# AGENDA

## REGULAR CITY COUNCIL MEETING

## TUESDAY, DECEMBER 14, 2021 – 7:00 PM

## 201 W. DIGGINS ST., HARVARD

1. Call meeting to order

2. Roll Call

3. Public Comment

4. Commendation Detective Carmen Sacco

5. Administration Committee Meeting Minutes of December 8, 2021
   - *Committee action to approve minutes as presented.*

6. Consent Agenda
   Items under the Consent Agenda are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless a Council Member requests that an item be removed from the consent agenda for separate action.

   Motion to approve the Consent Agenda as presented:
   a. Regular City Council Meeting Minutes of November 23, 2021
   b. Park Board Meeting Minutes of October 18, 2021
   c. Administration Committee Meeting Minutes of December 8, 2021
   d. Building & Grounds Report
   e. Community Development Department Report
   f. Police Department Report
   g. Utilities Department Report
   h. Payment of bills in the amount of $1,017,676.91

7. Individual Action Consent Agenda Items
   - *City Council Action on any item removed from the consent agenda.*

8. Sgt. Aimee Knop – McHenry County Co-Responder Police Social Worker Program
   - *Action requested is to authorize the Mayor's to execute an Intergovernmental Agreement with the McHenry County Sheriff's Dept. for the Police Social Worker Program.*

9. Vending License Applications
   - *Annual City Council approval of 2022 vending licenses.*

10. Park Board Recommendation to Conduct Controlled Burn
    - *Action requested is to approve the Park Board's recommendation to conduct a controlled burn in City parks as outlined by Supt. Knop.*

11. Proposed Ordinance Providing for and Requiring the Submission of the Proposition of a Municipal Sales Tax in the City of Harvard, McHenry County, Illinois at the General Primary Election to be held June 28, 2022.
    - *The proposed ordinance presents multiple options for City Council consideration with regard to how to phrase the public question. Action requested is to determine which option to move forward with and to adopt the proposed ordinance.*

12. TIF Eligibility Study
    - *Action requested is to authorize the Mayor to Execute a Letter of Engagement with Ernst & Young to Conduct a TIF Eligibility Study Pending an Escrow Deposit from CAI (Regarding Motorola & TIF)*

13. Committee Reports

14. Treasurer's Report

15. Attorney's Report

16. Administrator's Report

17. Clerk's Report

18. Mayor's Report

19. Adjournment

**ADMINISTRATION COMMITTEE MEETING MINUTES**
**December 8, 2021**

Chairwoman Haderlein called the meeting to order at 6:35 pm. Committee members present: Alderwoman Haderlein, Alderman Carncross, Alderman Gorman and Alderman Perkins. Also, present were Mayor Michael Kelly and City Administrator Nelson.

**Public Comment**
Carl Opper submitted an email stating: "Unfortunately, I will not be in town to attend the meeting. Attached are two photos of the sidewalk in front of the church from last winter. To reiterate my concern this is a major route for the kids to go to school. A crossing guard is provided at the intersection to the north. With the walk not being cleared, are we not concerned that people will be walking in the streets or crossing at unassisted intersections? I believe that a new ordinance is needed for clearing sidewalks particularly to start with the major school routes."

**Shoveling Snow**
Alderwoman Haderlein researched information provided by CMAP. Only one town in McHenry County requires snow removal for residential. Everyone requires commercial to remove snow. The Committee discussed. No action taken.

**New Business**
City Administrator Nelson would like the Committee to codify past practice for beer gardens and use of sidewalks for restaurants and taverns.

The Committee discussed the 2022 Meeting Dates. The Budget Hearing Workshop is scheduled for February 12, 2022.

The Committee also discussed personnel transition.

A motion by Alderman Gorman, seconded by Alderman Perkins to adjourn the meeting. All ayes.
Meeting adjourned at 7:21 pm.

Submitted by:
Chairwoman Lisa Haderlein

**PARK BOARD MEETING MINUTES**
**OCTOBER 18, 2021 – 6:00 pm**

Chairman Jay Schulz called the meeting to order at 6:00 pm. Committee members present: Alderman John Lavallee, Alderwoman Rosa Luna, Alderman Raul Meza, Bryce Bannwolf and Scott Logan. Committee members Joel Kriete, Pep Saucedo and Mike Vest were absent. Also present were Mayor Kelly and Supt. Ryan Knop.

**Public Comment**
None

**Approval of Minutes**
A motion was made by Scott Logan, seconded by Bryce Bannwolf to approve the Park Board Minutes of September 20, 2021, as presented. All ayes. Motion carried.

**User Agreement with Sports Groups**
Supt. Knop had conversations with Lady Sting, HERS, Jr. Tackle and the Boys League. The groups had some concerns and had to discuss with their respective boards, but they were receptive to switching over to a security deposit style. Ryan will continue to reach out to the Harvard Jr. Hornets Soccer League whom he was unable to contact.

The Park Board also discussed getting league information from the various sports groups that could be put in booklet form and available at City Hall to provide to new residents or sent out via the City's Constant Contact email database. Supt. Knop will reach out to the sports organizations if they would be willing to put a check box on their registration form that would consent to allow the City of Harvard to have their email for updates. Alderwoman Luna noted many of the Hispanic community don't go online or have access to email.

**Project Update/Status**
Supt. Knop reported that all of the budgeted Parks & Recreation projects have been completed for the FY20/21. He is closing up/winterizing the pool.

Pool Island Landscaping
Supt. Knop related that after discussions with Darrell, the plan moving forward is to remove the shrubs this fall with the balance of the project completed in the spring to fully seed the island with a couple decorative rocks to deter people from driving through it. He would also like to work with Harvard Nursery to plant a smaller ornamental in the middle.

**Northfield Park Gazebos**
Supt. Knop reported on continuous vandalism particularly to the west gazebo at Northfield Park to the point where it needs extensive repair to make it structurally sound. Potential options would be to repair, demo or relocate the gazebo(s). Ryan suggested that both of the gazebos could be relocated to areas with higher foot traffic and higher visibility. Ryan met with Karen at the library who showed interest in relocating one of the gazebos up by the library. The other gazebo could be relocated just out front of the new addition at City Hall connecting it just off the brick patio area and could be utilized for various events. There would still be an existing path and patio area at Northfield Park; heavy duty picnic benches could be placed there. Also discussed was installing a light pole with a security camera at Northfield.

A motion was made by Scott Logan, seconded by Alderman Lavallee to remove the west gazebo this fall. All ayes. Motion carried. Storage location to be determined. Supt. Knop will also get a quote to pour a concrete pad and will talk to Karen so the library can decide if they would like to move forward next spring. Discussion on the second gazebo tabled until next spring.

**Walking Path Discussion**
One of the goals outlined in the City's 25-year Strategic Vision is to develop a walking and bicycle path throughout the community. Supt. Knop has put together a draft plan which is in the Google Docs. Chairman

Schulz asked that the Park Board members review the plan to be considered for approval at the next meeting after which it can then be forwarded to the Transportation Committee for review.

**Park Land Discussion**
Chairman Schulz initiated discussion on developing realistic expectations for each park, taking one park per meeting beginning with the smaller neighborhood parks.

**Parks Checklist**
Chairman Schulz noted he hasn't had time to complete the balance of the checklists. He posed the question if there a need for a checklist for the parks as the Park Board role is really acting as the planning group for the parks. Scott felt that the checklist shouldn't be a regular assignment of the Park Board, but should be part of Ryan's job. Other suggestions were to have the checklist for each park as a record to start with maybe once a year and to budget for park employees to make regular park inspections. Supt. Knop related his conversations with Darrell about the structure for future staff arrangements. Based on their conversation, Ryan will be budgeting for two additional people to work under Darrell. Supt. Knop can bring any action items that come out of the park board to be presented to Darrell who is in charge of facilities, part of which are in the parks.

**Vandalism Report**
There were two incidents that required a police report, both at Northfield Park. The entire railing got kicked out of one the gazebos and a cement garbage can by the bathroom was kicked over and broken in half.

**Mayor's Report**
Mayor Kelly related that he presented his proposal for organizational restructure to the City Council who chose to reduce the total number of Park Board members to 7, effective May 1, 2022.

The budgeting cycle will start soon. Supt. Knop indicated his preliminary figures estimate about $45,000 for the Park Board to play with beyond what is allocated for maintenance and pool operations.

Mayor Kelly met with an individual who is trying to get a grassroots effort started to create a space for kids to get together; currently there isn't any funding for her proposal. Mayor Kelly suggested they hook up with the Youth Family Center who is looking to start a program in Harvard using the Community Hall. An indoor facility is possible in the next 5-10 years if you can get various groups aligned to make that happen.

**Supt. Knop's Report**
Supt. Knop reviewed his monthly report.

**New Business**
Chairman Schulz related a conversation with a gentleman that is involved with Friends of the Bandshell in Delavan where they host numerous events throughout the summer. Jay will try to get additional information from the group. He felt that a similar type bandshell in Milky Way Park would be very beneficial to Milk Days, the Park Foundation and the Events Committee.

