Harvard's main functions. The first portion addresses the needs of the Corporate General Fund which covers the operations of the administration department, public works department, police department, and the community development department.

The Administration Department provides all administrative services including payroll, personnel, accounts payable, accounting and budgeting. Further, the Department provides specialized clerical and administrative support to all of the departments of the City, which require the exercise of an advanced level of technical expertise and job knowledge.

The Public Works Department is the maintenance department of all publicly owned facilities & equipment. The Department of Public Works consists of 7 employees which include the Mechanic and Superintendent. The Department is responsible for 51 miles of roads, 35 miles of water mains, 30 miles of sanitary sewer mains, 350 fire hydrants, 300 water main valves and 300 manholes. The Department also maintains a storm sewer system that contains 15 miles of sewers along with 650 manholes and catch basins. In many parts of Harvard, the age of this system is over 60 years old.

The Harvard Police Department is a full-service police department operating 24 hours every day. The Department currently has 17 sworn Officers who serve a community of approximately 10,000 residents. To maintain the high quality of life and low crime rate in the City, the Police Department incorporates a comprehensive, pro-active approach to delivering police services. The Department serves the citizens of the community in a number of ways. Uniformed patrol officers are responsible for protecting persons and property of the citizens of Harvard. Other duties and responsibilities include: enforcement of laws and ordinances; the prevention and investigation of crime and delinquency; the apprehension and detention of violators; and the preservation of order and related police services.

The Community Development Department is committed to providing professional land development services within the City as well as the health, safety and general welfare of the residents and businesses within the City Corporate limits. The Department is responsible for long term planning, zoning, property maintenance, code enforcement, plan review, construction inspection, building occupancy. The Department also seeks compliance with City Codes and Ordinances as it relates to these activities.

The next pages of the budget document, located after the Corporate General Fund deals with the Water Fund, Park and Recreation Fund, Motor Fuel Tax Fund and Pension Funds.

The City of Harvard Utilities Department is responsible for the operation and maintenance of the City's water and wastewater systems with four certified operators who are cross trained in water and wastewater operations. The Department maintains 3 separate potable water wells that can produce 3,350 Gallons per Minute, and is responsible for three water towers with a storage capacity of 1,553,350 gallons of water. Further, the Department operates and maintains the Wastewater Treatment plant which treats an average of 1.4 Million Gallons per Day of waste water.

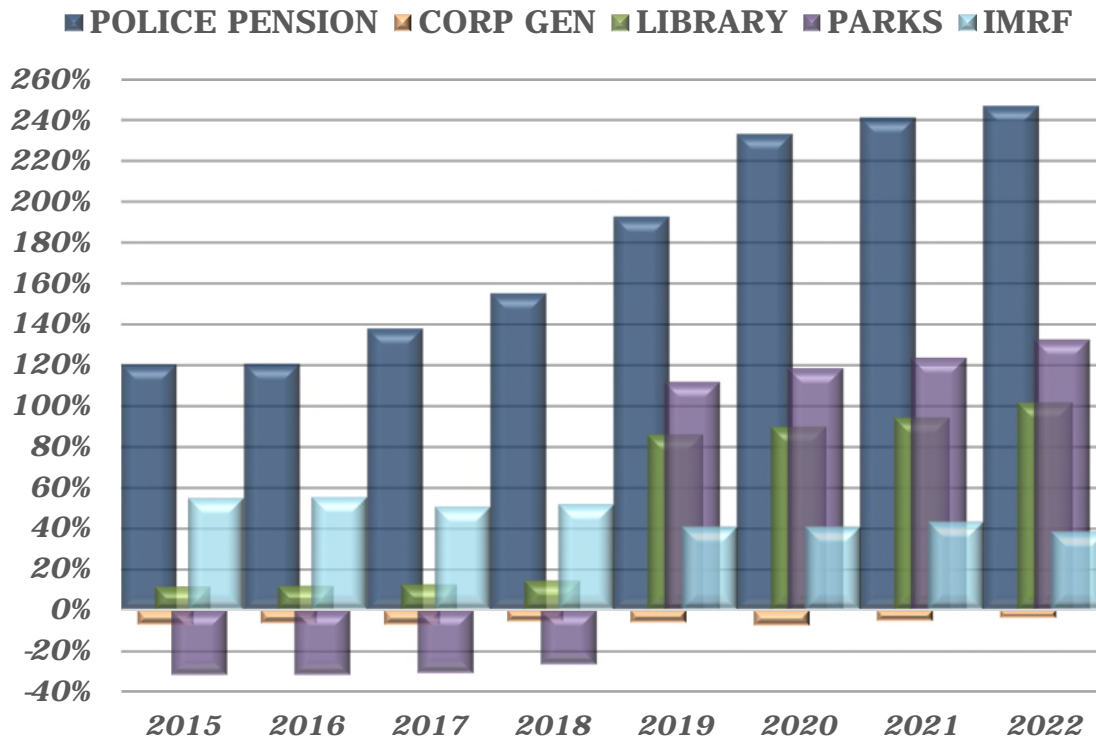
The Harvard Parks and Recreation program is responsible for programming of all recreational activities, operations of the aquatic center, special events, and coordinating with the public works department about maintenance in the park system.

The City contributes to two defined benefit pension plans: the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multiple-employer public employee retirement system and the Police Pension Plan which is a single-employer pension plan. The benefits, benefit levels, employee contributions, and employer contributions for the plans are governed by Illinois Compiled Statutes and can only be amended by the Illinois General Assembly. With the latest data the Illinois Municipal Retirement Fund reports that the Local plan is 102.45% funded and the local Police Pension fund according to the Illinois Department of Insurance is 69.96% funded.

Last year we were expecting financial impacts from COVID-19 and we budgeted conservatively. These predictions of the economy and tax revenue did not meet our expectations which was good news. This year we have adjusted our thought process, and while we still remain conservative, we are able to forecast without uncertainty. There are several federal programs that we have taken advantage of which helped our bottom line and one of those programs requires that we spend the funds on infrastructure projects. The uncertainty of the State of Illinois finances has seemed to disappear and stabilized which also helps our planning.

Property tax is one of our largest revenue sources. The chart on the below shows an index with a base year of 2006 and shows the increase by percentage of each fund listed. As you can see the majority of property tax is going towards the pension funds. Less and less of this revenue actually goes towards any service provided to the citizens. As you can see the increase in the library and parks property tax is a direct reflection of the recent referendum that the community passed, and these will continue to grow showing our commitment to these services.

PROPERTY TAX INDEX



Surprisingly income tax and sales taxes during the pandemic grew at a higher rate than inflation, and it appears it will continue in this trend. Metra parking lot fees remain below expectations and Police fine revenue continues to lag. Use tax is trending downward which is a reflection in law change but the difference can be found in the sales tax. The American Rescue Plan has found it way into our books in the form of grants and these will be one-time revenues.

Our largest expenditures continue to be Wages and Pension and the cost continue to grow with Wage growth controllable and Pension growth unpredictable.



ITEMS COMPLETED FROM LAST YEAR

- Continue review and implement a capital improvement plan in the Corporate General fund so that we may establish our financial goals.
- Re-activate the Parks Foundation
- Investigate and plan a reuse for old Police Station

RECOMMENDATIONS

- Continue to meet with all department heads for a review of all services that they provide
- Set minimum staffing levels in all departments and place in ordinance or resolution form.
- Formulate a policy on donations for water and sewer charges, so that 100% donations are not encouraged.
- Create a local food and farming commission to support agricultural, local food, and Agri-tourism initiatives.

We have finished one investment in our community with the Police Station and are undertaking a major investment in the Waste Water Treatment Plant. Next year will see additional improvements using grant money too. The most challenging will be balancing the water fund to make sure that the City can make its payment on the low interest loan. This will require diligence on everyone's part and will require conservative thinking when it comes to future budgets.

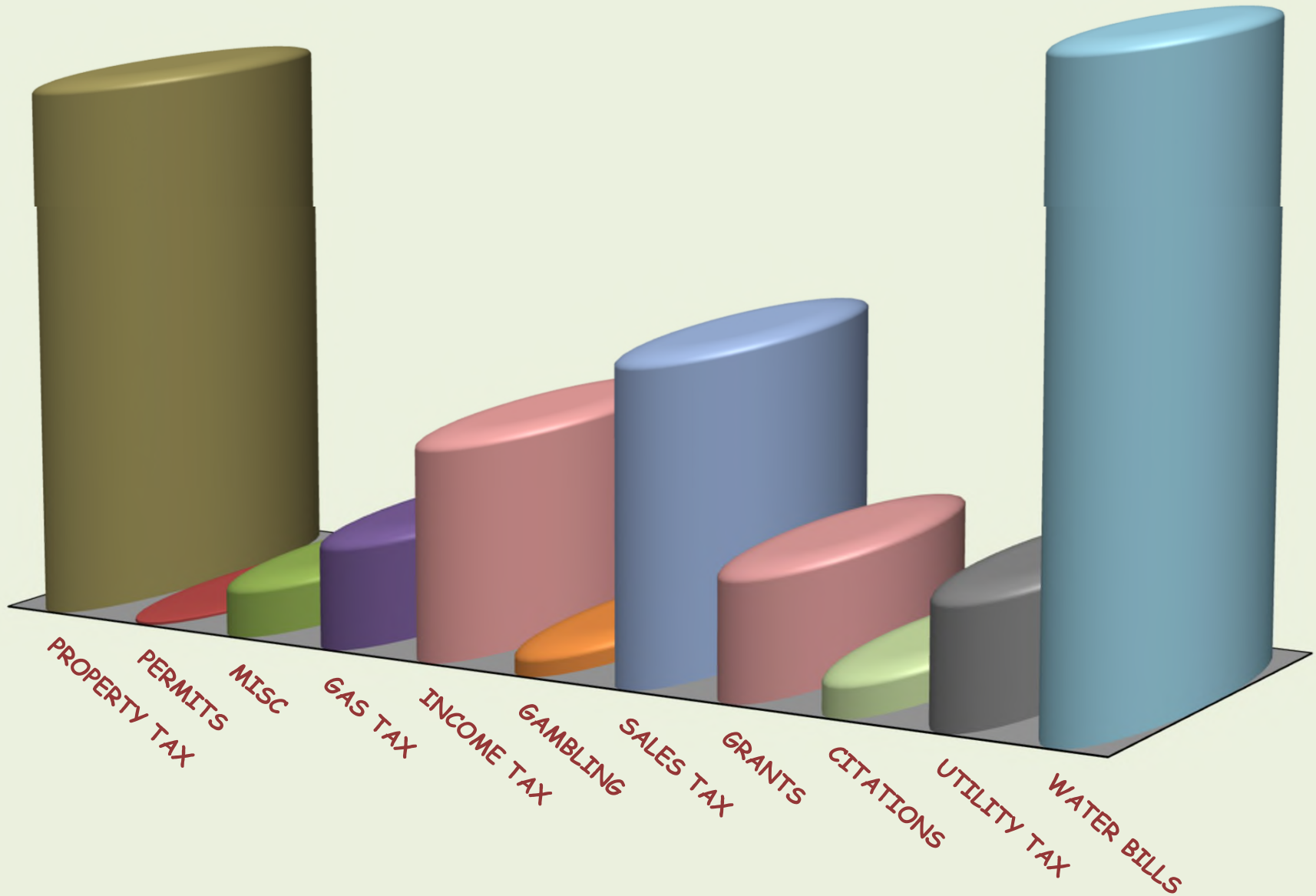
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CITY OF HARVARD REVENUE

2022-2023

\$ THOUSANDS

\$3,250
\$3,000
\$2,750
\$2,500
\$2,250
\$2,000
\$1,750
\$1,500
\$1,250
\$1,000
\$750
\$500
\$250
\$0



