

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**TUESDAY, APRIL 23, 2024 – 7:00 PM**  
**203 W. DIGGINS ST., HARVARD**

*The proceedings of the City Council meeting are livestreamed on the City of Harvard's YouTube Channel, <https://www.youtube.com/@cityofharvard1286>. Recordings can be viewed, after the meeting date, on the website.*

1. Call meeting to order
2. Roll Call
3. Public Comment
4. Budget Hearing FY2024/2025
  - Comments from audience
  - Close Hearing
5. Plaque Presentation to Water Billing Clerk Christie Murillo
6. Presentations to the Harvard Wrestling Club
7. Confirmation Mayoral Appointment Parks & Recreation Superintendent/Oath of Office
  - *Action requested is to confirm the Mayor's appointment of Stacy Heiliger as Parks & Recreation Superintendent*
8. Community & Economic Development Committee Meeting Minutes of April 10, 2024
  - *Committee action to approve the minutes as presented.*
9. Transportation Committee Meeting Minutes of April 11, 2024
  - *Committee action to approve the minutes as presented.*
10. Administration Committee Meeting Minutes of April 17, 2024
  - *Committee action to approve the minutes as presented.*
11. Consent Agenda

Items under the Consent Agenda are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless a Council Member or member of the public requests that an item be removed from the consent agenda for separate action.

Motion to approve the Consent Agenda as presented:

- a. Regular City Council Meeting Minutes of March 26, 2024
- b. Planning & Zoning Commission Meeting Minutes of April 2, 2024
- c. Administration Committee Meeting Minutes of April 17, 2024
- d. Community & Economic Development Committee Meeting Minutes of April 10, 2024
- e. Transportation Committee Meeting Minutes of April 11, 2024
- f. Park Board Meeting Minutes of March 18, 2024
- g. Special Park Board Meeting Minutes of April 4, 2024
- h. Administrators Report
- i. Community Development Department Report
- j. Harvard Diggins Library Directors Report
- k. Parks & Recreation Report
- l. Police Department Report
- m. Public Works Department Report

- n. Utilities Department Report
  - o. Alderman Lavalley to replace Alderwoman Haderlein on City Library Board
  - p. Accept Pattie Lindgren's resignation from the Spirit of 76 Scholarship Fund
  - q. Harvard Garden Club request to host annual spring plant sale at Harvard Diggins Library Plaza on Saturday, May 18, 2024, from 8 am – 1 pm
  - r. Harvard Milk Days – Proposed Routes for the 2 Mile Walk, 5K & 10K Run
  - s. Certificate of Recognition Blake Livdahl/190 lbs. IWCOA Frosh/Soph State Champion
12. Individual Action Consent Agenda Items
- *City Council Action on any item removed from the consent agenda.*
13. Payment of Bills
- *Action requested is to approve payment of the bills in the amount of \$816,960.37*
14. Class A Liquor License
- *SBC Business Inc., d/b/a Lil Corner Store, 301 N. Division St. has submitted a layout for consideration for a Class A Liquor License to allow for a gaming room which was approved by the Liquor Commissioner. The applicant currently has a Class B license. The fees have been paid. Action requested is to approve or deny the request.*
15. Ice Cream Vehicle License
- *Edgar Ramirez Mercado, d/b/a Mr. Split Ramz LLC, has submitted an application for consideration of a Ice Cream Vehicle License. The fees have been paid. A McHenry Co. Health Dept. inspection is scheduled for May 5<sup>th</sup>. Action requested is to approve pending completion of the background check and submission of insurance.*
16. Bulk Developer Agreements
- a) *Action requested is to approve a letter amendment to the agreement with Foxtail Properties to reduce the building permit fee to \$6,600 per home, with Foxtail building 5 single-family homes in a two-year period.*
- b) *Action requested is to approve an agreement with Habitat for Humanity to waive impact fees for any future homes they construct in Harvard within the next three years.*
17. HazMat UG Tank – ARPA Funding
- *Leaking underground storage tanks were discovered during street repairs on N. Johnson/Brainard St. In order to remediate and remove the tanks, the City needs to employ an environmental contractor and licensed OSMF Lust Decommissioner. Action requested is approve Public Work's request to expend funds, not to exceed \$25,000, out of the American Rescue Plan Act (ARPA) funds to remediate this issue.*
18. Parks & Rec Board Recommendation - Fee Waiver Request
- *Harvard OCTAVE is a non-profit youth sports organization. They are requesting a waiver of park fees. Action requested is to approve the Board's recommendation to grant the request.*
19. Parks & Rec Board Recommendation – Use of Milky Way Park
- *Healing Hearts with Hooves and Hounds is seeking permission to host a Car Show/Craft Vendor Fair at Milky Way Park on June on Saturday, June 29<sup>th</sup>, 2024. Action requested is approve the Board's recommendation to grant the request.*
20. Parks & Rec Board Recommendation – Jefferson School Request
- *Action requested is approve the Board's recommendation to donate 10 kids daily pool passes to Jefferson School for Family Fun Night.*
21. Proposed Ordinance Approving the City of Harvard Annual Budget for Fiscal Year 2024/2025
- *Action requested is to adopt an ordinance establishing the annual budget for Fiscal Year 2024/2025, as presented.*

22. Administration Committee Recommendation – Video Gaming Fee
  - *Action requested is to approve the Committee’s recommendation to amend Section 25.06.B.4, Electronic Gaming Device to increase the fee to \$250 per terminal to be effective May 1, 2025.*
23. Transportation Committee Recommendation – Amend Section 15.07.B, No Parking Locations
  - *Action requested is to approve the recommendation to adopt the proposed ordinance Amending Section 15.07.B, No Parking Locations, for Front St. and Sage Ln.*
24. Transportation Committee Recommendation – Street Dedication
  - *Rosa Luna requested that the City consider her petition to name a street in honor of her father, Vicente Garza. Action requested is to approve the Committee’s recommendation to dedicate the entrance road to Milky Way Park with an honorary designation of Garza Way.*
25. Administration Committee Recommendation – Amend Section 13C.05(A) Water/Sewer User Fees
  - *Action requested is to approve the Committee’s recommendation to approve the proposed ordinance Amending Section 13C.05(A), Water and Sewer User Service Rates, Charges.*
26. Administration Committee Recommendation – Fund Balance Policy
  - *Action requested is to approve the Committee’s recommendation to approve the Fund Balance Policy as presented.*
27. Department Head Reports
28. Committee Reports
29. Treasurer’s Report
30. Attorney’s Report
31. Administrator’s Report
32. Clerk’s Report
33. Mayor’s Report
34. Adjournment