Supt. Knop met with Chairman Schulz, Dr. Corey Tafoya and Andrew Walters to discuss the framework of the IGA with CUSD 50. Notes from the meeting have been forwarded to City Attorney TJ Clifton to draft an agreement which will be presented to CUSD 50 and the City Council for approval. An area of concern is maintenance responsibilities for items such as ball fields at Milky Way Park or a walking path on school property.

The next meeting is Monday, November 15, 2021.

At 7:10 pm, a motion was made by Scott Logan, seconded by Alderman Meza to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Chairman Jay Schulz

November Report for Building and Grounds

| Hours | Job |
|---|---|
| 7 | shop |
| 1.75 | Sewer jetting |
| 5 | garbage |
| 6 | building maintenance |
| 0 | parks bathrooms |
| 6 | administrative |
| 0 | Mower maintenance |
| 24 | grounds maintenance |
| 11.5 | Main break |
| **3** | **downtown decorations** |
| **0** | **weed control** |
| **Total= 64.15** | **November 14 to December 4** |

Darrell

# Community Development Report November 2021

| | RESIDENTIAL CONSTRUCTION | | | | | | | COMMERCIAL / INDUSTRIAL CONSTRUCTION | | | | | CODE ENFORCEMENT | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| MONTH | SINGLE FAMILY | *TWO FAMILY | *MULTI FAMILY | REMODEL/ ADDITION | MISC. | CONST. COST | PERMIT FEES | NEW CONST. | REMODEL/ ADDITION | MISC. | CONST. COST | PERMIT FEES | NOTICES | TICKETS |
| JAN | | | | 1 | 8 | 85,976 | 386 | | | 4 | 10,000 | 158 | 24 | 0 |
| FEB | 2 | | | 2 | 14 | 530,075 | 10,101 | | | 3 | 26,800 | 139 | 9 | 3 |
| MAR | | | | 2 | 29 | 190,204 | 16,070 | 1 | | 3 | 2,545,218 | 78 | 89 | 1 |
| APR | | | | | 54 | 301,249 | 2,012 | 1 | 1 | 11 | 3,046,440 | 1,068 | 95 | 2 |
| MAY | | | | 2 | 36 | 182,000 | 1,238 | 1 | 1 | | 3,000,000 | | 83 | 2 |
| JUNE | 1 | | | 2 | 51 | 576,000 | 12,403 | | | 3 | 72,000 | 73 | 35 | 0 |
| JULY | | | | 1 | 27 | 179,295 | 1,016 | | | 5 | 28,100 | 107 | 51 | 6 |
| AUG | 1 | | | | 41 | 424,806 | 8,460 | | | 2 | 31,000 | 88 | 31 | 9 |
| SEPT | | | | | 49 | 381,750 | 1,495 | | | 3 | 31,700 | 88 | 50 | 9 |
| OCT | | | | | 90 | $997,418 | $2,753 | | 2 | 1 | 60,500 | 572 | 46 | 6 |
| NOV | | | | 1 | 72 | $890,976 | $2,422 | | | 3 | 588,250 | 231 | 38 | 1 |
| DEC | | | | | | | | | | | | | | |
| YTD | 4 | 0 | 0 | 11 | 471 | $4,739,749 | $58,355 | 3 | 4 | 38 | $9,440,008 | $2,601 | 551 | 39 |

* Number of Dwelling Units

PREVIOUS YEAR COMPARISONS

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Nov | | | | 1 | 26 | $238,592 | $1,719 | | | | $11,500 | $76 | 16 | |
| YTD | 1 | 0 | 0 | 5 | 260 | 1,819,350 | 18,543 | 0 | 3 | 22 | 1,684,520 | 2,568 | 450 | 18 |

# CODE ENFORCEMENT REPORT NOVEMBER 2021

## NOTICES

| ADDRESS | | | VIOLATION | ADDRESS | | | VIOLATION |
|---|---|---|---|---|---|---|---|
| 1202 | | MAGNOLIA | TRAILER ON GRASS | 207 | W | BLACKMAN | PARKING ON GRASS/MATTRESS |
| 305 | | BLANCHARD | PARKING IN GRASS | 602 | | HART | JUNK |
| 603 | W | BROWN | JUNK | 407 | W | DIGGINS | INOP VEHICLE |
| 203 | | CAMPBELL | JUNK | 505 | N | DIVISION | PILE OF BRUSH |
| 605 | | COUNTRYBROOK | INOP VEHICLE | 1209 | | LILAC | PARKING ON GRASS |
| 1002 | | YELLOWSTONE | PARKING IN GRASS | 702 | | DEWEY | COUCHES ON PORCH |
| 506 | | DEWEY | JUNK | 301 | S | PARK | COUCHES |
| 605 | | COUNTRYBROOK | INOP VEHICLE | 405 | | HART | CANS IN FRONT |
| 1006 | | YELLOWSTONE | PARKING IN GRASS | 401 | | JEFFERSON | WOOD/FURNITURE |
| 203 | E | WASHINGTON | PILE OF BRUSH | 208 | | HAYES | MATTRESS |
| 301 | E | WASHINGTON | PILE OF BRUSH | 700 | E | DIGGINS | PARKING ON GRASS |
| 199 | | RATZLAFF | PARKING IN GRASS | 305 | | GARFIELD | CANS AT STREET |
| 502 | | GARFIELD | PARKING ON GRASS/JUNK | 504 | | SHADOW | ILLEGAL CONSTRUCTION |
| 616 | | DRIFTWOOD | TELEVISION | 356 | | MARENGO | PARKING ON GRASS |
| 311 | | HART | MATTRESS | 704 | E | DIGGINS | ILLEGAL FENCE |
| 505 | | UNIVERSITY | FURNITURE | 203 | | GALVIN | PARKING ON GRASS |
| 412 | | JOSHUA TREE | CANS LEFT AT STREET | 1104 | | TENTH | ROOSTERS/CHICKENS |
| 905 | | YELLOWSTONE | CANS LEFT AT STREET | 407 | W | BLACKMAN | JUNK/HOME OCCUPATION |
| 602 | | GRANT | COUCH | 109 | | DEWEY | JUNK |

## CITATIONS

| | | | |
|---|---|---|---|
| 204 | E | PARK | FAILURE TO MAINTAIN |

CITY OF HARVARD POLICE DEPARTMENT

# MONTHLY ACTIVITY REPORT

November, 2021

Submitted by:
Deputy Chief Tyson Bauman

# CITY OF HARVARD POLICE DEPARTMENT
## Monthly Report
## Summary of Activity

### Accidents

Officers responded to the following traffic crashes during the month:

| | | |
|---|---|---|
| 10 | - | Property Damage |
| 2 | - | Injury Accidents |
| 0 | – | Fatal Accidents |
| 2 | - | Property Damage Hit and Runs |
| 0 | – | Injury Hit and Runs |

### Assaults/Batteries/Domestic Batteries

There was 1 Assault this month resulting in a Declination to Pursue. There was 2 Battery's resulting in 1 Adult Arrest and 2 Aggravated Battery's resulting in 4 Adult Arrests.

There were 17 reported Domestic Disputes this month and 4 Domestic Battery's resulting in 3 Adults Arrests and 1 Juvenile Arrest.

### Burglaries/Thefts

Officers responded to the following Burglary/Theft calls:

| | | |
|---|---|---|
| 1 | - | Thefts |
| 1 | - | Retail Theft |
| 0 | - | Burglary |
| 0 | - | Burglary to Motor Vehicles |
| 0 | - | Stolen Automobile |

Resulting in 0 charge(s).

## Drug Arrests

Officers made the following drug arrests:

| | | |
|---|---|---|
| 0 | - | Cannabis |
| 0 | - | Controlled Substance |
| 0 | - | Possession of Drug Paraphernalia |
| 0 | - | Liquor Violation |
| 0 | - | Tobacco Compliance Violation |

## Department Internal Complaints

- There were no internal complaints.

## Liquor Ordinance

- There was no Liquor Ordinance Violations.

## M.I.A.T and MCCAT Call-outs, I.L.E.A.S., County S.W.A.T. and Gang Task Force Details

MIAT, ILEAS, and the Gang Task Force were not activated for the month of November.

MCCAT was activated on November 28, 2021 for a train vs person injury accident in Woodstock of which Officer Oczus responded.

County Swat was activated on November 30, 2021 for a Search Warrant service in Harvard of which Officer Tobias responded.

## 911s, Alarms, Assists and Checks

Officers responded to the following:

| | | |
|---|---|---|
| 6 | – | 911 Hang-Ups |
| 24 | – | Alarms (Non-Specific, Burglary/Robbery and Fire) |
| 25 | – | Fire Department / Rescue Squad Assists |
| 8 | – | Law Enforcement Agency Assists |
| 14 | – | Well-Being Checks |
| 10 | – | Citizen / Motorist Assists |
| 0 | - | A Way Out Transports |

## Traffic Arrests

Driving Under the Influence – 1 Arrest; Zero Tolerance – 0 Arrest; Driving While License Suspended or Revoked – 1 Arrest; Reckless Driving – 0 Arrest; No Valid Driver's License – 6 Arrests.