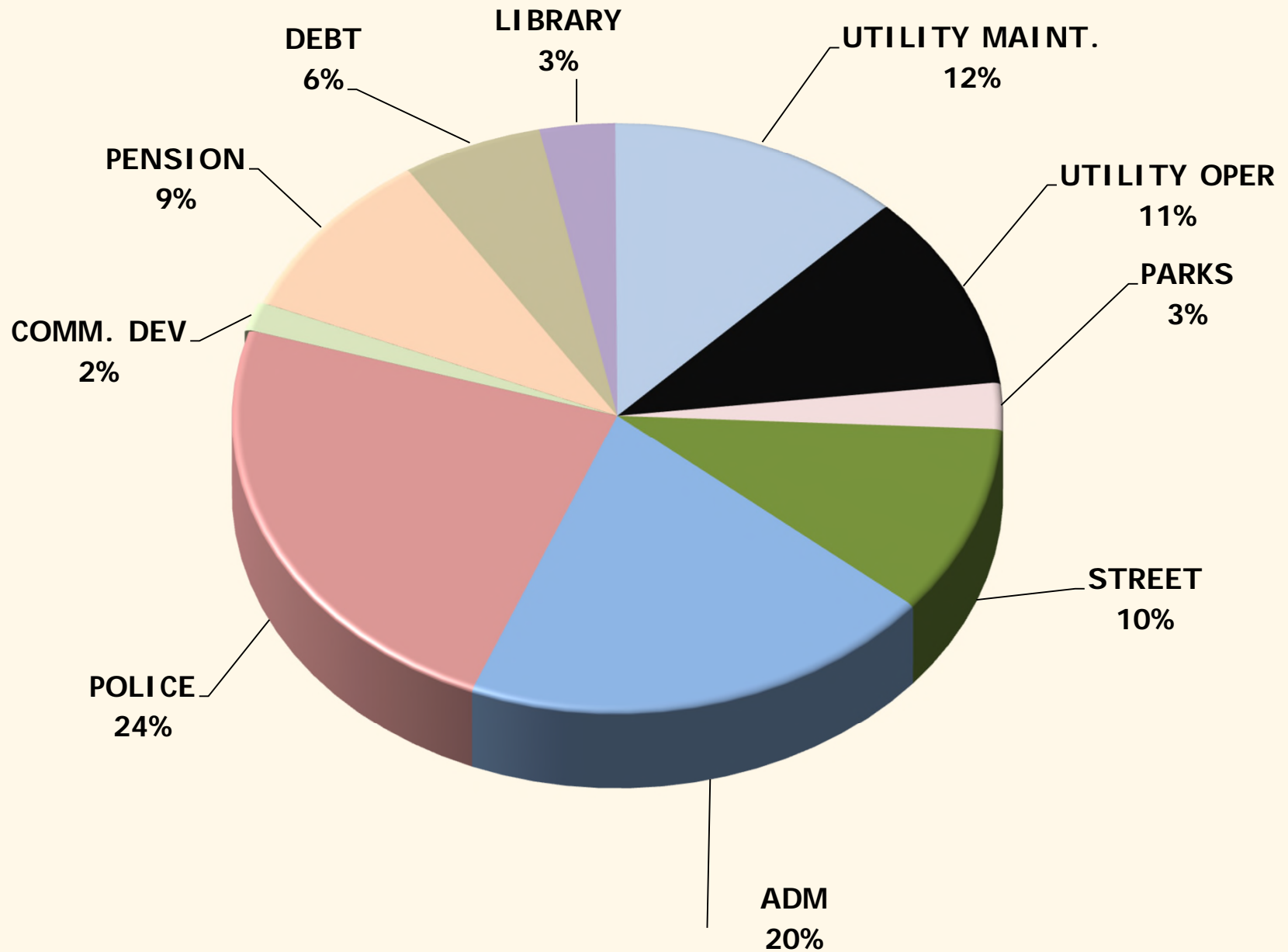
GENERAL FUND REVENUE ESTIMATES

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PROPERTY TAXES GENERAL	\$ 420,000.00	\$ 423,000.00	\$ 430,000.00
PROPERTY TAX ROAD FUND	\$ 94,000.00	\$ 95,000.00	\$ 96,000.00
PROPERTY TAX POLICE FUND	\$ 527,000.00	\$ 530,000.00	\$ 533,000.00
PROPERTY TAX AUDIT FUND	\$ 20,380.00	\$ 20,000.00	\$ 20,500.00
INCOME TAXES	\$ 1,030,000.00	\$ 1,050,000.00	\$ 1,270,000.00
CANNABIS USE TAX		\$ 6,000.00	\$ 13,500.00
USE TAX	\$ 315,000.00	\$ 100,000.00	\$ 300,000.00
MUNICIPAL SALES TAXES	\$ 1,350,000.00	\$ 1,600,000.00	\$ 1,680,000.00
VIDEO GAMING TAX	\$ 127,000.00	\$ 127,000.00	\$ 150,000.00
REPLACEMENT TAXES	\$ 105,000.00	\$ 100,000.00	\$ 130,000.00
LIQUOR LICENSE/GENERAL LICENSE	\$ 72,000.00	\$ 72,000.00	\$ 72,000.00
CONTRACTORS LICENSE	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
BUILDING PERMITS	\$ 40,000.00	\$ 25,000.00	\$ 27,000.00
HEALTH INSURANCE REIMBURSEMENTS	\$ 44,000.00	\$ 43,000.00	\$ 89,100.00
GRANTS	\$ 11,500.00	\$ 100,000.00	\$ 755,000.00
POLICE REIMBURSEMENTS	\$ 65,000.00	\$ 70,000.00	\$ 70,000.00
DUI FINES	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
POLICE FINES	\$ 210,000.00	\$ 210,000.00	\$ 175,000.00
WATER UTILITY TAX	\$ 115,000.00	\$ 105,000.00	\$ 125,000.00
ELECTRIC TAX	\$ 320,000.00	\$ 320,000.00	\$ 305,000.00
HOTEL MOTEL TAX	\$ 26,000.00	\$ 26,000.00	\$ 27,000.00

GENERAL FUND REVENUE ESTIMATES

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
NATURAL GAS TAX	\$ 110,000.00	\$ 110,000.00	\$ 125,000.00
TELEPHONE TAX	\$ 120,000.00	\$ 110,000.00	\$ 105,000.00
ZONING HEARING & PLATTING FEES	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
CABLE FRANCHISE FEES	\$ 66,000.00	\$ 66,000.00	\$ 80,000.00
MINING FEES			
ESCROW FROM DEVELOPERS	\$ -		
DEBT PROCEEDS			\$ 83,724.00
GARBAGE STICKERS	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
DONATIONS	\$ 2,500.00	\$ 2,500.00	\$ -
SURPLUS PROPERTY	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
INTEREST	\$ 40,000.00	\$ 5,000.00	\$ 5,000.00
MISCELLANEOUS	\$ 5,000.00	\$ 106,500.00	\$ 40,000.00
RECEIPT OF RENT	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
PARKING FEES	\$ 85,000.00	\$ 42,000.00	\$ 35,000.00
CASH ON HAND	\$ 385,700.00	\$ 374,560.00	\$ 556,000.00
TOTAL	\$ 5,765,580.00	\$ 5,898,060.00	\$ 7,357,324.00

CITY OF HARVARD EXPENSES



ADMINISTRATION DEPARTMENT

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PERSONNEL SALARIES			
OFFICIALS	\$ 124,000.00	\$ 126,000.00	\$ 129,000.00
CLERICAL	\$ 94,000.00	\$ 96,000.00	\$ 98,500.00
OVERTIME CLERICAL	\$ -		
 RELATED EXPENDITURES			
HEALTH INSURANCE	\$ 78,000.00	\$ 85,000.00	\$ 113,719.00
TRAINING/SEMINARS	\$ 500.00	\$ 250.00	\$ 250.00
EXPENSE ACCOUNT MAYOR	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
CLERKS TRAINING			
TRAVEL EXPENSE	\$ 300.00	\$ 100.00	\$ 250.00
 CONTRACTUAL & COMMODITIES			
ATTORNEY FEES	\$ 50,000.00	\$ 45,000.00	\$ 50,000.00
PROFESSIONAL FEES/AUDITORS	\$ 35,000.00	\$ 40,000.00	\$ 60,000.00
ENGINEERING FEES	\$ 20,000.00	\$ 35,000.00	\$ 60,000.00
BUILDING MAINTENANCE	\$ 30,000.00	\$ 130,000.00	\$ 80,000.00
SERVICE AGREEMENT	\$ 18,000.00	\$ 19,000.00	\$ 21,000.00
PRINTING	\$ 1,500.00	\$ 750.00	\$ 1,000.00
EQUIPMENT MAINTENANCE	\$ 8,000.00	\$ 7,500.00	\$ 8,000.00
OFFICE SUPPLIES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
POSTAGE	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00
DUES & SUBSCRIPTIONS	\$ 8,700.00	\$ 8,700.00	\$ 8,700.00
PUBLIC NOTICES	\$ 3,000.00	\$ 3,000.00	\$ 6,500.00
ZBA PUBLICATIONS	\$ 2,500.00	\$ 2,500.00	\$ -
TELEPHONE	\$ 7,000.00	\$ 7,000.00	\$ 8,000.00
CITY HALL PAYMENT/PRINCIPAL	\$ 192,000.00	\$ 15,000.00	\$ 30,000.00
GARBAGE STICKERS	\$ 2,300.00	\$ 3,000.00	\$ 3,000.00

ADMINISTRATION DEPARTMENT

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
CAPITAL OUTLAY			
MISCELLANEOUS	\$ 10,000.00	\$ 5,000.00	\$ 7,000.00
INTEREST EXPENSE	\$ 176,000.00	\$ 145,000.00	\$ 144,300.00
NEW EQUIPMENT	\$ 2,500.00	\$ 40,000.00	\$ 10,000.00
ECONOMIC DEVELOPMENT	\$ 41,000.00	\$ 45,000.00	\$ 41,000.00
SPECIAL PROGRAMS	\$ 4,400.00	\$ 4,400.00	\$ 11,900.00
CAPITAL IMPROVEMENT			\$ 426,000.00
CITY COUNCIL CONTINGENCY	\$ 7,665.00		
OPERATING TRANSFERS			
TRANSFER OUT RECREATION	\$ 30,850.00	\$ -	\$ -
TRANSFER OUT RTA	\$ -		
TRANSFER TO INSURANCE FUND	\$ 158,500.00	\$ 182,000.00	\$ 180,500.00
TRANSFER TO FICA FUND	\$ 175,000.00	\$ 177,000.00	\$ 184,000.00
TRANSFER TO IMRF FUND	\$ 90,000.00	\$ 86,000.00	\$ 93,500.00
TO DOWNTOWN TIF	\$ 300,665.00	\$ 275,695.00	\$ 233,520.00
TO EQUIPMENT FUND	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
TO CAPITAL IMPROVEMENT FUND			\$ 640,000.00
TOTAL	\$ 1,689,680.00	\$ 1,652,195.00	\$ 2,718,439.00



City of Harvard
Public Works Department

Jim Kruckenberg
Superintendent

**TO: Mayor Kelly
Dave Nelson**

From: Supt. Jim Kruckenberg

Proposed 2022- 2023 Budget

As always, the Public Works Department strives to hold down costs and operate in a conservative fiscal manner, all the while providing the same high level of service the community has come to expect.

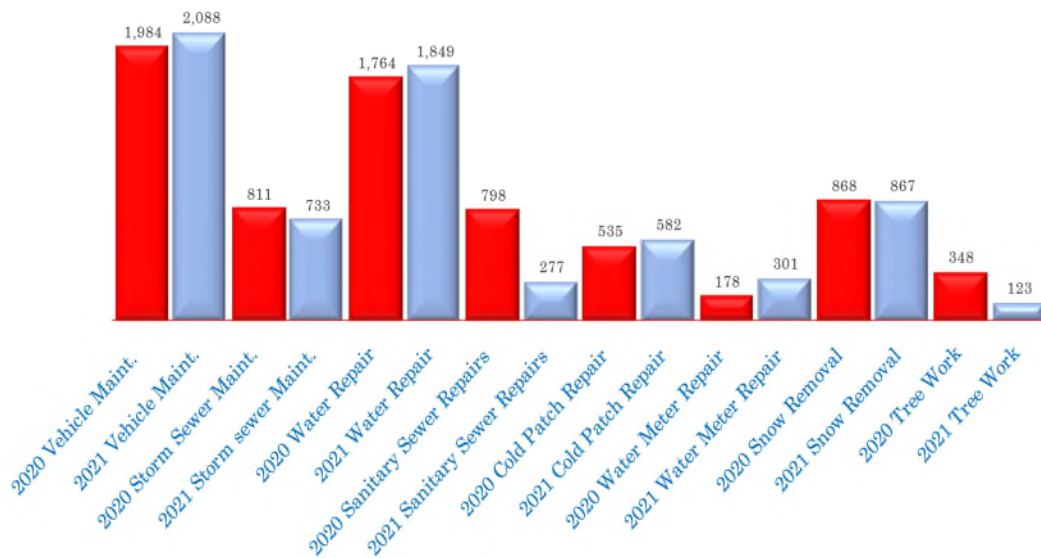
Personnel

Public Works Department consists of 6 full time employees, one of those is the city mechanic. While the total number of employees has been reduced, our responsibilities and area of service has increased, and like all departments, we are doing more with less. A strategy that has allowed the department to continue to function efficiently is the use of part-time summer help and snowbirds. The addition of summer personnel gives us a big boost in manpower during the spring and summer construction season. We believe that maintaining the seasonal part time help is a conservative and sensible way to budget personnel funding. Summer help is limited to 600 hours per person, and snowbirds are limited to a total of 400 hours.

