



City of Harvard

201 W. Diggins St.

Harvard, Il. 60033

(815) 943-6468

Recruiting for the Position of Community Development Director

The City of Harvard is seeking qualified applicants for the full-time position of Community Development Director. The Director manages the activities of the City's Development Department and directs programs to encourage and support residential and commercial development activity in the City of Harvard.

ABOUT THE CITY OF HARVARD

Harvard is a city located in McHenry County, Illinois, approximately 7 miles (11 km) south of the Illinois/Wisconsin border. The population was 9,469 at the 2020 census. The city is 63 miles (101 km) from the Chicago Loop, and is the last stop on the Metra's Union Pacific/Northwest Line.

In 1942, the city instituted an annual celebration known as Harvard Milk Day. A lavish parade down whitewashed streets, presided over by a large plastic Holstein cow named Harmilda, attracted thousands. Celebrations aside, dairy farming declined as farmers found it easier and as profitable to supply metropolitan Chicago's supermarkets with produce. However, the Milk Day celebration continues, having just celebrated its 81st year in June 2022.

With urban expansion overrunning eastern McHenry County in the late 1960s, Harvard's rural setting became a model to many who opposed that growth. County government was lobbied to adopt land-use plans to preserve agricultural areas. Many Latinos who came to work as temporary pickers and processors remained in Harvard as landscape laborers, significantly changing the community's population makeup. The City is committed to embracing this cultural diversity, continuously striving to offer diverse services and improve community integration.



ABOUT THE POSITION



Reporting to the City Administrator, the Community Development Director is a highly responsible professional position that plans, coordinates, and manages the operations of the Community Development Department; and develops and implements plans, policies, and programs to promote and increase residential and commercial activities with the City of Harvard. The Director is responsible for coordinating staff support to the Planning & Zoning Committee. Additionally, this position oversees the activities of the Code Enforcement Officer.

PREFERRED QUALIFICATIONS

The selected candidate should possess a genuine passion for public service, with strong, working knowledge of local government operations in areas such as economic development, infrastructure improvements and municipal finance. Responsible supervisory experience and the familiarity of working in a diverse and growing community is essential. Candidates should also possess a strong ability for leadership, personal and professional ethics, and a collaborative and team-oriented approach.

- Bachelor's Degree in Planning, Business, Public Administration or related field from an accredited college or university preferred.
- Minimum of three (3) years municipal planning experience, or equivalent blend of advanced education and experience.
- Strong MS Office computer skills required, experience with GIS and PAVERS strongly desired.
- Professional AICP certification preferred.
- Experience in preparation and maintenance of strategic plans and policies.
- Experience with the planning aspects of broad-based and diverse community development activities.
- Demonstrated knowledge of safety rules and accident prevention.

Compensation and Benefits

The anticipated salary range is \$75,000 – \$94,000 +/- DOQ. A comprehensive benefits package includes participation in the Illinois Municipal Retirement Fund (IMRF), health insurance including medical, dental, and vision coverage (also available to dependents), and life insurance. The City also offers paid vacation, personal leave, holidays and sick leave. The City does not have a residency requirement.

APPLICATION INFORMATION

Deadline to apply is February 28, 2023 5:00 p.m.
Please send resumes with cover letter to the attention of
City Clerk Lori Moller
201 W. Diggins Street
P.O. Box 310
Harvard, Il. 60033
or email moller@cityofharvard.org

Further information may be obtained by contacting:
Lou Leone
City Administrator
815-943-6468
leone@cityofharvard.org



The City of Harvard is an Equal Opportunity Employer.