## Tows

Tows - 9; Administrative Tows – 4.

## Other Public Complaints

Officers handled 4 Animal Complaints, 7 Harassment Complaints, 6 Missing Persons (6 Recovered), 1 Found Property Report, 8 Fraud Complaints, 0 Solicitor Complaints, 0 Violations of Bail Bond Complaints, 0 Violations of an Order of Protection Complaints and 6 Warrant Arrests.

# City of Harvard Utility Department

| Year 2021 | wwtp monthly/flow million gallons | wwtp daily/flow million gallons | wwtp rain inches | wwtp Snow inches | Methane as/produce cu/ft | Well 6 pumped million gallons | Well 9 pumped million gallons | Well 10 pumped million gallons | Wells month/pumpec million gallons | Daily ave MG/day |
|---|---|---|---|---|---|---|---|---|---|---|
| JAN | 28,458,000 | 918,000 | 1.91 | 15.0 | 128,760 | 438,000 | 10,474,000 | 7,001,000 | 17,913,000 | 577,839 |
| FEB | 24,036,000 | 890,222 | 0.74 | 12.0 | 104,254 | out of service | 8,191,000 | 9,584,000 | 17,775,000 | 573,387 |
| MAR | 45,641,000 | 1,472,290 | 1.24 | 1.0 | 109,365 | out of service | 6,400,000 | 13,584,000 | 19,984,000 | 644,645 |
| APR | 36,612,000 | 1,220,400 | 1.31 | 0.0 | 129,297 | out of service | 7,345,000 | 11,765,000 | 19,110,000 | 616,452 |
| MAY | 32,356,000 | 1,043,742 | 1.63 | 0 | 88,242 | 3,000,000 | 6,100,000 | 11,863,000 | 20,963,000 | 676,226 |
| JUN | 29,074,000 | 969,133 | 1.95 | 0 | 82,498 | 3,173,000 | 5,573,000 | 15,311,000 | 24,057,000 | 776,032 |
| JUL | 27,737,000 | 894,742 | 2.56 | 0 | 82,937 | 3,798,000 | 9,503,000 | 9,073,000 | 22,374,000 | 721,742 |
| AUG | 29,987,000 | 967,323 | 6.85 | 0 | 83,336 | 2,873,000 | 10,120,000 | 9,276,000 | 22,269,000 | 718,355 |
| SEP | 27,623,000 | 920,767 | 1.34 | 0 | 91,418 | 2,536,000 | 10,546,000 | 8,955,000 | 22,037,000 | 710,871 |
| OCT | 29,144,000 | 940,129 | 4.43 | 0 | 88,617 | 2,342,000 | 10,438,000 | 7,762,000 | 20,542,000 | 662,645 |
| NOV | 27,998,000 | 933,267 | 0.51 | 0 | 82,014 | 2,382,000 | 8,920,000 | 8,615,000 | 19,916,000 | 663,867 |
| DEC | | | | | | | | | | |
| ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** |
| Total | 338,666,000 | | 24.47 | 28.00 | 1,070,738 | 20,542,000 | 93,610,000 | 112,789,000 | 226,940,000 | |
| average | 30,787,818 | 1,015,456 | | | | 2,567,750 | 8,510,000 | 10,253,545 | 20,630,909 | 667,460 |

| | | CITY OF HARVARD | | |
|---|---|---|---|---|
| | | TREASURER'S REPORT | | |
| | | DECEMBER, 2021 | | |
| | | | | |
| **GL NUMBER** | **INVOICE LINE DESCRIPTION** | **VENDOR** | **INVOICE DESCRIPTION** | **AMOUNT** |
| **Fund 01 GENERAL** | | | | |
| **Dept 01 ADMINISTRATION** | | | | |
| 01-01-55030 | ENGINEERING FEES | CHRISTOPHER B. BURKE | AIRPORT PLAZA RESUB | 788.16 |
| 01-01-55140 | BLD/GRNDS/GEN MAINT | A ROSE CLEANING LLC | CITY HALL/PD CLEANING | 828.00 |
| 01-01-55140 | BLD/GRNDS/GEN MAINT | ACE HARDWARE OF HARVARD | PW/ADMIN SUPPLIES | 26.99 |
| 01-01-55190 | SERVICE AGREEMENTS | CSI TECHNICAL SERVICES INC. | SYSTEM WATCH MONTLHY | 275.50 |
| 01-01-55190 | SERVICE AGREEMENTS | WAREHOUSE DIRECT | COPIER AGREEMENT | 504.73 |
| 01-01-55320 | EQUIP MAINT | CSI TECHNICAL SERVICES INC. | KATIE ACCOUNT LOCKED | 31.25 |
| 01-01-55320 | EQUIP MAINT | CSI TECHNICAL SERVICES INC. | JIM - BSA/SERVER ISSUE | 312.50 |
| 01-01-56060 | OFFICE SUP/OPERATING EXP | QUILL | MINI WALL CALENDAR - PD | 7.05 |
| 01-01-56060 | OFFICE SUP/OPERATING EXP | QUILL | ADMIN OFFICE SUPPLIES | 143.57 |
| 01-01-56060 | OFFICE SUP/OPERATING EXP | QUILL | INK CARTRIDGES | 165.93 |
| 01-01-56060 | OFFICE SUP/OPERATING EXP | QUILL | CREDIT MEMO-ENVELOPE RETURN | (16.86) |
| 01-01-56060 | OFFICE SUP/OPERATING EXP | QUILL | CALENDARS/OFFICE SUPPLIES | 184.45 |
| 01-01-56060 | OFFICE SUP/OPERATING EXP | QUILL | OFFICE SUPPLIES - ADMIN | 10.18 |
| 01-01-56080 | POSTAGE | FED EX | SHIPPING CHARGES | 15.30 |
| 01-01-56080 | POSTAGE | FED EX | SHIPPING CHARGES - ADMIN | 11.95 |
| 01-01-56090 | DUES/SUBSCRIPTIONS | CHICAGO METROPOLITAN | FY22 LOCAL CONTRIBUTION | 172.79 |
| 01-01-56090 | DUES/SUBSCRIPTIONS | ILLINOIS MUNICIPAL LEAGUE | MEMBERSHIP DUES 2022 | 1,000.00 |
| 01-01-56090 | DUES/SUBSCRIPTIONS | CARD SERVICE CENTER | GO TO MEETING SUBSCRIPTION/LATE CHG | 779.00 |
| 01-01-56140 | TELEPHONE/CELL PHONES | CHARTER COMMUNICATIONS | PD/ADMIN FIBER LINE | 516.31 |
| 01-01-56200 | NOTE PAYMENTS/PRINCIPAL | AMALGAMATED BANK OF CHICAGO | NEW PD BOND P&I | 15,000.00 |
| 01-01-57020 | MISCELLANEOUS | JUDY'S FLORIST | FUNERAL FLOWERS SCHMIDT | 53.50 |
| 01-01-57020 | MISCELLANEOUS | MERCY HEALTH SYSTEM | DRUG SCREEN-CUTTS | 38.00 |
| 01-01-57020 | MISCELLANEOUS | CARD SERVICE CENTER | GO TO MEETING SUBSCRIPTION/LATE CHG | 25.28 |
| 01-01-57030 | INTEREST EXPENSE | AMALGAMATED BANK OF CHICAGO | NEW PD BOND P&I | 72,375.00 |
| | | | **Total For Dept 01 ADMINISTRATION** | **93,248.58** |
| | | | | |
| | | | | |