Man hour breakdown

The graph below is a breakdown of the hours spent on the main tasks from the past year. The graph represents our primary tasks that account for approximately 70% of the total man-hours available for work in 2020. The vehicle maintenance column is mainly our mechanics' hours, but also includes hours spent on off season sweeper, and truck maintenance; the mechanic maintains all city vehicles including police department squad cars, as well as assists maintenance personnel as needed. Water system and storm sewer repairs account for the majority of our work. As the chart shows, categories do change a bit from year to year. The remaining man hours are spent repairing streets, repairing lights, replacing signs, and other miscellaneous tasks.

MANHOURS



City Services

- **Vehicle Maintenance:** Vehicle maintenance is always a priority. Our preventative maintenance program is paying off by keeping our vehicles in good working order and minimizing repair costs.
- **Street Light Maintenance:** We maintain all downtown lights as well as lighting for three subdivisions. Other areas are maintained by Com Ed. Most all our streetlights are now LED fixtures. This was accomplished through a grant from Com Ed, at no cost to the city.
- **Tree Work:** When time allows, we continue to do proactive trimming. Trimming is a job that could be an all-year project. We will be planting a few new trees this year to replace some of the removals. This is accomplished by using what's left in the tree budget at the end of our fiscal year.

Storm Sewer Maintenance

Storm sewer work keeps us busy every year and will continue to do so. Most of that work is repairing or replacing old and deteriorated basins, pipes, basins, and manholes. Storm sewer repairs are prioritized and repaired as soon as our schedule allows. Collapsed sewers leave sink holes in the streets, allow for flooding, and create unsafe conditions.

Sanitary Sewer Maintenance

Sanitary maintenance includes cleaning and televising mains and replacing or repairing manholes. We do plan to refurbish up to 5 sanitary manholes in this year's budget. Manholes will be cleaned and lined, making them watertight and structurally sound. Refurbishing manholes can be accomplished at a fraction of the cost of replacement. We also budgeted to line a section of sewer main, approximately 200 feet. We had structural problems with this main in the past year and lining the main will help solve the condition problems. We have budgeted for cleaning and televising sanitary mains this year. Cleaning and televising allow us to determine the pipe condition as well as identifying points of infiltration and allows us to plan for future repairs.

Water Main Maintenance

This account involves many items, including water main pipe, repair clamps, fittings, copper service line, water main valves and vaults, hydrants and concrete or pavement repairs. We also want to have funds budgeted for emergencies such as main replacement and outside contractors if required. There is a long list of service lines and shut offs that are in need of repair, although we do repair or replace quite a few each year, it seems we add as many as we repair. We've also budgeting for installing five new water main valves, installing these valves will allow us to do repairs and maintenance on water mains without having to turn off service to 8 to ten blocks at a time. This will allow us to isolate smaller sections. We installed five last year and have had to use a couple already.

New Equipment

This year we're proposing to replace two snowplows for our pick-up trucks, one v-plow and one 7'6" plow. Also, a couple quick attach buckets for the Backhoe. We're planning to repair our 1997 backhoe. The work will be replacing all the pivot pins and bushings. This should get us another ten years of use out of the machine. The biggest budget item is a Vac Truck. This truck will replace the jetter we currently use and will enable us to clean sanitary and storm sewer manholes to a depth of 20'. It will also allow us to hydro-excavate. With all the utilities in the ground today, it will save time and accidental damage to underground lines.

In the Utility Department equipment, we have new water meters and MXU radio readers. We are close to having every water meter in the city being a radio read compatible device. There is a line item to line and damaged section of sewer main as well lining sanitary manholes. Lining manholes is a great way to extend the manhole life and is very cost effective.

Proposed New Equipment: Street Department

-  **\$17000 - V-plow, 7'6" snowplow**
-  **\$4500 - 18" and 30" quick attach buckets 710 Backhoe**
-  **\$15000 - Re-pin 410 Backhoe**
-  **\$300000 - Vac Truck**

Proposed New Equipment Utility Maintenance

- ✓ **\$25,000 - Water meter replacement**
- ✓ **\$14,000 - MXU radio readers**
- ✓ **\$25000 - Inserta Valves**
- ✓ **\$32000 - Sanitary main Lining**
- ✓ **\$25000 - Sanitary manhole lining**

Summary

At Public Works we consistently work to save the City money in all our purchases, and maintenance contracts without sacrificing service or jeopardizing the safety of our employees.

This past year was busy as usual for Public Works. We repaired or replaced 40 storm sewers, repaired 20 sanitary manholes, and water services. On top of all that work, we had 40 water main breaks. Forty breaks are double the normal yearly total. This work was in addition to all the routine tasks, odd jobs, emergency repairs, and scheduled maintenance we perform.

Our work throughout the year is scheduled on a priority basis in accord with available manpower, urgency, and budget constraints. The Public Works Department will always have an abundance of work to do, and we strive do our best work, provide the best public service, and maintain a safe working environment for our employees and the public, all while operating within our budget.

Respectfully,
Jim Kruckenberg
Supt. Public Works

STREET DEPARTMENT

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PERSONNEL			
SALARIES	\$ 330,000.00	\$ 338,000.00	\$ 425,103.00
OVERTIME	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
RELATED EXPENDITURES			
HEALTH INSURANCE	\$ 100,000.00	\$ 93,315.00	\$ 95,482.00
TRAINING/SEMINARS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
TRAVEL EXPENSE	\$ 200.00	\$ 200.00	\$ 200.00
UNIFORMS	\$ 3,250.00	\$ 3,900.00	\$ 4,000.00
CONTRACTUAL SERVICES			
STREET LIGHT MAINT	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00
VEHICLE MAINTENANCE	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00
BUILDING & GROUNDS MAINTENANCE	\$ 32,000.00	\$ 5,000.00	\$ 5,000.00
RADIO MAINTENANCE	\$ 200.00	\$ 200.00	\$ 200.00
PARKING LOT MAINTENANCE	\$ 30,000.00	\$ 10,000.00	\$ 13,500.00
TREE PLANTING/REMOVAL	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00
SIDEWALK REPLACEMENT		\$ 117,000.00	\$ 100,000.00
COMMODITIES			
TOOLS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
BARRICADES AND SIGN SUPPLIES	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
MATERIAL PURCHASES	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
TELEPHONE	\$ 3,600.00	\$ 3,600.00	\$ 3,800.00
ELECTRICITY	\$ 100,000.00	\$ 112,000.00	\$ 115,000.00
GAS, OIL, GREASE	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
STREET SIGNS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
STREET DECORATIONS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
MISCELLANEOUS/STREET SWEEPINGS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
CAPITAL OUTLAY			
NEW EQUIPMENT	\$ 24,000.00	\$ 70,700.00	\$ 336,500.00
TRANSPORTATION SERVICE	\$ 10,000.00		
TOTAL	\$ 777,750.00	\$ 903,415.00	\$ 1,252,285.00



HARVARD POLICE DEPARTMENT

“Winning with Teamwork”



**TO: Mayor Michael Kelly
Administrator David Nelson
City Council**

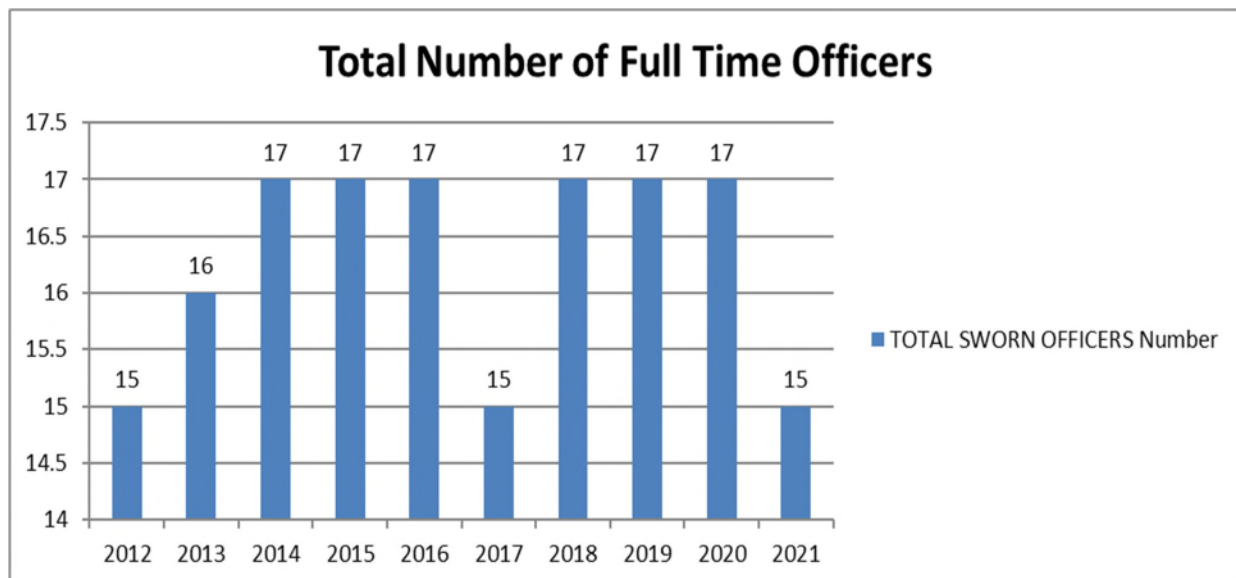
DA: April 6, 2022

FR: Deputy Chief Tyson Bauman

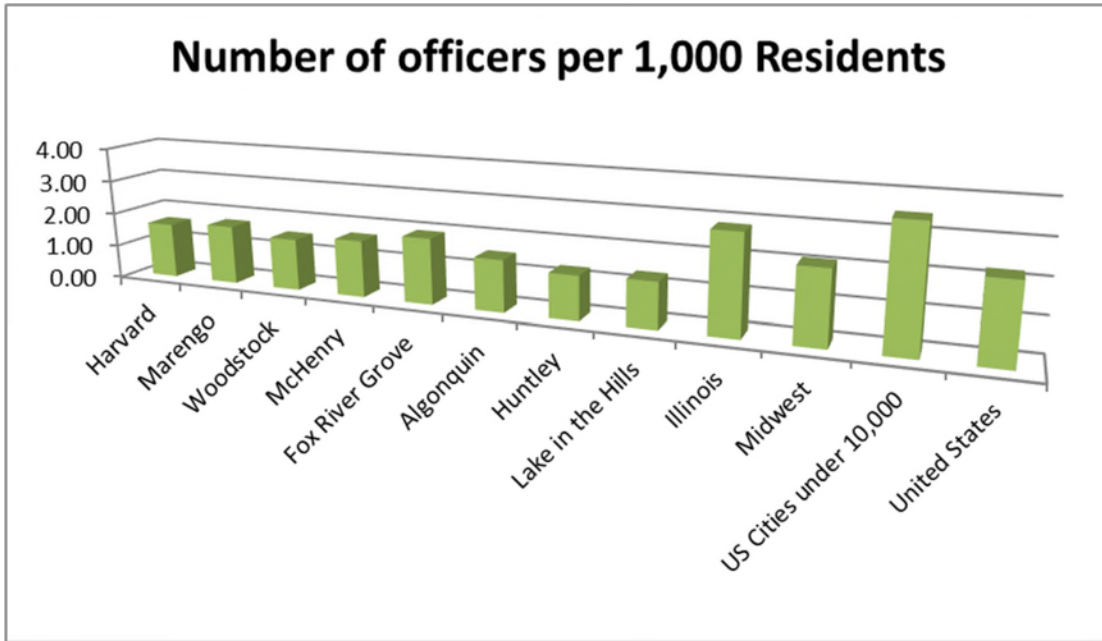
RE: 2022/23 Budget

The Harvard Police Department is a full-service police department that operates 24 hours every day. Our 15 full time sworn police officers are tasked with detecting, preventing and identifying crime through the enforcement of laws and ordinances; the prevention and investigation of crime and delinquency; the apprehension and detention of violators; and the preservation of order and related police services.

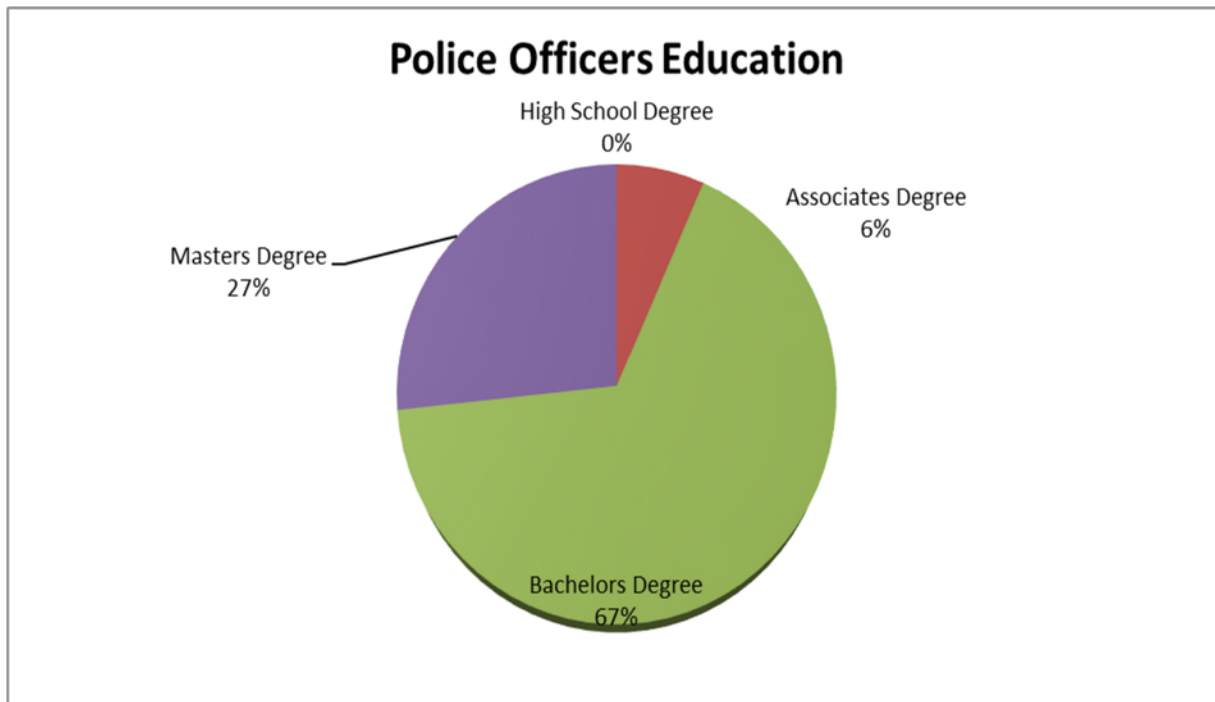
The Police Department is comprised of a Chief, a Deputy Chief, three shift Sergeants, a Detective and 11 uniformed officers. The Police Department is supplemented by a part time officer, a part time crossing guard, a full-time community service officer/information technology officer and a full-time records clerk. Over the past year, the total number of sworn officers has decreased due to retirements and career changes.



A review of neighboring Police Departments, as well as state, regional and national averages show our ratio of sworn officers to our population is in line locally and below average among state, regional and national benchmarks.



Our most senior officer has just less than 27 years of experience and we have five officers with 3 years, or less, on the job. The average seniority of our sworn officers is 10 years, although we have six officers with 5 years, or less, on the job. The Police Department is relatively young; we have one retiree upcoming in the early spring.



In a further review of the composition of our Police Department, it is important to note Harvard has required, for several years, our police applicants to complete a minimum of 60 college credit hours; many of our officers have surpassed that requirement. This requirement is in excess of the GED, high school completion required by state law.

Despite our ongoing recruitment efforts, we've had small pools of candidates for our eligibility lists the last few years. Our recruitment problems are shared throughout the industry. A very low national unemployment rate, coupled with some strong anti-policing sentiment has

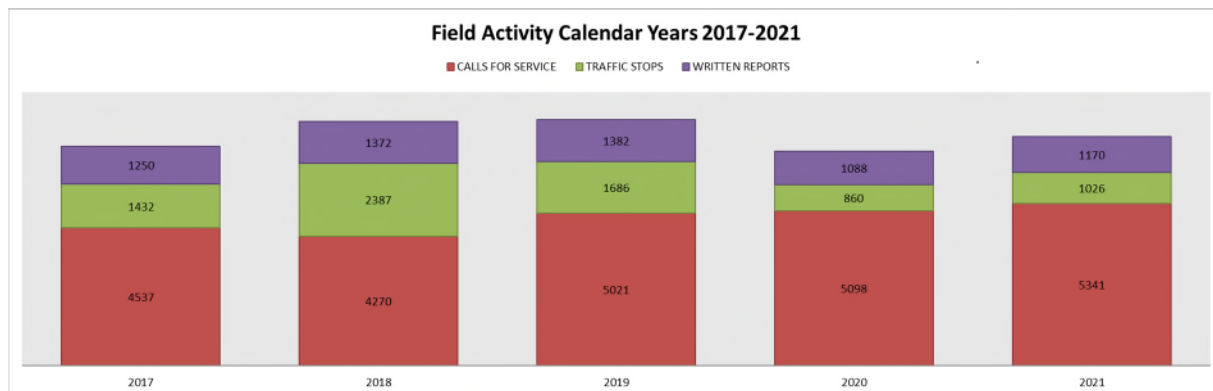
culminated to reduce applicants throughout the country. Our local efforts to permit military, current law enforcement service and lateral transfers as education waivers helped bolster our applicants and left us with a valid and viable eligibility list.

Our records clerk and Community Service Officer (CSO) share a front window presence during business hours. Years ago, the CSO was merged with an Information Technology position to save time, effort and resources for routine computer issues within not only the Police Department but other City Departments as well.

PERSONNEL

As noted above, the Department is young and has been functioning through attrition the past few years. Years ago, the Police Department was able to return the third Sergeant's position; this addition has been important in the continued training, mentoring and monitoring new personnel and adapting more accountability and growth. In 2022 the Police Department will be switching to a new 12-hour schedule which will ultimately require the promotion of a fourth Sergeant. By making this schedule change it provides officers more off time with their families, reduction in burnout/fatigue and a reduction in overtime.

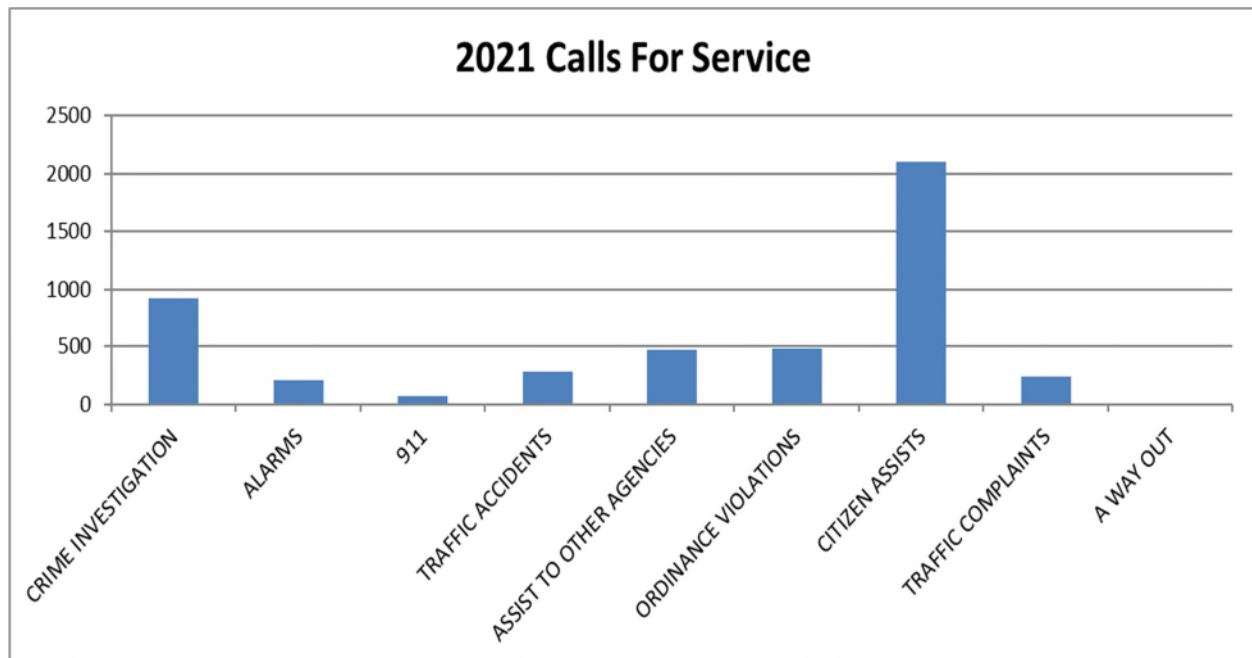
Over the past five years, our Field Activity has positively correlated to the number of personnel we've had. We had our current contingent of 17 officers for the past few years, however we dropped to 15 in 2021 due to retirements and officers leaving for a career change. We have made attempts to maintain staffing levels and are on track to reach our contingent of 17 officers in late 2022. It's important to note that new hires go through a long hiring and training process; it takes approximately 4 months of police academy training plus another 3 months of field training before a new hire is on their own.



The above chart also indicates how well officers have been using their in car computers to “CAD out” (complete and file a call without having to go to the Station) calls for service. We’ve averaged anywhere from 4270 to 5341 calls for service over the past 5 years; these are reflective of citizen calls and officer initiated actions.

The Department’s calls for service, written reports and traffic stops were up in 2021, which may be a result due to the more relaxed COVID pandemic restrictions compared to 2020. Submitted data has indicated the rise is not only seen here in Harvard, but rather abroad. Studies are indicating there is not one real specific cause for the increase but rather a combination of several factors to include but not limited to; staffing levels, exacerbated mental health issues due to isolation, reduction in proactivity during COVID and bail reform.

The Department remains driven by Citizen Assists. In 2021, we fielded 5,341 calls for service and nearly half, 2103 were for citizen assists. These types of calls deal with missing persons, found property, neighbor disputes, or other general inquiries. The second most calls, 921 were for Crime Investigation; these calls are for any classification that can lead to a physical arrest, anything from a reckless driver to a battery. The third most calls for service were ordinance violations. These calls can range from Disorderly Conduct, Cannabis, Tobacco or Alternative Tobacco Devices and Truancy to Parking and other ordinance violations.



Over the past 5 years, the Uniform Crime Reporting (UCR) category crimes have reflecting cyclical and predictable patterns. In 2021 the State of Illinois no longer used this reporting platform and switched to the new Federal Reporting Standard know as "National Incident Based Reporting System" referred to as NIBRS. The former UCR system broke crimes into 2 main categories, crimes against persons (Murder, Criminal Sexual Assault, Robbery and Aggravated Assault/Battery) and crimes against property (Burglary, Theft, Motor Vehicle Theft and Arson). The new NIBRS system breaks crimes into two groups; Group A Crimes and Group B Crimes. These two Groups have a total twenty three categories that are now reported and tracked as indicated in the chart below.

UCR collects data for eight Part I offenses whereas NIBRS collects data for 23 categories of offenses

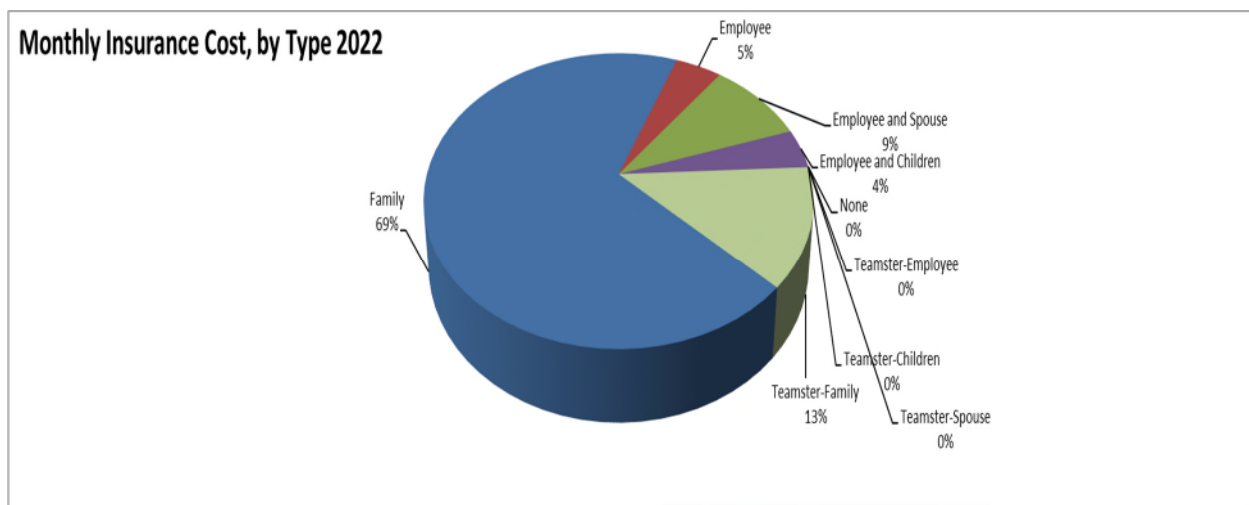
Crime Data Collected			
UCR		NIBRS	
Murder	Burglary	Arson	Homicide Offenses
Rape	Larceny	Assault Offenses	Human Trafficking
Aggravated Assault	Motor Vehicle Theft	Kidnapping/Abduction	Weapon Law Violations
Robbery	Arson	Bribery	Larceny/Theft Offenses
		Burglary	Motor Vehicle Theft
		Counterfeiting/Forgery	Pornography
		Property Destruction/Vandalism	Prostitution Offenses
		Drug/Narcotic Violations	Robbery
		Embezzlement	Forcible Sex Offenses
		Extortion/Blackmail	Non-forcible Sex Offenses
		Fraud Offenses	Stolen Property Offenses
		Gambling Offenses	

In December, 2021 the Harvard Police Department received its NIBRS certification from the Illinois State Police. In January, 2022 all the reported data from 2021 was entered into the NIBRS system. Although the data entered for 2021 has been imported there is no comparative data from years prior to establish a comparison at this time.