| GL NUMBER | INVOICE LINE DESCRIPTION | VENDOR | INVOICE DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| **Dept 02 STREETS** | | | | |
| 01-02-56010 | TOOLS | ACE HARDWARE OF HARVARD | PW/ADMIN SUPPLIES | 368.99 |
| 01-02-56040 | BARRICADES | ACE HARDWARE OF HARVARD | PW/ADMIN SUPPLIES | 191.65 |
| 01-02-56040 | BARRICADES | MENARDS | BARRICADE LUMBER AND MATERIALS | 1,112.18 |
| 01-02-56050 | SUPPLIES/MATERIALS | GRAINGER | 500 PLASTIC CABLE TIES | 124.20 |
| 01-02-56050 | SUPPLIES/MATERIALS | QUILL | CALENDARS/OFFICE SUPPLIES | 27.79 |
| 01-02-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 316 TALLGRASS | 770.08 |
| 01-02-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 205 N EASTMAN | 112.89 |
| 01-02-56170 | GAS/OIL/GREASE | WEX BANK | FLEET FUEL - PW/PD/BD/PK | 1,919.03 |
| 01-02-56210 | STREET SIGNS | HI VIZ INC. | STREET SIGNS | 50.00 |
| 01-02-56220 | STREET DECORATIONS | ACE HARDWARE OF HARVARD | PARK MAINT/DOWNTOWN DECOR | 1,039.53 |
| | | | **Total For Dept 02 STREETS** | **5,716.34** |
| **Dept 03 POLICE** | | | | |
| 01-03-54750 | TRAINING & SEMINARS | AXON ENTERPRISE INC | AR DATA MIGRATION-PD TASER | 375.00 |
| 01-03-54750 | TRAINING & SEMINARS | HARVARD FIRE PROTECTION DIST | CPR INSTRUCTION - PD | 192.00 |
| 01-03-54750 | TRAINING & SEMINARS | SAFE KIDS WORLDWIDE | VEST - SAFETY SEAT CERTIFICATION | 95.00 |
| 01-03-54790 | UNIFORMS | GALLS | PD DEPT UNFORM ORDER | 170.00 |
| 01-03-54790 | UNIFORMS | UNIFORM DEN | BAUMAN - UNIFORMS | 173.95 |
| 01-03-54790 | UNIFORMS | UNIFORM DEN | SACCO - UNIFORMS | 123.38 |
| 01-03-55130 | VEHCLE/EQUIP MAIINT | MIDAS TOUCH TOWING | TWO SQUAD 220 | 65.00 |
| 01-03-55150 | RADIO MAINTENANCE | FOX VALLEY FIRE AND SAFETY | 3 MONTHS PD SERVICE | 150.00 |
| 01-03-55320 | EQUIP MAINT | ALCOPRO | PD BREATHALIZER SUPPLIES | 198.50 |
| 01-03-55320 | EQUIP MAINT | CSI TECHNICAL SERVICES INC. | REMOVE BILL MILLS USER | 62.50 |
| 01-03-55320 | EQUIP MAINT | ITOUCH BIOMETRICS LLC | EXTENDED WARRANTY AGREEMENT | 2,480.00 |
| 01-03-56060 | OFFICE SUP/OPERATING EXP | QUILL | PLANNER - PD | 9.99 |
| 01-03-56060 | OFFICE SUP/OPERATING EXP | QUILL | MONTHLY CALENDAR - PD | 29.13 |
| 01-03-56060 | OFFICE SUP/OPERATING EXP | QUILL | PD OFFICE SUPPLIES | 114.68 |
| 01-03-56060 | OFFICE SUP/OPERATING EXP | QUILL | PD OFFICE SUPPLIES | 74.86 |
| 01-03-56060 | OFFICE SUP/OPERATING EXP | WALMART COMMUNITY/GEMB | PD SUPPLIES | 6.60 |
| 01-03-56070 | INVESTIGATIONS/NUISANCES | TRANSUNION RISK & ALTERNATIVE | MINIMUM MONTHLY COMMITMENT | 75.00 |
| 01-03-56090 | DUES/SUBSCRIPTIONS | ILLINOIS ASSOCIATION OF | ANNUAL DUES RENEWAL | 265.00 |
| 01-03-56090 | DUES/SUBSCRIPTIONS | WAREHOUSE DIRECT | COPIER AGREEMENT CHARGES PD | 26.44 |
| 01-03-56140 | TELEPHONE/CELL PHONES | CHARTER COMMUNICATIONS | PD/ADMIN FIBER LINE | 842.39 |

| GL NUMBER | INVOICE LINE DESCRIPTION | VENDOR | INVOICE DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| 01-03-56170 | GAS/OIL/GREASE | WEX BANK | FLEET FUEL - PW/PD/BD/PK | 2,936.53 |
| 01-03-57020 | MISCELLANEOUS | MICHAEL VEST | NOTARY FILING FEE REIMBURSEMENT | 5.00 |
| 01-03-58000 | NEW EQUIP/INFRASTR | BLUE RIBBON ELECTRICAL INC. | SNAPIN OUTLET PD LIGHT POLE | 31.32 |
| 01-03-58000 | NEW EQUIP/INFRASTR | WALMART COMMUNITY/GEMB | PD SUPPLIES | 12.88 |
| | | | **Total For Dept 03 POLICE** | **8,515.15** |
| **Dept 04 BUILDING** | | | | |
| 01-04-56170 | GAS/OIL/GREASE | WEX BANK | FLEET FUEL - PW/PD/BD/PK | 31.00 |
| | | | **Total For Dept 04 BUILDING** | **31.00** |
| | | | **Total For Fund 01 GENERAL** | **107,511.07** |
| **Fund 03 LIBRARY FUND** | | | | |
| 03-00-56140 | TELEPHONE/CELL PHONES | AT&T | LIBRARY FIBER CIRCUIT | 349.37 |
| 03-00-56140 | TELEPHONE/CELL PHONES | CALL ONE | LIBRARY TELEPHONES | 786.90 |
| 03-00-56140 | TELEPHONE/CELL PHONES | ILL DEPT OF INOV & TECH | LIBRARY FIBER LINE | 428.00 |
| 03-00-56140 | TELEPHONE/CELL PHONES | MULTILINE LONG DISTANCE | LIBRARY LONG DISTANCE | 21.61 |
| 03-00-56150 | ELECTRICITY/UTILITIES | CITY OF HARVARD WATER DEPT | LIBRARY WATER BILL | 83.14 |
| 03-00-56190 | TECHNOLOGY | STATELINE TECHNOLOGIES LLC | LIBRARY TECH SUPPORT | 293.76 |
| 03-00-58010 | INFRASTRUCTURE/LAND ACQUISITION | CINTAS LOC 19#M | LIBRARY DISINFECTANT SUPPLIES | 169.97 |
| 03-00-58010 | INFRASTRUCTURE/LAND ACQUISITION | GOMEZ CLEANING | LIBRARY MONTHLY CLEANING | 450.00 |
| | | | **Total For Fund 03 LIBRARY FUND** | **2,582.75** |
| **Fund 04 PARK FUND** | | | | |
| 04-00-55120 | MAINTENANCE | ACE HARDWARE OF HARVARD | PARK MAINT/DOWNTOWN DECOR | 31.76 |
| 04-00-55120 | MAINTENANCE | ADVANCED AUTO PARTS | AIR FILTER - PARKS | 22.39 |
| 04-00-55120 | MAINTENANCE | BUCK BROTHERS INC. | FILTERS/FITTINGS & CREDIT | 27.39 |
| 04-00-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 900 E. BROWN | 232.51 |
| 04-00-57070 | PARK PROGRAMS | LIZETH DELA CRUZ | BASKETBALL REFUND-NO TEAM | 100.00 |
| | | | **Total For Dept 00 PARKS** | **414.05** |
| **Dept 07 POOL** | | | | |
| 04-07-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 607 GALVIN PKWY | 1,848.27 |
| | | | **Total For Dept 07 POOL** | **1,848.27** |
| **Dept 09 EVENTS** | | | | |
| 04-09-58021 | GENERAL EVENTS | ASHLEY EMMERT | FLOAT WINNER - CHRISTMAS IN HARVARD | 75.00 |
| 04-09-58021 | GENERAL EVENTS | HARVARD PRAIRIE TOPPERS | CHRISTMAS HEALTH PERMIT REIMBURSE | 45.00 |
| 04-09-58021 | GENERAL EVENTS | RAUL MEZA | PARADE FLOAT WINNER | 75.00 |