RELATED EXPENDITURES

The overtime budget reflects the likelihood and possible continuation of short staffing levels and the realities of dealing with a junior staff that mandates a more senior Officer in Charge. This also captures newer Illinois unfunded mandates regarding pay for National Guard activities and backfill.

Health Insurance reflects the anticipated hiring of officers with families and the same is reflected in the increased Uniforms line.



Training remains relatively higher over previous years, to reflect the unfunded mandate from the State requiring additional training for police; currently we use online training programs to supplement this need as well as in.

PROFESSIONAL FEES/DISPATCH SERVICES

The City of Harvard is a founding partner in NERCOM, which provides dispatch services for the Police Department and several regional police and fire services. As a partner, we have a 12% share of the costs.

NERCOM has been negotiating terminating contracts and, with direction from the board, has begun to capture more funding from clients to ease the burden on the partners and charge more than the previously utilized, CPI.

CONTRACTUAL SERVICES

The Vehicle/Equipment Maintenance line has remained flat; our current squad car rotation cycle and the skills of Public Works has been a great benefit with this cost.

Radio Maintenance has remained flat. We used STARCOM21 radios. Although an expensive outlay, at \$2,800 a piece, the format has allowed us to migrate from costly infrastructure and increase interoperability with other law enforcement agencies in the county. The subscription is \$34/unit per month, but a current grant through the County Emergency Telephone Safety Board (ETSB) will allow us to recoup these costs. We've endeavored to reduce the burden of replacement by procuring a radio or two each year.

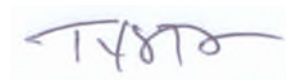
SPECIAL PROGRAMS

Special Programs contains the costs of the EMA trailer for Milk Days, our annual Defensive Tactics budget, TASER training program and National Night Out Event with a new addition this year; McHenry County Police Social Worker Program.

CAPITAL OUTLAY/NEW EQUIPMENT

The New Equipment line indicates our ongoing squad car replacement program and to replace the Detective's car, which is showing its age with high mileage, reliability issues and costly repairs.

Respectfully,



Tyson Bauman
Deputy Chief

POLICE DEPARTMENT

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PERSONNEL			
OFFICERS	\$ 1,650,000.00	\$ 1,700,000.00	\$ 1,675,000.00
CLERICAL	\$ 124,000.00	\$ 127,500.00	\$ 131,500.00
CROSSING GUARDS	\$ 8,400.00	\$ 8,500.00	\$ 8,500.00
OVERTIME	\$ 250,000.00	\$ 250,000.00	\$ 275,000.00
RELATED EXPENDITURES			
HEALTH INSURANCE	\$ 410,000.00	\$ 440,000.00	\$ 495,000.00
HEALTH EXAMS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
TRAINING/SEMINARS EDUCATION	\$ 10,250.00	\$ 10,250.00	\$ 10,500.00
UNIFORMS	\$ 21,500.00	\$ 22,500.00	\$ 22,500.00
CONTRACTUAL SERVICES			
ATTORNEY FEES	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00
PROFESSIONAL FEES/DISPATCH	\$ 240,000.00	\$ 251,000.00	\$ 220,000.00
VEHICLE MAINTENANCE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
RADIO MAINTENANCE	\$ 11,000.00	\$ 11,000.00	\$ 20,500.00
EQUIPMENT MAINTENANCE	\$ 11,000.00	\$ 10,500.00	\$ 11,500.00
ADVERTISING			
COMMODITIES			
AMMUNITION	\$ 3,800.00	\$ 2,750.00	\$ 5,700.00
MATERIAL PURCHASES/SUPPLIES	\$ 3,000.00	\$ 1,500.00	\$ 3,400.00
OFFICE SUPPLIES	\$ 5,000.00	\$ 5,000.00	\$ 5,900.00
INVESTIGATION/FILM	\$ 3,500.00	\$ 6,700.00	\$ 7,000.00
DUES/SUBSCRIPTIONS	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
TELEPHONE	\$ 11,000.00	\$ 11,000.00	\$ 13,500.00
GAS, OIL, GREASE	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
POLICE COMMISSION EXPENSE	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00

POLICE DEPARTMENT

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
OTHER			
MISCELLANEOUS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
SPECIAL PROGRAMS/SOCIAL WORKER	\$ 6,800.00	\$ 3,750.00	\$ 17,700.00
CAPITAL OUTLAY			
NEW EQUIPMENT	\$ 130,000.00	\$ 137,000.00	\$ 140,000.00
DATA BASE			
TOTAL	\$ 3,008,950.00	\$ 3,109,150.00	\$ 3,173,400.00

COMMUNITY DEVELOPMENT DEPARTMENT

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
SALARIES	\$ 157,000.00	\$ 152,500.00	\$ 110,000.00
HEALTH INSURANCE	\$ 55,000.00	\$ 53,600.00	\$ 35,500.00
TRAINING	\$ 1,600.00	\$ 7,500.00	\$ 2,500.00
UNIFORM	\$ 600.00	\$ 700.00	\$ 700.00
PROFESSIONAL FEES			\$ 35,000.00
VEHICLE MAINTENANCE	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
NUISANCE ABATEMENT	\$ 6,000.00	\$ 15,000.00	\$ 15,000.00
GAS, OIL, GREASE	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00
CAPITAL OUTLAY			
NEW EQUIPMENT	\$ 15,000.00		\$ 10,000.00
TOTAL	\$ 239,200.00	\$ 233,300.00	\$ 213,200.00

SUMMARY OF GENERAL FUND

ADMINISTRATION	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 1,689,680.00	\$ 1,652,195.00	\$ 2,718,439.00

DOLLAR CHANGE
\$1,066,244.00
64.53%

STREET	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 777,750.00	\$ 903,415.00	\$ 1,252,285.00

DOLLAR CHANGE
\$348,870.00
38.62%

POLICE	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 3,008,950.00	\$ 3,109,150.00	\$ 3,173,400.00

DOLLAR CHANGE
\$64,250.00
2.07%

COMMUNITY DEVELOPMENT	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 239,200.00	\$ 233,300.00	\$ 213,200.00

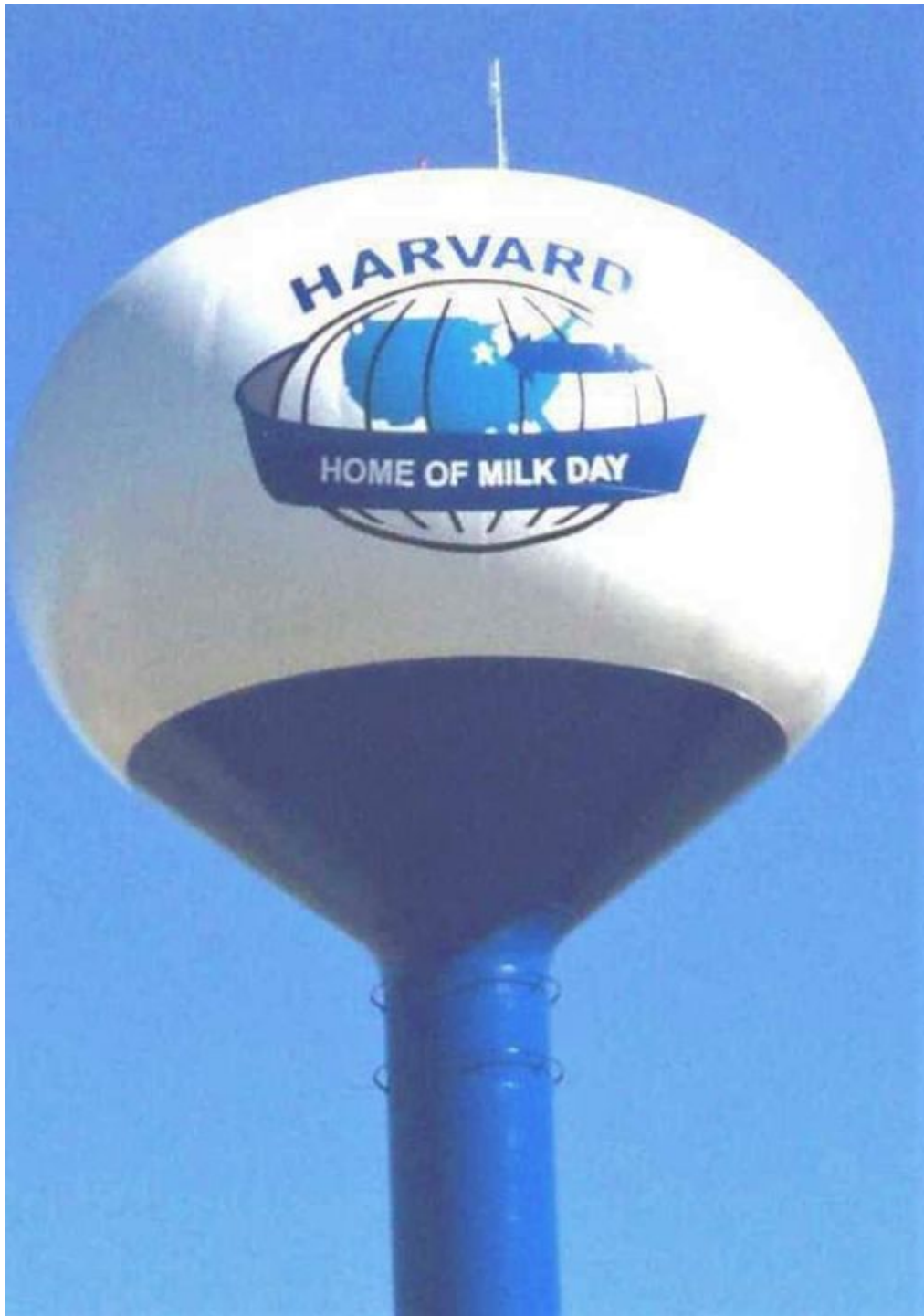
DOLLAR CHANGE
(\$20,100.00)
-8.62%

SUMMARY OF GENERAL FUND

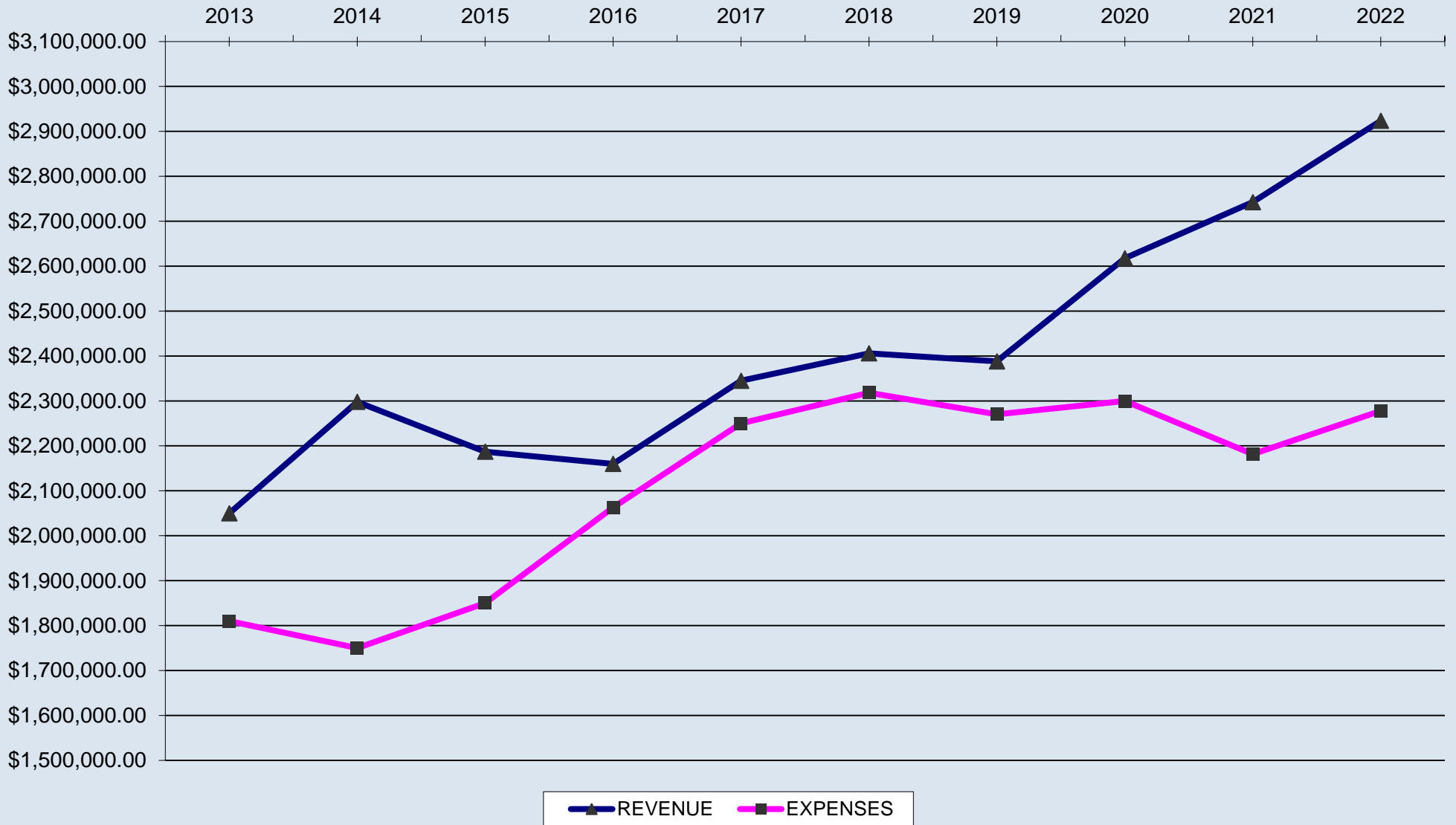
TOTAL	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 5,715,580.00	\$ 5,898,060.00	\$ 7,357,324.00

DOLLAR CHANGE**\$1,459,264.00****24.74%**

CITY OF HARVARD WATER & SEWER FUND



WATER OPERATIONS



WATER AND SEWER FUND REVENUE ESTIMATES

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
WATER BILLS	\$ 2,300,000.00	\$ 2,300,000.00	\$ 2,300,000.00
TAP ON PERMITS	\$ 6,500.00	\$ 3,000.00	\$ 3,000.00
SALE OF MATERIAL	\$ -	\$ 1,000.00	\$ 1,000.00
PENALTIES	\$ 58,000.00	\$ 45,000.00	\$ 45,000.00
PLUMBING PERMITS	\$ 5,000.00	\$ 400.00	\$ 5,000.00
MAINTENANCE CHARGE	\$ 730,000.00	\$ 730,000.00	\$ 730,000.00
MOVING CHARGE	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
UTILITY TAX	\$ 115,000.00	\$ 105,000.00	\$ 105,000.00
EPA LICENSE FEE	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00
INTEREST	\$ 15,000.00	\$ 2,500.00	\$ 2,500.00
MISCELLANEOUS	\$ 4,300.00	\$ 1,000.00	\$ 1,000.00
WATER TOWER LEASE	\$ 37,200.00	\$ 38,128.00	\$ 38,128.00
CASH ON HAND/CAPITAL IMPROVEMENT	\$ 142,424.00		
GRANT	\$ -		
BOND/LOAN PROCEEDS			\$ 15,000,000.00
TOTAL	\$ 3,432,924.00	\$ 3,245,028.00	\$ 18,249,628.00



2022/2023 Utility Department Budget

To: Mayor Kelly & City Council

City Administrator Dave Nelson

From: Superintendent James Grant

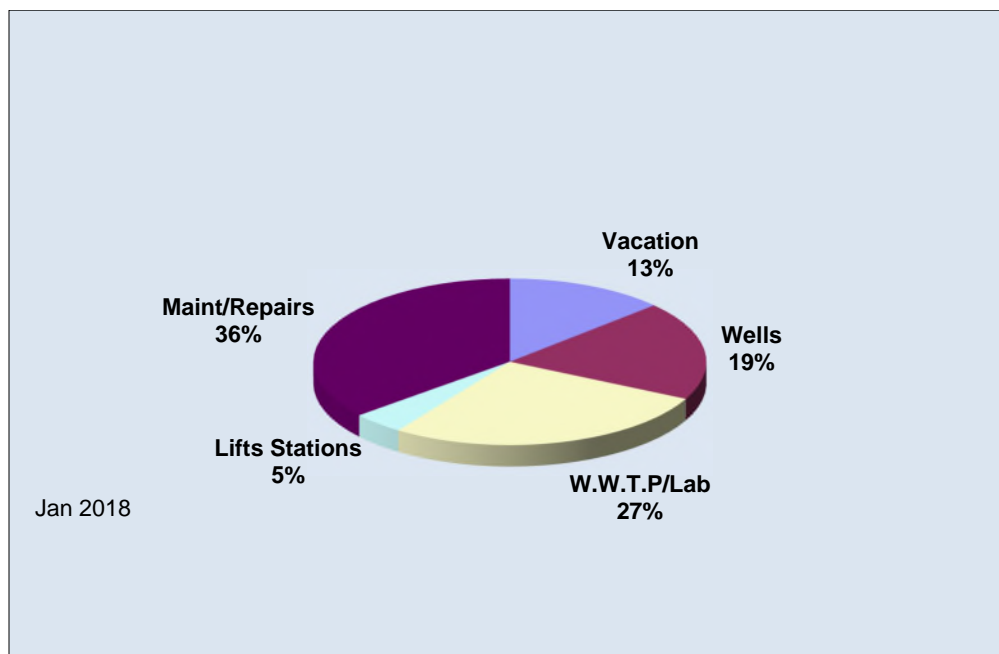
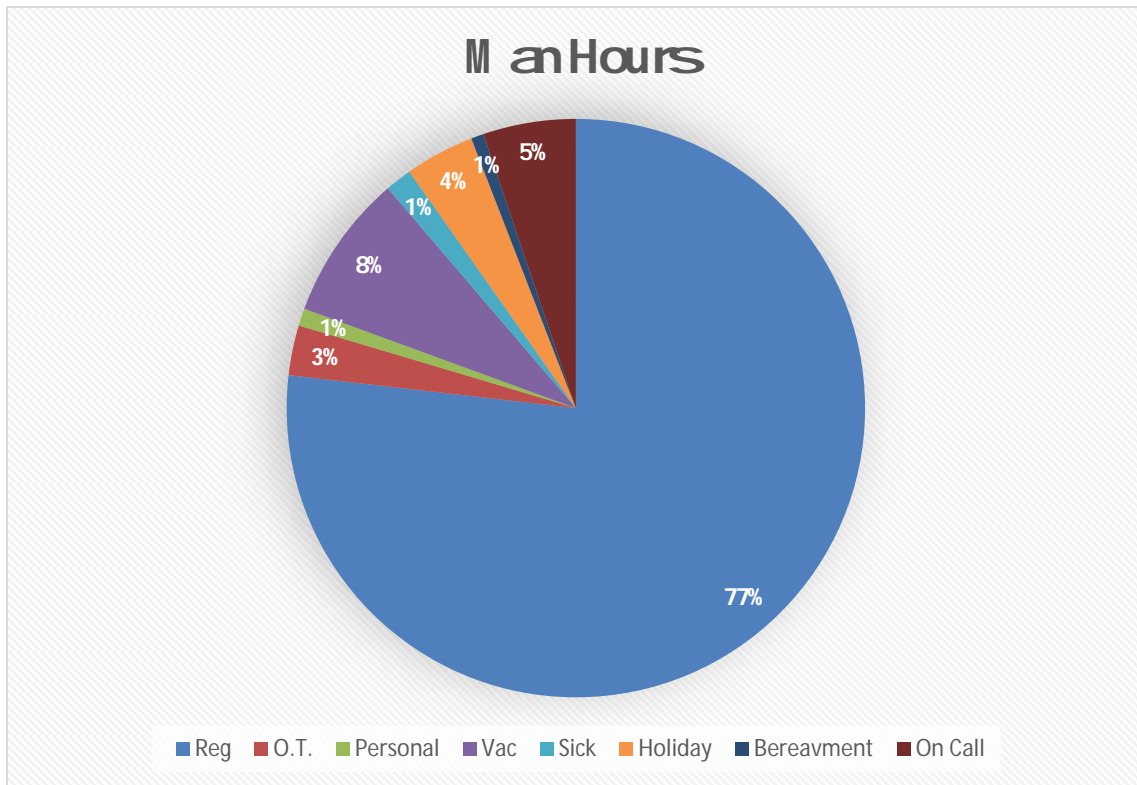
The waste treatment plant treated 370,181,000 gallons of waste water and pumped 249,967,000 gallons of potable water in 2022.

Staff:

The Utility department has three operators, two that have all water and waste water licenses class 1, wastewater and class A, water one that has class C water and class 3 wastewater. Along with one fully licensed Class 1/ Class A, supervisor. The department is staffed 7 days a week. We operate the waste treatment plant, three wells and towers and 13 lift stations, along with the buildings and property associated with the department.

First Chart reflects payroll hours for regular working hours, overtime, on call hours Etc.

Second chart reflects an average per month hours worked by job duties including vacation time.



Budgeted. 2022/2023

The Utility Department oversees the City's Wells, Water Towers, Lift Station and Waste treatment Facility.

Listed are the budgetary costs associated with operating the department along with Maintenance of equipment projected for this budget.

70-01-5502- New lab on permit \$12,000.00 (Contracting Metals out to Lab to Pace Labs)

70-01-5502: Budget for Sludge hauling \$2,500 + 700 rental per month. $3,200 \times 12 = \$38,400.00$

70-01-5516: Tower cleaning inside & Outside, Towers 1 & 3. \$17000.00

70-01-5606: Office furniture new building.

70-01-5609: Due's, required by NPDES to belong to a (NARP group) Nutrient Assessment Reduction Plan. \$16,000.00 Covers dues for. (2021 & 2022)

70-01-5629: Chemicals, Polymer \$5,500.00 x7 = \$38,500.00 (All chemicals have increased in pricing some more than once)

70-01-5532: PRV Garfield \$ 17,119.00. Rebuild Pressure reducing valve.

70-01-5532: Methane Waste Flame Flare. \$40,000.00

70-01-5532: Valve repair for Primary Clarifiers. \$80,000.00

70-01-5800: $\frac{3}{4}$ Ton 4X4 Truck with plow. \$44,000.00 for 2023 late in 2022.