| GL NUMBER | INVOICE LINE DESCRIPTION | VENDOR | INVOICE DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| 04-09-58021 | GENERAL EVENTS | SUSTAINABLE STAFFING | PARADE PRIZE WINNER - FLOAT | 75.00 |
| | | | **Total For Dept 09 EVENTS** | **270.00** |
| | | | **Total For Fund 04 PARK FUND** | **2,532.32** |
| **Fund 14 MOTOR FUEL TAX** | | | | |
| 14-00-55030 | ENGINEERING FEES | HR GREEN INC | 2021 BRIDGE INSPECTIONS | 4,000.00 |
| 14-00-55120 | MAINTENANCE | ENGINEER OF CONSTRUCTION | MARENGO RD BRIDGE FINAL | 37,261.89 |
| | | | **Total For Fund 14 MOTOR FUEL TAX** | **41,261.89** |
| **Fund 16 POLICE WELFARE** | | | | |
| 16-00-57041 | CHRISTMAS BASKET PAYMENTS | WALMART | CHRISTMAS DONATION GIFT CARDS | 750.00 |
| 16-00-57041 | CHRISTMAS BASKET PAYMENTS | WALMART | CHRISTMAS DONATION GIFT CARDS | 750.00 |
| 16-00-57041 | CHRISTMAS BASKET PAYMENTS | WALMART | CHRISTMAS DONATION GIFT CARDS | 750.00 |
| | | | **Total For Fund 16 POLICE WELFARE** | **2,250.00** |
| **Fund 18 INSURANCE FUND** | | | | |
| 18-00-55070 | INSURANCE PMTS | ILLINOIS PUBLIC RISK FUND | JANUARY WORKERS COMP | 12,447.00 |
| | | | **Total For Fund 18 INSURANCE FUND** | **12,447.00** |
| **Fund 70 WATER SEWER FUND** | | | | |
| **Dept 10 WASTEWATER** | | | | |
| 70-10-54790 | UNIFORMS | ANTHONY DEROSE | COAT REIMBURSEMENT | 71.17 |
| 70-10-54790 | UNIFORMS | WALMART COMMUNITY/GEMB | WWTP SUPPLIES | 45.94 |
| 70-10-55020 | PROFESSIONAL FEES | DAHM ENTERPRISES INC | SLUDGE REMOVAL | 528.00 |
| 70-10-55020 | PROFESSIONAL FEES | DAHM ENTERPRISES INC | 32 YARDS SLUDGE | 528.00 |
| 70-10-55020 | PROFESSIONAL FEES | DAHM ENTERPRISES INC | 48000 GALLONS SLUDGE | 5,760.00 |
| 70-10-55020 | PROFESSIONAL FEES | DAHM ENTERPRISES INC | MONTHLY EQUIPMENT RENTAL | 700.00 |
| 70-10-55020 | PROFESSIONAL FEES | DAHM ENTERPRISES INC | 32 CU YARDS SLUDGE | 280.00 |
| 70-10-55020 | PROFESSIONAL FEES | PDC LABORATORIES INC | NOVEMBER LAB FEES | 347.50 |
| 70-10-55020 | PROFESSIONAL FEES | PDC LABORATORIES INC | MISC LAB | 524.70 |
| 70-10-55140 | BLD/GRNDS/GEN MAINT | ACE HARDWARE OF HARVARD | WWTP SUPPLIES | 32.96 |
| 70-10-55140 | BLD/GRNDS/GEN MAINT | WALMART COMMUNITY/GEMB | WWTP SUPPLIES | 51.60 |
| 70-10-55160 | TOWER MAINTENANCE | ACE HARDWARE OF HARVARD | WWTP SUPPLIES | 63.32 |
| 70-10-55320 | EQUIP MAINT | ACE HARDWARE OF HARVARD | WWTP SUPPLIES | 27.96 |
| 70-10-56020 | LAB SUPPLIES | USA BLUE BOOK | WELL LAB SUPPLIES | 841.12 |
| 70-10-56020 | LAB SUPPLIES | USA BLUE BOOK | CREDIT MEMO-FILTERS/THERM | (497.80) |
| 70-10-56020 | LAB SUPPLIES | USA BLUE BOOK | FLUORIDE | 133.64 |

| GL NUMBER | INVOICE LINE DESCRIPTION | VENDOR | INVOICE DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| 70-10-56020 | LAB SUPPLIES | USA BLUE BOOK | FLUORIDE, PIPET, BAR | 184.06 |
| 70-10-56060 | OFFICE SUP/OPERATING EXP | QUILL | GRANT - CALENDAR | 16.67 |
| 70-10-56140 | TELEPHONE/CELL PHONES | CHARTER COMMUNICATIONS | LAB/ADMIN - NEW INTERNET | 261.97 |
| 70-10-56140 | TELEPHONE/CELL PHONES | CHARTER COMMUNICATIONS | WWTP INTERNET - OLD BUILDING | 144.98 |
| 70-10-56140 | TELEPHONE/CELL PHONES | COMMONWEALTH EDISON | 1306 NORTHFIELD | 236.78 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 900 E. BROWN | 35.84 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 1000 FOREST DOWNS | 102.14 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 320 COMANCHE | 90.01 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 807 W. BRINK | 34.71 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 20211 CROWLEY | 39.03 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 633 COUNTRYBROOK | 110.77 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 709 1/2 DEWEY | 21.65 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 827 GARFIELD | 24.43 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 899 1/ 2 W DIGGINS | 49.17 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 302 MARENGO RD | 44.54 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 361352BI TRANSFORMER | 25.18 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 309 1/2 S DIVISION | 190.33 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 201 E. FRONT | 32.02 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 2501 BAYBERRY | 26.80 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 1201 S DIVISION | 67.28 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 807 W. BRINK | 124.49 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 801 W. BRINK | 25.35 |
| 70-10-56150 | ELECTRICITY/UTILITIES | COMMONWEALTH EDISON | 501 GALVIN PKWY | 27.61 |
| 70-10-56150 | ELECTRICITY/UTILITIES | CONSTELLATION NEW ENERGY INC | 900 E. BROWN | 701.34 |
| 70-10-56150 | ELECTRICITY/UTILITIES | CONSTELLATION NEW ENERGY INC | 361353F2 TRANSFORMER | 5,724.25 |
| 70-10-56150 | ELECTRICITY/UTILITIES | CONSTELLATION NEW ENERGY INC | 1500 WILLOW | 74.80 |
| 70-10-56150 | ELECTRICITY/UTILITIES | CONSTELLATION NEW ENERGY INC | 3 KENNEDY | 39.77 |
| 70-10-56150 | ELECTRICITY/UTILITIES | CONSTELLATION NEW ENERGY INC | 6861 HARVARD HILLS RD | 3,836.87 |
| 70-10-56150 | ELECTRICITY/UTILITIES | CONSTELLATION NEW ENERGY INC | 302 LAWRENCE RD WELL 10 | 2,659.57 |
| 70-10-56150 | ELECTRICITY/UTILITIES | CONSTELLATION NEW ENERGY INC | 300 LAWRENCE RD | 178.66 |
| 70-10-56170 | GAS/OIL/GREASE | KELLY WILLIAMSON COMPANY | MOB GEAR WWTP | 150.48 |
| 70-10-56170 | GAS/OIL/GREASE | WEX BANK | WWTP FLEET FUEL | 404.23 |
| 70-10-56290 | CHEMICALS | VIKING CHEMICAL COMPANY | CHLORINE/HYDROFLUORIC ACID | 1,042.00 |

| GL NUMBER | INVOICE LINE DESCRIPTION | VENDOR | INVOICE DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| 70-10-56290 | CHEMICALS | VIKING CHEMICAL COMPANY | CHLORINE/ HYDROFLUOSILIC ACID/CREDITS | 591.00 |
| 70-10-57020 | MISCELLANEOUS | ANTHONY DEROSE | CDL REIMBURSEMENT | 60.00 |
| 70-10-57020 | MISCELLANEOUS | ERECT-A-TUBE, INC. | 48/120 GAL SHEETS | 561.22 |
| 70-10-58010 | INFRASTRUCTURE/LAND ACQUISITION | WILLIAMS BROTHERS | WWTP APP #6 | 738,315.28 |
| | | | **Total For Dept 10 WASTEWATER** | **765,693.39** |
| **Dept 11 UTILITIES** | | | | |
| 70-11-55130 | VEHCLE/EQUIP MAIINT | MONROE TRUCK EQUIPMENT | TRUCK 11 SNOW PLOW EXTENSION | 21.33 |
| 70-11-55130 | VEHCLE/EQUIP MAIINT | MONROE TRUCK EQUIPMENT | TRUCK 11 SNOW PLOW | 171.22 |
| 70-11-55200 | STORM SEWER MAINTENANCE | CONSOLIDATED MATERIALS | STONE FOR SHOP | 959.88 |
| 70-11-55210 | SAN SEWER MAINT | MAJESTIC ASPHALT AND SNOW SERV | ASPHALT PATCHING | 17,666.00 |
| 70-11-55321 | WATER MAIN MAINT | CORE & MAIN | MAIN CLAMPS/COUPLERS | 845.06 |
| 70-11-55321 | WATER MAIN MAINT | ROEN EXCAVATING LLC | WATER MAIN DIG | 690.00 |
| 70-11-57020 | MISCELLANEOUS | ILLINOIS PUBLIC WORKS | MEMBERHSIP 2022 | 100.00 |
| 70-11-57020 | MISCELLANEOUS | POWELL GRAVEL & EXCAVATING | SPOILS DUMP | 1,470.00 |
| | | | **Total For Dept 11 UTILITIES** | **21,923.49** |
| | | | **Total For Fund 70 WATER SEWER FUND** | **787,616.88** |
| **Fund 88 INDUSTRIAL PARK TIF #2** | | | | |
| 88-00-59000 | PRINCIPAL PAYMENTS | AMALGAMATED BANK OF CHICAGO | BOND PMT P&I | 50,000.00 |
| 88-00-59010 | INTEREST PAYMENTS | AMALGAMATED BANK OF CHICAGO | BOND PMT P&I | 11,475.00 |
| | | | **Total For Fund 88 INDUSTRIAL PARK TIF #2** | **61,475.00** |
| | | | | |
| | | **Fund Totals:** | **Fund 01 GENERAL** | **107,511.07** |
| | | | **Fund 03 LIBRARY FUND** | **2,582.75** |
| | | | **Fund 04 PARK FUND** | **2,532.32** |
| | | | **Fund 14 MOTOR FUEL TAX** | **41,261.89** |
| | | | **Fund 16 POLICE WELFARE** | **2,250.00** |
| | | | **Fund 18 INSURANCE FUND** | **12,447.00** |
| | | | **Fund 70 WATER SEWER FUND** | **787,616.88** |
| | | | **Fund 88 INDUSTRIAL PARK TIF #2** | **61,475.00** |
| | | | **Total For All Funds:** | **1,017,676.91** |

# McHenry County Co-Responder Police Social Worker Program

**Mission:**

To bridge the gap between law enforcement and social services in McHenry County by connecting citizens with mental health resources and long-term resolutions, in order to alleviate the obligation of law enforcement's response to mental health related calls for service.