70-01-5800: Tommy lift, \$3,000.00

70-01-5800: Toro Walk behind mower. \$400.00

UTILITY OPERATIONS

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PERSONNEL SALARIES			
SALARIES	\$ 397,500.00	\$ 410,000.00	\$ 430,000.00
OVERTIME	\$ 10,000.00	\$ 11,000.00	\$ 11,000.00
RELATED EXPENDITURES			
HEALTH INSURANCE	\$ 80,000.00	\$ 78,000.00	\$ 83,000.00
TRAINING	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
TRAVEL EXPENSE			
UNIFORMS	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00
CONTRACTUAL & COMMODITIES			
PROFESSIONAL FEES	\$ 100,000.00	\$ 100,000.00	\$ 140,000.00
ENGINEERING FEES	\$ 500,000.00	\$ 25,000.00	\$ 1,000,000.00
VEHICLE MAINTENANCE	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00
BUILDING MAINTENANCE	\$ 20,000.00	\$ 35,000.00	\$ 15,000.00
MAINTENANCE OF TOWER	\$ 20,000.00	\$ 20,000.00	\$ 35,000.00
LIFT STATION MAINTENANCE	\$ 40,000.00	\$ 130,000.00	\$ 50,000.00
EQUIPMENT MAINT.	\$ 40,000.00	\$ 40,000.00	\$ 190,000.00
LAB SUPPLIES	\$ 12,000.00	\$ 10,000.00	\$ 18,000.00
MATERIAL PURCHASES	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
OFFICE SUPPLIES	\$ 200.00		\$ 2,000.00
DUES & SUBSCRIPTIONS	\$ 750.00	\$ 750.00	\$ 20,000.00
TELEPHONE	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
ELECTRICITY	\$ 185,000.00	\$ 190,000.00	\$ 200,000.00
FUEL FOR BUILDING	\$ 10,000.00	\$ 11,000.00	\$ 15,000.00
GAS, OIL & GREASE	\$ 10,000.00	\$ 10,000.00	\$ 13,000.00
CHEMICALS	\$ 95,000.00	\$ 100,000.00	\$ 130,000.00
MISCELLANEOUS	\$ 2,700.00	\$ 2,500.00	\$ 2,500.00
PERMIT FEES	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00
CAPITAL OUTLAY			
NEW EQUIPMENT	\$ -	\$ 40,000.00	\$ 44,000.00
INFRASTRUCTURE EXPENDITURE	\$ -		\$ 14,000,000.00
TOTAL UTILITY OPERATIONS	\$ 1,556,750.00	\$ 1,246,950.00	\$ 16,431,300.00

UTILITY MAINTENANCE & ADMINISTRATION

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PERSONNEL SALARIES			
SALARIES	\$ 279,500.00	\$ 318,509.00	\$ 231,000.00
SALARIES, CLERICAL	\$ 125,000.00	\$ 128,000.00	\$ 133,000.00
OVERTIME	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
RELATED EXPENDITURES			
HEALTH INSURANCE	\$ 84,500.00	\$ 100,000.00	\$ 104,278.00
UNIFORMS	\$ 3,500.00	\$ 3,900.00	\$ 4,000.00
CONTRACTUAL & COMMODITIES			
PROFESSIONAL FEES	\$ -		
UTILITY TAX	\$ 115,000.00	\$ 105,000.00	\$ 105,000.00
RENT	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
VEHICLE MAINTENANCE	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00
STORM SEWER MAINTENANCE	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00
SANITARY SEWER MAINTENANCE	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
WATER MAIN MAINTENANCE	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
MATERIAL PURCHASES	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
OFFICE SUPPLIES	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
POSTAGE	\$ 8,000.00	\$ 9,000.00	\$ 9,000.00
TELEPHONE	\$ 3,000.00	\$ 1,500.00	\$ 1,750.00
GAS, OIL & GREASE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
CAPITAL OUTLAY			
INFRASTRUCTURE EXPENDITURES	\$ -		
NEW EQUIPMENT/METERS	\$ 116,000.00	\$ 370,000.00	\$ 121,000.00
MISCELLANEOUS	\$ 18,000.00	\$ 18,000.00	\$ 10,000.00
OPERATING TRANSFERS			
TRANSFER OUT	\$ 735,000.00	\$ 564,169.00	\$ 730,000.00
TOTAL UTILITY MAINTENANCE	\$ 1,692,500.00	\$ 1,823,078.00	\$ 1,664,028.00

WATER BOND FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PAYMENT PRINCIPAL AND INTEREST	\$ 183,674.00	\$ 175,000.00	\$ 120,134.00
TOTAL	\$ 183,674.00	\$ 175,000.00	\$ 120,134.00

SUMMARY WATER AND SEWER FUND

UTILITY OPERATIONS	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 1,556,750.00	\$ 1,246,950.00	\$ 16,431,300.00

DOLLAR CHANGE
\$15,184,350.00
1218%

UTILITY MAINTENANCE	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 1,692,500.00	\$ 1,823,078.00	\$ 1,664,028.00

DOLLAR CHANGE
(\$159,050.00)
-8.72%

BOND PAYMENT	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 183,674.00	\$ 175,000.00	\$ 120,134.00

DOLLAR CHANGE
(\$54,866.00)
-31.35%

SUMMARY WATER AND SEWER FUND

TOTAL	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 3,432,924.00	\$ 3,245,028.00	\$ 18,215,462.00

DOLLAR CHANGE
\$14,970,434.00
461.33%

FY 2022-2023 Parks & Rec Budget





To: Michael Kelly, Mayor

Dave Nelson, City Administrator

City Council

From: Ryan Knop, Superintendent of Parks and Recreation

Date: March 29, 2022

Re: 2022-2023 Budget

The City of Harvard Parks and Recreation Department consists of 9 parks totaling 128.66 acres. This is a wonderful asset to our community because Harvard has 4 more acres of public land per 1000 residents over the national average. More green space is definitely beneficial to our community but that does come with a price though. In order to maintain all of the green space we do need to ensure adequate funding and support from the community which is key. We have a very high expectation for our parks and community support is just one key aspect.

The City of Harvard Parks and Recreation Department deals with a plethora of different challenges. As all departments experience securing the proper funds in order to maintain our wonderful community parks is by far our largest challenge. The Parks and Recreation Department is extremely excited to start working on major improvement projects as well as continued maintenance and mowing. The larger projects that will be happening in the parks this year will mulching of three different playgrounds, removal of trees at Park Pointe Park, gravel walking path upgrades, and resurfacing the Mary's Park basketball court. As you can imagine certain equipment needed to maintain our parks can be very costly. This upcoming year the parks department will be purchasing a new John Deere zero turn mower to replace one of our old Kubota mowers, a new utility trailer, and a Ford F150 truck. As always, we will be doing our best to keep all of our parks and playgrounds looking great for all to enjoy.

Moving on to the City of Harvard Aquatic Center. The Mission Statement for the Harvard Aquatic Center is to allow fun, safe, and educational aquatic recreation to the citizens of Harvard, Illinois. The pool is a wonderful asset to the community but does require a lot of

funds and maintenance to operate. This upcoming year is no different. This year all of the landscaping around the pool will be completely redone. The Parks Board has decided to remove all of the seasonal plants that surround the pool and replace with grass. This will help with the maintenance of that area. Over that past couple of years, the Parks Department has done some very large capital improvements to the Aquatic Center. Those capital improvements have helped with the function and operational side of the Aquatic Center. The keys to our Aquatic Centers success will be within the organization as a whole. Working as a team to better the aquatic center, marketing special events to attract additional demographic groups, maintaining current user groups, inventory management, hours of operation management, pool party promotion, and special event promotion. I have high expectations for this upcoming year and we're definitely looking forward to seeing our community come together to support these wonderful assets located in our backyard.

You will notice that prices have increased due to minimum wage. Also, the swimming lesson availability has changed to better work with our fiscal responsibility of staffing. As always, the keys to success will be within the organization as a whole. Working as a team to better the community pool, marketing special events to attract different demographic groups, maintaining current user groups, inventory management, hours of operation management, pool party promotion, and special event promotion. I have high expectations for this upcoming year and we're definitely looking forward to seeing our community come together to support these wonderful assets located in your backyard.

As always, my door is always open so stop by and see me. I can also be reached at 815.943.6468 ext. 110 or at knop@cityofharvard.org

Sincerely, Ryan Knop

A handwritten signature in black ink, appearing to read 'Ryan Knop', written in a cursive style.

City of Harvard
Superintendent of Parks and Recreation

REVENUE ESTIMATES PARKS AND RECREATION

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REAL ESTATE TAXES	\$ 232,000.00	\$ 236,000.00	\$ 244,000.00
BUILDING PERMITS	\$ 1,215.00		\$ 1,000.00
GRANTS			
AMUSEMENT TAX	\$ 5,400.00	\$ 5,700.00	\$ 6,000.00
DAILY TICKETS	\$ 22,500.00	\$ 22,500.00	\$ 27,000.00
POOL PASSES	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00
LESSONS	\$ 6,000.00	\$ 6,000.00	\$ -
POOL PARTIES	\$ 2,000.00	\$ 2,500.00	\$ 1,500.00
CONCESSIONS	\$ 12,000.00	\$ 13,000.00	\$ 15,000.00
DONATIONS	\$ -		
INTEREST	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
MISCELLANEOUS/REIMBURSE	\$ -		\$ 1,000.00
TRANSFER IN	\$ 45,850.00	\$ 15,000.00	\$ 15,000.00
PARK RENTALS	\$ 8,000.00	\$ 8,000.00	\$ 5,000.00
PARK PROGRAMS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
CASH ON HAND	\$ 45,000.00		
TOTAL	\$ 407,465.00	\$ 336,200.00	\$ 343,000.00

PARKS

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
SALARIES			
PERSONNEL	\$ 81,000.00	\$ 85,000.00	\$ 90,000.00
RELATED EXPENDITURES			
HEALTH INSURANCE	\$ 9,300.00	\$ 9,300.00	\$ 4,400.00
CONTRACTUAL SERVICES			
PROFESSIONAL SERVICES	\$ 400.00		
MAINTENANCE OF GROUNDS	\$ 20,000.00	\$ 29,720.00	\$ 30,732.00
BUILDING MAINTENANCE	\$ 4,500.00	\$ 4,000.00	\$ 4,000.00
COMMODITIES			
MATERIAL PURCHASES	\$ 4,000.00	\$ 2,765.00	\$ 4,000.00
ELECTRICITY	\$ 14,500.00	\$ 10,000.00	\$ 10,000.00

PARKS	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
FUEL FOR BUILDINGS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
OTHER			
MISCELLANEOUS	\$ 1,500.00	\$ 1,250.00	\$ 1,500.00
CONCESSIONS			
PARK PROGRAMS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
WALK IN CENTER			
NEW EQUIPMENT	\$ 41,500.00	\$ 26,600.00	\$ 16,000.00
LAND ACQUISITION			
CONTINGENCY	\$ -		
TO CAP IMP			\$ 28,768.00
TOTAL	\$ 183,200.00	\$ 175,135.00	\$ 195,900.00

SWIMMING POOL

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PERSONNEL			
SALARIES	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
RELATED EXPENDITURES			
HEALTH INSURANCE	\$ 4,700.00	\$ 4,400.00	\$ 4,400.00
TRAINING	\$ 4,000.00	\$ 6,000.00	\$ 5,000.00
CONTRACTUAL SERVICES			
MAINTENANCE	\$ 40,000.00	\$ 26,265.00	\$ 13,000.00
ADVERTISING	\$ 700.00	\$ 400.00	\$ -
COMMODITIES			
POOL SUPPLIES	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00
UTILITIES			
TELEPHONE	\$ 1,500.00	\$ 1,200.00	\$ 1,200.00
ELECTRICITY	\$ 20,000.00	\$ 17,000.00	\$ 15,000.00
FUEL FOR BUILDING	\$ 3,300.00	\$ 3,300.00	\$ 3,500.00
WATER			
CHEMICALS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
CONCESSION STAND	\$ 6,500.00	\$ 6,500.00	\$ 8,000.00
OTHER			
MISCELLANEOUS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
NEW EQUIPMENT	\$ 49,565.00	\$ 2,000.00	\$ 2,000.00
CONTINGENCY			
TOTAL	\$ 224,265.00	\$ 161,065.00	\$ 147,100.00

TOTAL PARKS AND RECREATION FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
TOTAL	\$ 407,465.00	\$ 336,200.00	\$ 343,000.00

DOLLAR CHANGE

\$6,800.00

2.02%

NISRA FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REVENUE			
PROPERTY TAX	\$ 40,000.00	\$ 41,000.00	\$ 41,000.00
EXPENDITURES			
PAYMENT TO NISRA	\$ 25,000.00	\$ 26,000.00	\$ 26,000.00
TRANSFER OUT TO PARKS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00

SUMMARY NISRA FUND

TOTAL	\$ 40,000.00	\$ 41,000.00	\$ 41,000.00
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REVENUE ESTIMATES MOTOR FUEL TAX FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
ENTITLEMENT	\$ 360,000.00	\$ 556,000.00	\$ 385,000.00
GRANTS			\$ 246,000.00
INTEREST	\$ 6,500.00	\$ 1,000.00	\$ -
CASH ON HAND	\$ 72,500.00		\$ 57,000.00
TOTAL	\$ 439,000.00	\$ 557,000.00	\$ 688,000.00

MOTOR FUEL TAX FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
ENGINEERING	\$ 20,000.00	\$ 40,000.00	\$ 55,000.00
SIDEWALK PROGRAM		\$ 75,000.00	\$ 75,000.00
CURB REPLACEMENT			
SALT	\$ 99,000.00	\$ 99,000.00	\$ 75,000.00
MAINTENANCE	\$ 320,000.00	\$ 180,000.00	\$ 275,000.00
CAPITAL SAVINGS		\$ 163,000.00	\$ 208,000.00
TOTAL	\$ 439,000.00	\$ 557,000.00	\$ 688,000.00

SUMMARY MOTOR FUEL TAX FUND

TOTAL	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 439,000.00	\$ 557,000.00	\$ 688,000.00

DOLLAR CHANGE
\$131,000.00
23.52%

**CITY OF HARVARD ROAD/SIDEWALK PROGRAM
2022-2023**

	FEET
JEFFERSON FROM DEWEY ST. TO BLACKMAN	1,500.00
HART FROM DIGGINS TO BROWN ST.	660.00
BROWN FROM JEFFERSON TO GARFIELD	660.00
TOTAL	2,820.00