**Law Enforcement Officers**

*Officers identified by their respective agencies to receive specialized mental health training, including CIT. These officers will build relationships with social services and mental health providers to connect community members in need to those appropriate services.*

**Police Social Worker Team**

*This group will assist in the education of officers, respond to calls for service, provide guidance to officers and assist in connecting people to services. Accessibility would be provided to participating police departments 24 hours a day, 7 days a week.*

**Service Providers**

*PSWs will build relationships with service providers and programs in McHenry County such as: Specialty Courts, McHenry County Mental Health Board, A Way-Out McHenry County, Turning Point, BBBS, Rosecrance, Pioneer Center, Senior Services, etc.*

The expectation of law enforcement is changing. Through this collaborative effort, our local law enforcement can meet and exceed state mandates, including Public Act 101-0652, by providing our communities with necessary services.

Police Social Workers (PSW) will be assigned to dedicated police agencies as their primary assignment. A 24/7 on-call schedule will be created for a PSW to be available by phone for consultation and/or to respond to calls for service. Each PSW will develop a relationship with their assigned agency and be a resource for training. A Licensed Clinical Professional Counselor (LCPC) will serve as a Clinical Supervisor, providing supervision and support to all program PSWs.

Overseeing the program will be a Program Director. The Director possesses experience and knowledge in law enforcement services and social services in McHenry County. The Director will ensure services are being provided to police agencies through PSWs and social services. The team will be supported by an Administrative Assistant, aiding with data entry, tracking, grant and funding requirements, scheduling, and communication.

Each participating police agency would identify a team leader that would serve as the primary department contact and liaison to the designated PSW and Director regarding cases. The liaisons would help train officers and manage programs at their respective departments.

Building rapport with the community is necessary for the success of the McHenry County Co-Responder Social Services Program. By working collaboratively, the program will be able to bridge gaps between cross-jurisdictional families and form dependable relationships with individuals, clinicians, providers, and other agencies.

8/21

McHenry County Sheriff's Office | Sgt. Aimee Knop (815) 334-4735 | Alana Bak, LCPC (815) 334-4749

# McHenry County Sheriff's Office

2200 N. Seminary Avenue ▪ Woodstock, Illinois 60098 ▪ p: 815-338-2144
www.mchenrysheriff.org ▪ sheriff@co.mchenry.il.us

**Bill Prim**
SHERIFF


December 3, 2021

Dear Municipal Leaders and Elected Officials,

The McHenry County Sheriff's Office is eager to share with you the IGA that has been prepared for the Countywide Police Social Work program, with assistance from the McHenry County States' Attorney's Office Principal Assistant State's Attorney Jana Blake.

For your information:

- Any questions related to the IGA, contact ASA Jana Blake at 815-334-4164, JEBlake@mchenrycountyil.gov
- Please, if possible, have IGAs returned by January 15, 2022 to Sandra Salgado, so we will have time to plan for all program participants.
- Please direct administrative or other questions related to the Police Social Work program to me, Sgt. Aimee' Knop.

We look forward to working with all of you,

*Sgt. Aimee' Knop*


Sgt. Aimee' Knop
McHenry County Sheriff's Office
2200 N. Seminary Ave.
Woodstock, IL 60098
Agency Phone: 815-338-2144
Sgt. Knop Office: 815-334-4735
anknop@mchenrycountyil.gov

Sandra Salgado
McHenry County Sheriff's Office
2200 N. Seminary Ave.
Woodstock, IL 60098
815-334-4087
sfsalgado@mchenrycountyil.gov

# INTERGOVERNMENTAL AGREEMENT FOR POLICE SOCIAL WORKER PROGRAM

THIS AGREEMENT made and entered into this _____ day of _____, 2021, by and between the COUNTY OF MCHENRY, a body politic and corporate of the State of Illinois (hereinafter "COUNTY") and the City/Village of Harvard (hereinafter "Municipality").

WHEREAS, the MUNICIPALITY agrees to obtain the services of the COUNTY for purposes of providing twenty four (24) hour on call services, response to calls for service by a Police Social Worker (PSW), as well as consultation to and from the COUNTY and the MUNICIPALITY personnel;

WHEREAS, the COUNTY agrees to provide twenty-four (24) hour on-call services by a PSW for the MUNICIPALITY, response to calls for service by municipality as well as consultations with law enforcement officers to and from the COUNTY and the MUNICIPALITY personnel;

WHEREAS, the COUNTY and the MUNICIPALITY are authorized by the terms and provisions of the Intergovernmental Cooperation Act, 5 ILCS 220/1 et al., to enter into intergovernmental agreements, ventures, and undertakings to perform jointly and governmental purpose or undertaking either of them could do singularly.

NOW THEREFORE, in consideration of the foregoing and the covenants contained herein, the parties agree as follows:

## 1.0 TERM OF AGREEMENT

This agreement shall be from May 1, 2022 through April 30, 2024, the date of the signature of the parties notwithstanding, unless terminated by any party, with or without cause, upon not less than sixty (60) days written notice as provided in paragraph 6.0 of this agreement.

## 2.0 DUTIES OF THE COUNTY

A. The COUNTY shall provide on call services from a Police Social Worker, response to calls for service and consultation services to the MUNICIPALITY on a twenty-four (24) hour per day basis, 365 days per year excepting leap year, in which case leap year on call, response services and consultation services shall be provided on a twenty-four (24) hour per day basis 366 days per year.
B. The County, through the Police Social Worker, will aid in education, training of officers in mental health response in times of crisis.

C. The COUNTY, in its discretion, reserves the right to determine who will be employed by the COUNTY. The MUNICIPALITY retains no employment rights or liability for employment of PSW to the COUNTY.

3.0 DUTIES OF MUNICIPALITY

A. The MUNICIPALITY agrees to provide a private work space for the PSW assigned to them with the COUNTY's PSW Program and to pay for the cost associated with such space. The MUNICIPALITY further agrees to maintain the MUNICIPALITY's space and any equipment in a clean and proper working order.

4.0 COMPENSATION

A. The MUNICIPALITY shall pay the COUNTY a fee of $10,000 for the first year, payable in one payment on the 15th of July, 2022. The annual fee for each of the remaining year in this Agreement shall be due on the 15th of July, 2023.
B. There shall be an annual increase for additional years following this contract to be determined by the end of this agreement date. Any additional fees as well as the annual increase will be calculated by the COUNTY after consultation with the PSW advisory council and considering the following:

1) The MUNICIPALITY's percentage of operating costs based on the initial two (2) year average of on call services and responses to call for services data from May 2022 to April 2024.

2) Operating costs are based on the cost to the COUNTY for the Police Social Workers and percentage of the LCPC Supervisor, Admin Assistant and Program Director's salary and benefits (IMRF, SSA, Medicare, Insurance, and miscellaneous costs such as training and vehicle).

3) A call for service is defined as: A telephone or radio request received by the COUNTY or an officer-initiated activity requiring interaction between the officer and County PSW.

5.0 INDEMNIFICATION

A. The MUNICIPALITY agrees to defend itself in any actions or disputes brought against the MUNICIPALITY in connection with or as a result of this agreement and to hold harmless and indemnify the COUNTY and its officers and employees from any losses, claims, expenses, actions or judgments, including reasonable attorney's fees, as a result of the negligence or acts of the MUNICIPALITY and MUNICIPALITY police department. The COUNTY shall hold harmless and indemnify the MUNICIPALITY and its officers and employees from any losses, claims, expenses, actions or judgments, including reasonable attorney's fees, as a result of the negligence or acts of the COUNTY in the performance of their duties under paragraph 2.0 of this agreement.

B. The MUNICIPALITY and the COUNTY shall maintain for the duration of this agreement, and any extensions thereof, at their own expense, insurance that includes "Occurrence" basis wording and is issued by a company or companies qualified to do business in the State of Illinois, which generally require that the company(ies) be assigned a Best's Rating of "A" or higher with a Best's financial size category of class XIV or higher, or by membership in a governmental self-insurance pool, in at least the following types and amounts:

1) Commercial General Liability in a broad form, to include but not limited to coverage for the following where exposure exists: bodily Injury and Property Damage, Premises/Operations, Independent contractors, Products/Completed operations, Personal Injury and Contractual Liability; limits of liability not less than $500,000 per occurrence and $1,000,000 in the aggregate;

2) Business Auto Liability, to include but not limited to, bodily Injury and Property Damage, including owned vehicles, hired and non-owned vehicles and employee non-ownership; limits of liability shall not be less than $1,000,000 per occurrence, combined single limit for bodily injury liability and property damage liability; and

3) Workers Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must include Employer's Liability with minimum limits of $100,000 for each incident.