SIDEWALKS	FEET
2ND STREET BOTH SIDES FROM BURBANK STREET TO BROWN STREET	600.00
2ND STREET WEST SIDE FROM BROWN STREET TO BLACKMAN STREET	330.00
TOTAL	930.00

POLICE PENSION FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REVENUE			
PROPERTY TAXES	\$ 700,000.00	\$ 713,000.00	\$ 729,000.00
REPLACEMENT TAX	\$ 40,000.00	\$ 31,000.00	\$ 40,000.00
TOTAL	\$ 740,000.00	\$ 744,000.00	\$ 769,000.00
EXPENDITURES			
PENSION PAYMENTS	\$ 740,000.00	\$ 744,000.00	\$ 769,000.00
TOTAL	\$ 740,000.00	\$ 744,000.00	\$ 769,000.00

SUMMARY POLICE PENSION

TOTAL	\$ 740,000.00	\$ 744,000.00	\$ 769,000.00
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FICA FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REVENUE			
PROPERTY TAXES	\$ 100,000.00	\$ 105,000.00	\$ 106,000.00
TRANSFER IN	\$ 180,000.00	\$ 177,000.00	\$ 185,590.00
EXPENDITURES			
PAYMENT FOR FICA	\$ 280,000.00	\$ 282,000.00	\$ 291,590.00

IMRF FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REVENUE			
PROPERTY TAXES	\$ 90,000.00	\$ 94,000.00	\$ 94,500.00
REPLACEMENT TAXES	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
TRANSFER IN	\$ 90,000.00	\$ 86,000.00	\$ 93,500.00
EXPENDITURES			
PAYMENT FOR PENSION	\$ 220,000.00	\$ 220,000.00	\$ 228,000.00

SUMMARY PENSIONS

TOTAL	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 1,240,000.00	\$ 1,246,000.00	\$ 1,288,590.00

DOLLAR CHANGE

\$42,590.00

3.42%

INSURANCE FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REVENUE			
PROPERTY TAXES	\$ 71,500.00	\$ 70,000.00	\$ 73,500.00
TRANSFER IN	\$ 158,500.00	\$ 182,000.00	\$ 180,500.00
TOTAL	\$ 230,000.00	\$ 252,000.00	\$ 254,000.00

EXPENDITURES

INSURANCE, WORKMAN'S COMP UNEMPLOYMENT, AND PROPERTY TRANSFER TO CORP. GEN FUND	\$ 135,000.00	\$ 138,000.00	\$ 139,000.00
	\$ 95,000.00	\$ 114,000.00	\$ 115,000.00
TOTAL	\$ 230,000.00	\$ 252,000.00	\$ 254,000.00

SUMMARY INSURANCE

TOTAL	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
	\$ 230,000.00	\$ 252,000.00	\$ 254,000.00

DOLLAR CHANGE

\$2,000.00

1%

LIBRARY FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REVENUE			
PROPERTY TAXES	\$ 400,000.00	\$ 400,000.00	\$ 416,200.00
REPLACEMENT TAX	\$ 13,000.00	\$ 13,000.00	\$ 23,000.00
OTHER			
FICA/IMRF LEVY	\$ 33,543.00	\$ 33,000.00	\$ 33,543.00
CASH	\$ -		
TOTAL	\$ 446,543.00	\$ 446,000.00	\$ 472,743.00
EXPENDITURES			
PERSONNEL			
SALARY	\$ 183,000.00	\$ 176,000.00	\$ 183,000.00
FICA/MEDICARE	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
IMRF/EXPENSE	\$ 19,543.00	\$ 19,000.00	\$ 19,543.00
HEALTH INSURANCE	\$ 80,000.00	\$ 88,500.00	\$ 70,000.00
UNEMPLOYMENT	\$ 1,500.00		\$ 1,000.00
MATERIALS			
BOOKS/PERIODICALS			
REFERENCE PRINT			
AUDIO BOOKS			
ELECTRONIC RESOURCES			
OPERATING EXPENSE			
EQUIPMENT			
FURNITURE			
BUILDING & GROUNDS MAINT.			\$ 55,000.00
EQUIPMENT MAINTENANCE			
MISCELLANEOUS			
SUPPLIES/MAINTENANCE		\$ -	\$ -
SUPPLIES/OFFICE			
TELEPHONE	\$ 16,750.00	\$ 9,000.00	\$ 19,000.00
UTILITIES	\$ 750.00	\$ 1,200.00	\$ 1,200.00
TECHNOLOGY	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
CAPITAL SAVINGS	\$ 20,000.00		\$ 50,000.00
PAYMENTS PRINCIPAL/INTEREST			\$ 50,000.00

LIBRARY FUND

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
ADMINISTRATION			
PROFESIONAL FEES			
MILEAGE			
CONTRACT SERVICES	\$ 25,000.00		
BOARD EXPENSE			
DUES			
ADULT PROGRAMMING			
YOUTH PROGRAMMING			
PUBLIC INFORMATION			
TECHNOLOGY CHARGES	\$ -		
CASH RESERVE	\$ -		
CAPITAL PLAN EXPENSE	\$ 81,000.00	\$ 135,000.00	\$ -
TOTAL	\$ 446,543.00	\$ 452,700.00	\$ 472,743.00

SUMMARY LIBRARY

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
TOTAL	\$ 446,543.00	\$ 452,700.00	\$ 472,743.00

DOLLAR CHANGE

\$20,043.00

4.43%

**REVENUE SUMMARY FISCAL YEAR
2022-2023**

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
GENERAL FUND	\$ 5,368,380.00	\$ 5,423,500.00	\$ 5,962,600.00
WATER AND SEWER FUND	\$ 3,290,500.00	\$ 3,245,028.00	\$ 18,249,628.00
SPECIAL REVENUE FUNDS	\$ 2,238,965.00	\$ 2,432,200.00	\$ 2,311,590.00
LIBRARY FUND	\$ 446,543.00	\$ 452,700.00	\$ 472,743.00
BOND PROCEEDS			\$ 83,724.00
CASH ON HAND	\$ 645,624.00	\$ 374,560.00	\$ 613,000.00
GRANTS	\$ 11,500.00	\$ 100,000.00	\$ 1,001,000.00
TOTAL REVENUE	\$ 12,001,512.00	\$ 12,027,988.00	\$ 28,694,285.00

**BUDGET SUMMARY FISCAL YEAR
2022-2023**

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
TOTAL BUDGET	\$ 11,554,969.00	\$ 11,575,288.00	\$ 28,187,376.00
TOTAL LIBRARY BUDGET	\$ 446,543.00	\$ 452,700.00	\$ 472,743.00
GRAND TOTAL BUDGET	\$ 12,001,512.00	\$ 12,027,988.00	\$ 28,660,119.00

SUMMARY TOTAL BUDGET

TOTAL	Fiscal Year 2019-2020	Fiscal Year 2020-2021	Fiscal Year 2022-2023
	\$ 12,001,512.00	\$ 12,027,988.00	\$ 28,660,119.00

DOLLAR CHANGE

\$16,632,131.00

138.28%

TIF BUDGETS

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REVENUE			
PROPERTY TAXES DOWNTOWN	\$ 121,380.00	\$ 146,575.00	\$ 182,000.00
INTEREST DOWNTOWN	\$ 1,000.00	\$ 250.00	\$ 200.00
TRANSFER FROM CORP GEN TO DOWNTOWN	\$ 300,665.00	\$ 275,695.00	\$ 233,520.00
PROPERTY TAXES INDUSTRIAL	\$ 550,000.00	\$ 556,000.00	\$ 615,000.00
INTEREST INDUSTRIAL	\$ 6,500.00	\$ 2,000.00	\$ 750.00
BOND PROCEEDS DOWNTOWN			
BOND PROCEEDS INDUSTRIAL			
TOTAL	\$ 979,545.00	\$ 980,520.00	\$ 1,031,470.00
EXPENDITURES			
DEBT SERVICE			
DOWNTOWN	\$ 423,045.00	\$ 422,520.00	\$ 415,720.00
INDUSTRIAL	\$ 524,000.00	\$ 496,845.00	\$ 538,585.00
PLANNING STUDIES			
DOWNTOWN			
INDUSTRIAL			
SOUTH			
CONSTRUCTION PROJECTS			
DOWNTOWN			
INDUSTRIAL			
SOUTH			
TOTAL EXPENSE	\$ 947,045.00	\$ 919,365.00	\$ 954,305.00

SSA BUDGETS

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REVENUE			
PROPERTY TAX			
SSA #1	\$ -	\$ -	\$ -
SSA #2	\$ -		
SSA #3	\$ -		
SSA #4	\$ 39,500.00	\$ 42,400.00	\$ -
SSA #5	\$ 126,800.00	\$ 126,625.00	\$ 132,000.00
TOTAL	\$ 166,300.00	\$ 169,025.00	\$ 132,000.00

EXPENDITURES			
DEBT SERVICE			
SSA #1	\$ -		
SSA #2	\$ -		
SSA #3	\$ -		
SSA #4	\$ 39,500.00	\$ 42,400.00	\$ -
SSA #5	\$ 126,800.00	\$ 126,625.00	\$ 132,000.00
TOTAL	\$ 166,300.00	\$ 169,025.00	\$ 132,000.00

CONTINGENCY

	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
REVENUE			
MISCELLANEOUS	\$ 1,200,000.00	\$ 1,200,000.00	\$ 1,200,000.00
EXPENDITURES			
CITY COUNCIL APPROVED	\$ 1,200,000.00	\$ 1,200,000.00	\$ 1,200,000.00

NEW EQUIPMENT, BUILDING MAINTENANCE AND PROJECT LIST

2 POLICE VEHICLES	\$ 108,000.00
DETECTIVE VEHICLE	\$ 31,000.00
VACTOR TRUCK	\$ 300,000.00
SNOW PLOWS	\$ 17,000.00
P.D. FENCE PARKING LOT	\$ 10,000.00
CITY HALL LIGHTS & SIDEWALK	\$ 10,000.00
SURVEY EQUIPMENT FOR GIS	\$ 10,000.00
NEW WATER METERS	\$ 34,000.00
SANITARY SEWER/MANHOLE LININGS	\$ 25,000.00
REPLACEMENT WATER MAIN VALVES	\$ 25,000.00
SANITARY SEWER LINING	\$ 32,000.00
WATER MAIN DEWEY & MARENGO ROADS	\$ 426,000.00
WWTP WASTE FLAME REPLACEMENT	\$ 40,000.00
PRESSURE REDUCING VALVE REPLACE	\$ 18,000.00
PICK UP TRUCK UTILITIES	\$ 44,000.00
MULCH PLAYGROUND EQUIPMENT	\$ 10,000.00
NEW MOWER	\$ 10,000.00
TOTAL	\$ 1,150,000.00

<u>C.O.H - NOTES PAYABLE</u>	<u>BANK</u>	<u>ACCT. #</u>	<u>LOAN #</u>	<u>DUE DATES</u>	<u>Bond Amount</u>	<u>2022-2023 Principal</u>	<u>2022-2023 Interest</u>	<u>2022-2023 Total</u>	<u>Notes</u>
City Hall/PD Loan	Amalgamated	7307	2020A	January, July (1st)	\$ 4,825,000	\$ 30,000	\$ 144,300.00	\$ 174,300.00	
T.I.F. - Downtown	Amalgamated	4878	2012A	January, July (15th)	\$ 3,105,000	\$ 415,245	\$ 25,245.00	\$ 440,490.00	
T.I.F. #2 - Industrial Park	Amalgamated	6225	2016B	January, July (15th)	\$ 2,630,000	\$ 195,000	\$ 59,910.00	\$ 254,910.00	
	Amalgamated	4879	2012B	January, July (15th)	\$ 2,290,000	\$ 165,000	\$ 32,225.00	\$ 197,225.00	
T.I.F. #2 - Industrial Park	Amalgamated	7308	2020B	January, July (1st)	\$ 800,000	\$ 65,000	\$ 21,450.00	\$ 86,450.00	
SS#5 - Shadow Creek	Amalgamated	5005	3915	February, August (1st)	\$ 1,450,000	\$ 125,000	\$ 6,000.00	\$ 131,000.00	Final Pmt 02/01/2023
Water/Sewer Bonds	Amalgamated	2016A	2016A	May, November (1st)	\$ 1,125,000	\$ 110,000	\$ 11,097.50	\$ 121,097.50	
Water/Sewer Expansion	The HSB		138-338	28th of Each Month	\$ 571,718	\$ 49,653	\$ 9,150.00	\$ 58,803.00	

PROPERTY TAX BILL