C. In reference to the insurance coverage maintained by the MUNICIPALITY and the COUNTY, such policies shall not be canceled, limited in scope, or non-renewed until after thirty (30) days written notice has been given to the other party. Certificates of Insurance evidencing the above-required insurance shall be supplied to the other party with ten (10) days of approval of this agreement.

D. The MUNICIPALITY shall name the COUNTY as additional insured on all liability policies, which shall be pursuant to an additional insured endorsement in a form acceptable to the COUNTY. The MUNICIPALITY acknowledges that any insurance maintained by the COUNTY shall apply in excess of and not contribute to, insurance provided under the MUNICIPALITY's policy.

E. The COUNTY shall name the MUNICIPALITY as an additional insured on all liability policies, which shall be pursuant to an additional insured endorsement in a form acceptable to the MUNICIPALITY. The COUNTY acknowledges that any insurance maintained by the MUNICIPALITY shall apply in excess of, and not contribute to, insurance provided under the COUNTY's policy.

## 6.0 TERMINATION

A. Either party may, with or without cause, terminate this agreement upon not less than sixty (60) days written notice delivered by mail or in person to the other parties.

B. The MUNICIPALITY shall be responsible for payment to the COUNTY for actual costs incurred through the proposed termination date. Said costs shall be calculated on a daily, pro-rated basis, based upon the contractual amounts cited above in paragraph 4.0 of this agreement. The COUNTY shall be responsible for the billing of said costs.

C. The parties agree that they shall remain liable in accordance with paragraph 5.0 for all lawsuits filed for acts or omissions or any negligent, willful or wanton acts or omissions which occurred while a party to this Agreement.

7.0 NO ASSIGNMENT

Neither party shall assign this agreement without the prior written approval of the other party.

8.0 NO SUBCONTRACTORS

Neither party shall enter into subcontracts for any services provided for in this Agreement.

9.0 GOVERNING LAW

The parties agree this Agreement has been executed and delivered in Illinois and that their relationship and any and all disputes, controversies or claims arising under this Agreement shall be governed by the laws of the State of Illinois, without regard to conflicts of laws principles. The parties further agree that the exclusive venue for all such disputes shall be the Circuit Court of the 22nd Judicial Circuit of McHenry County, Illinois, and the parties hereby consent to the personal jurisdiction thereof.

10.0 NO DISCRIMINATION

No person shall be illegally excluded from employment rights in, participation in, or be denied the benefits of, the program which is the subject of this agreement on the basis of race, religion, color, sex, age, disability, sexual orientation, or national origin.

11.0 SEVERABILITY

The provisions of this agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having force and effect of law, such decision shall not affect the remaining portions of this agreement.

12.0 NO AGENCY

The parties agree that nothing contained is intended or should be construed as in any manner creating or establishing a relationship of co-partners between the parties, or constituting the MUNICIPALITY (including its officers, employees and agents) as agents, representatives, or employees of the COUNTY for any purpose, or in any manner, whatsoever. Similarly, nothing contained herein is intended or should be construed as in any manner creating or establishing a relationship of co-partners between the Parties, or constituting the COUNTY (including its officers, employees and agents) as agent, representatives of the MUNICIPALITY, for any purpose, or in any manner, whatsoever.

13.0 NOTICES

A. The MUNICIPALITY agrees to promptly notify the COUNTY in writing of:

1) Any decision to terminate this agreement,

2) The receipt of notice of any claim or lawsuit involving the services provided under this agreement, and

3) The receipt of any written or verbal requests for inspection and/or copying of any documents relating in any manner whatsoever to the services provided by the COUNTY or the MUNICIPALITY under this agreement as well as the MUNICIPALITY or the MUNICIPALITY's police department's proposed response thereto.

B. All notices permitted or required under this agreement shall be transmitted only by personal delivery or by first class, certified or registered United States Mail to the following persons at the addresses stated:

To the COUNTY:
Peter Austin, County Administrator
County of McHenry
2200 N. Seminary Ave.
Woodstock, IL 60098

To the MUNICIPALITY:
_____, Board President
MUNICIPALITY of _____
_____
_____, IL _____

14.0 ENTIRE AGREEMENT

A. It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

B. Any alterations, amendments, deletions or waivers of the provisions of this agreement shall be valid only when expressed in writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties have hereunto set their hand as written below:

MUNICIPALITY OF _____

By: _____ Date: _____

_____, President

MUNICIPALITY of _____

COUNTY OF MCHENRY

By: _____ Date: _____

Michael Buehler, Chairman

McHenry County Board

ATTEST:

_____ Date: _____

Joe Tirio

McHenry County Clerk

**2022**
**VENDING LICENSES**

| Name of Establishment | Amount | Paid | License # |
|---|---|---|---|
| John Schneider<br>Bopp's Grille & Saloon Inc. 103 E. Front St. | $ 60.00 | Cash | 2022-01 |
| Ward Green, Redjellyfish, Inc.<br>d/b/a Bunk's Place, 703 E. Diggins St. | $ 60.00 | Ck #12754 | 2022-02 |
| Vivek Moradia, Video Wonders, Inc.<br>d/b/a Cool Music Stop Bar & Grille, 10 N. Ayer St. | $ 120.00 | Ck #1509 | 2022-03 |
| John Giannasi, Cow Tippers Front St. Tap Inc.<br>d/b/a Front St. Tap, 106 E. Front St. | $ 180.00 | Ck #5077 | 2022-04 |
| Jacqueline Zach, ERA Candy Drops Service<br>Site Location Harvard Coin Wash | $ 60.00 | Ck #2843 | 2022-05 |
| Harvard Moose Lodge #1289<br>22500 Route 173 | $ 60.00<br>$ 120.00 | Ck #34101<br>Ck #34056 | 2022-06 |
| Eric Brehm<br>Hub Lounge, 15 N. Ayer St. | $ 240.00 | Ck #1321 | 2022-07 |
| Jay Schulz<br>J's Lanes Inc., 5507 Route 14 | $ 540.00 | Ck #4310 | 2022-08 |
| Agija Zeqiri<br>Kelly's Restaurant 5420 S. Route 14 | $ 60.00 | Cash | 2022-09 |
| Jacqueline Zach, ERA Candy Drops Service<br>Site Location La Rosita, 106 W. Sumner St. | $ 60.00 | Ck #2843 | 2022-10 |
| Redbox<br>Site Location Walgreens #1411, 395 S. Division St. | $ 120.00 | Ck #220041130 | 2022-11 |
| Redbox Automated Retail LLC<br>Site Location Walmart #1211, 21101 McGuire Rd. | $ 120.00 | Ck #220041130 | 2022-12 |
| National Entertainment Network LLC<br>Site Location Walmart #1211, 21101 McGuire Rd. | $ 240.00 | Ck #547044 | 2022-13 |
| **TOTAL** | **$ 2,040.00** | | |

# Parks & Recreation

To: Mayor, Dave Nelson, and City Council

From: Supt. Ryan Knop

Date: December 7th, 2020

Controlled Burn within the Parks

The Parks and Recreation Department is looking to do controlled burns throughout the parks system this fall and winter. One of the easiest and most cost-effective ways of maintaining the vegetation in the parks is through controlled burning. As of right now we are looking to do a controlled burn at Park Pointe Park and Lion's Park. I am asking that City Council to allow for the Parks and Recreation Department to execute controlled burns where we see fit throughout the parks system. These burns if approved will happen throughout the winter, weather dependent. We will have both Darrell and myself on sight for the entire burn, the bobcat will be on sight as well. I will notify the Harvard Fire Protection District, as well as the City of Harvard Police Department the morning of the burn. If anyone has any question please feel free to contact me.

Sincerely,

Supt. Ryan Knop

LAW OFFICES
**ZUKOWSKI, ROGERS, FLOOD & McARDLE**
50 VIRGINIA STREET
**CRYSTAL LAKE, ILLINOIS 60014**

TIMOTHY J. CLIFTON
tclifton@zrfmlaw.com

(815)459-2050
FAX (815)459-9057

December 9, 2021

BY E-Mail, nelson@cityofharvard.org:
David A. Nelson, Administrator
City of Harvard
201 W. Diggins Street, P.O. Box 310
Harvard, IL 60033

Re: Municipal Sales Tax Ordinance

Dear Dave:

Attached is a proposed ordinance regarding the municipal sales tax. As you will see in Sections 5 and 6 of the proposed ordinance, we have a few options with regard to how we phrase the public question. Option 1 is directly from the statute. Option 2 is wording we have used in other municipalities that provides a better explanation within the ballot question for the voters. Option 3 incorporates either Option 1 or 2, but limits the City's use of the funds to solely public infrastructure. My understanding is that the current direction is to limit it to public infrastructure, however what we did with the property tax extension was pass a resolution which limited our use of those additional funds. The benefit to that option over limiting ourselves in the public question itself is that if in a few years our needs change to one of the other allowed categories, we would be free to use the proceeds on those categories.

Please review and give me a call to discuss. We can either pick an option and have it within the packet or present multiple ordinances for the Council's consideration.

Sincerely,

Timothy J. Clifton

TJC:jd
Enc.

# ORDINANCE NO. 2021-_____

***An Ordinance Providing for and Requiring the Submission of the Proposition of A Municipal Sales Tax in the City of Harvard, McHenry County, Illinois, at the General Primary Election to be held on June 28, 2022***

**WHEREAS**, the City of Harvard, McHenry County, Illinois ("City") is an Illinois municipal corporation organized and operating under the Illinois Municipal Code, 65 ILCS 5/l-1-1 et seq.; and

**WHEREAS**, the Illinois Municipal Code, 65 ILCS 5/8-11-1.3, provides that all non-home rule municipalities may impose a tax upon all persons engaged in the business of selling tangible personal property at retail in the municipality at a rate of up to one percent (1%) of the gross receipts from such sales made in the course of such business, such tax commonly known as the Municipal Retailers' Occupation Tax; and

**WHEREAS**, 65 ILCS 5/8-11-1.4 provides that a municipality may impose a tax upon all persons engaged in such municipalities in the business of making sales of service at a rate of up to one percent (1%) of the selling price of all tangible personal property transferred by such service personnel either in the form of tangible personal property or in the form of real estate as an incident to a sale of service, such tax commonly known as the Municipal Service Occupation Tax; and

**WHEREAS**, Sections 8-11-1.3 and 8-11-1.4 further provide that the revenue derived from such taxes (commonly known as non-home rule sales tax) shall be expended on municipal operations, public infrastructure or on property tax relief; and

**WHEREAS**, the Mayor and Aldermen of the City of Harvard, McHenry County, Illinois (the "City"), deems it advisable, necessary and in the best interests of the City that a proposition considering a non-home rule sales tax therefore be submitted to the voters of the City at an election to be held and conducted in accordance with the general law:

**NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND ALDERMEN OF THE CITY OF HARVARD, McHENRY COUNTY, ILLINOIS,** as follows:

**Section 1. Election.** That the proposition described in section 6 herein shall be submitted to the voters of the City in accordance with the general election law at the General Primary Election to be held on Tuesday, the 28th day of June, 2022, between the hours provided by law for voting on such day (the "Election").

**Section 2. Election Precincts.** That the Election shall be held in the voting precincts and at the polling places established by the County Board (the "County Board") of McHenry County, Illinois (the "County"), for voters of the City at the Election.

**Section 3. Notice.** That the County Clerk of the County (the "County Clerk") shall give

notice of the Election in accordance with the general election law by publishing notice thereof once in one or more local, community newspapers published in and having general circulation in the City, the dates of such publications of such notices to be not more than 30 nor less than 10 days prior to the date set for the Election. The ballot shall also be published as required by The Election Code.

**Section 4. Newspaper.** That it is hereby found and determined that the *Northwest Herald,* Crystal Lake, Illinois, is a local, community newspaper published in McHenry County and having general circulation in the City under Sections 12-4 and 12-5 of the Election Code of the State of Illinois, as amended (the "Election Code").

**Section 5. Form of Notice.** That the notice of the Election shall, subject to any modification necessary to comply with the Election Code, include the following:

**NOTICE IS HEREBY GIVEN** that at the General Primary Election to be held on Tuesday, the 28th day of June, 2022, the following proposition will be submitted to the voters of the City of Harvard, McHenry County, Illinois:

**Option #1**

Shall the corporate authorities of the municipality be authorized to levy a tax at a rate of 1% for expenditures on municipal operations, expenditures on public infrastructure, or property tax relief?

**Option #2**

Shall the corporate authorities of the City of Harvard, be authorized to levy a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax (which together are commonly referred to as "municipal sales tax") at a rate of 1% of eligible sales for expenditures on municipal operations, expenditures on public infrastructure, or property tax relief?

**Option #3**

Either Option #1 or #2, but with only "expenditures on public infrastructure."

The polls at such election will be open at 6:00 a.m. and continue to be open until 7:00 p.m. of that day.

Dated this _____ day of _____, 2022.

/s/Joseph J. Tirio
County Clerk, McHenry County, Illinois

The notice may also enumerate the precincts and polling places. In any event the ballot form and notice enumerating the precincts and polling places shall be published as required by the Election Code.

**Section 6. Election.** That the ballot to be used at the Election shall be in substantially the following form, with such alterations, changes, insertions and deletions as may be required by Article 24A of the Election Code if an electronic, mechanical or electric voting system (the "Electronic Voting System") is used at the Election:

(Face of Ballot)

OFFICIAL BALLOT

PROPOSITION TO IMPOSE A MUNICIPAL SALES TAX
(INSTRUCTIONS TO VOTERS: Punch opp)

Shall the corporate authorities of the municipality be authorized to levy a tax at a rate of 1% for expenditures on municipal operations, expenditures on public infrastructure, or property tax relief? **Or Option 2 or 3?**

Precinct Number: _____

Polling Place: _____
_____
_____

/s/Joseph J. Tirio
County Clerk, McHenry County, Illinois

**Section 7. Electronic Voting.** That, if an Electronic Voting System is used in the County, the County Clerk shall publish, not less than five (5) days prior to the Election, a true and legible copy of the specimen ballot label containing the question to be voted upon at the Election in two or more newspapers published in and having general circulation in the County.

**Section 8. Judges.** That the Election shall be conducted by the election judges appointed by the County Board to act in the precincts at which such proposition will be submitted to the voters of the City of the County.

**Section 9. Certification to County Clerk.** That after the adoption hereof and not less than 68 days prior to the date of the Election, the City Clerk shall certify a copy hereof to the County Clerk in order that the proposition set forth herein may be submitted to the voters of the City at the Election.

**Section 10. Canvass.** That the Election shall be held and conducted and the returns thereof duly canvassed, all in the manner and time as provided by the general election law.

**Section 11. Conflict.** That all ordinances and parts of ordinances in conflict herewith be and the same are hereby superseded, that this ordinance be in full force and effect forthwith upon its adoption and that this ordinance shall be deemed to be subject to modification in application to

comply with the general election law.

Ayes:
Nays:
Absent:
Abstain:

APPROVED:

_____
City Mayor Michael Kelly

(SEAL)

ATTEST: _____
City Clerk Lori Moller

Passed:
Approved:
Published:

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# CERTIFICATION

I, LORI MOLLER, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Harvard, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Aldermen of said City of Harvard.

I do hereby further certify that at a regular meeting of the Mayor and Aldermen of the City of Harvard, held on the _____ day of _____, the foregoing Ordinance entitled "***An Ordinance Providing for and Requiring the Submission of the Proposition of A Municipal Sales Tax in the City of Harvard, McHenry County, Illinois, at the General Primary Election to be held on June 28, 2022***" was duly passed by the Mayor and Aldermen of the City of Harvard.

The pamphlet form of Ordinance No. 2021-_____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was available from the City Clerk, commencing on the _____ day of _____, 2021 and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and the official seal of the City of Harvard this _____ day of _____, 2021.

_____

Lori Moller, City Clerk
City of Harvard,
McHenry County, Illinois

(SEAL)

# CERTIFICATION

I, LORI MOLLER, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Harvard, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Aldermen of said City of Harvard.

I do hereby further certify that the foregoing is a full, true and complete excerpt from the proceedings of the meeting of the Mayor and Aldermen (the "Corporate Authorities"), held on the _____ day of _____, 2021, insofar as the same relates to the adoption of an ordinance entitled:

***"An Ordinance Providing for and Requiring the Submission of the Proposition of a Municipal Sales Tax in the City of Harvard, McHenry County, Illinois, at the General Primary Election to be held on June 28, 2022"***

a true, correct and complete copy of which ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of such meeting.

I do further certify that the deliberations of the Corporate Authorities on the adoption of such ordinance were conducted openly, that the vote on the adoption of such ordinance was taken openly and was preceded by a public recital of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place convenient to the public, that notice of such meeting was duly given to all of the news media requesting such notice, that such meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Illinois, as amended, and with the provisions of the Illinois Municipal Code of the State of Illinois, as amended, and that the Corporate Authorities have complied with all of the procedural rules of the City.

**To the County Clerk of McHenry County:**

There is hereby certified to the County Clerk of the County of McHenry, Illinois for submitting to the voters of the City at the General Primary Election to be held on the day of June 28, 2022, the proposition set forth in such ordinance, which such ordinance was duly adopted by the Corporate authorities on the date set forth above.

**IN WITNESS THEREOF,** I hereunto affix my official signature, this _____ day of _____, 2021.

_____
Lori Moller, City Clerk
City of Harvard,
McHenry County, Illinois

(SEAL)