

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**TUESDAY, NOVEMBER 28, 2023 – 7:00 PM**  
**201 W. DIGGINS ST., HARVARD**

1. Call meeting to order
2. Roll Call
3. Public Comment
4. Community & Economic Development Committee Meeting Minutes November 15, 2023
  - *Committee action to approve the minutes as presented.*
5. Administration Committee Meeting Minutes November 20, 2023
  - *Committee action to approve the minutes as presented.*
6. Consent Agenda

Items under the Consent Agenda are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless a Council Member requests that an item be removed from the consent agenda for separate action.

Motion to approve the Consent Agenda as presented:

  - a. Regular City Council Meeting Minutes of October 24, 2023
  - b. Special City Council Meeting Minutes of October 27 & 28, 2023
  - c. Administration Committee Meeting Minutes of November 20, 2023
  - d. Community & Economic Development Committee meeting of November 15, 2023
  - e. Park Board Meeting Minutes of October 16, 2023
  - f. Administrators Report
  - g. Building & Grounds Report
  - h. Community Development Department Report
  - i. Harvard Diggins Library Directors Report
  - j. Parks & Recreation Report
  - k. Police Department Report
  - l. Public Works Department Report
  - m. Utilities Department Report
  - n. Resolution Establishing Regular City Council Meeting Dates for Calendar Year 2024
7. Individual Action Consent Agenda Items
  - *City Council Action on any item removed from the consent agenda.*
8. Payment of Bills
  - *Action requested is to approve payment of the bills in the amount of \$3,105,792.85.*
9. FOP Equipment Donation
  - *Action requested is to accept the FOP's donation of 3 ballistic shields to the City of Harvard.*
10. Award Property and Liability Insurance 12/1/23 – 11/30/24
  - *Action requested is to award the property and liability insurance coverage and to authorize the execution of all necessary documents. Staff recommendation is to approve the Glatfelter Policy Option/Broker Presidio Group with an annual premium of \$149,831.00.*
11. PFAS Water Supply Class Action
  - *Action requested is to sanction the City's authorization directing the City Attorney and Sher Edling, LLP to opt the City out of the PFAS Settlement Agreements.*

12. Community & Economic Development Committee Recommendation – Inducement Resolution
  - *Action requested is to approve the Committee’s recommendation to adopt the Inducement Resolution for property located at 205 W. Front St.*
13. Administration Committee’s Recommendation - Proposed Tax Levy Ordinance
  - *Action requested is to approve the Committee’s recommendation to adopt the proposed tax levy ordinance.*
14. Proposed Tax Levy Abatement Ordinance
  - *The abatement is meant for those revenue bonds issued for the water system, police pension liability and TIF District. Pledged revenues are sufficient to pay for the principal and interest. Action requested is to adopt the proposed ordinance.*
15. Administration Committee Recommendation – 2023 McHenry Co. Natural Hazard Mitigation Plan and Continuation of Hazards Mitigation Planning Committee
  - *Action requested is to approve Committee’s recommendation to adopt the resolution adopting the 2023 McHenry Co. Natural Hazard Mitigation Plan and Continuation of the Hazards Mitigation Planning Committee.*
16. Administration Committee Recommendation – Downtown TIF
  - *Action requested is to approve the Committee’s recommendation to adopt the proposed ordinance Dissolving the Special Tax Allocation Fund for the Redevelopment Project Area and Terminating the Designation of the Redevelopment Project Area as a Redevelopment Project Area.*
17. Administration Committee Recommendation – Surplus Property Declaration
  - *Action requested is to approve the Committee’s recommendation to adopt the proposed ordinance Declaring Surplus Property.*
18. Administration Committee Recommendation – Amend Driveway Ordinance
  - *Action requested is to approve the Committee’s recommendation to adopt the proposed ordinance Amending Section 19.15.B.4, Driveways and Parking Area Requirements and Section 19.15.F.1.d, Design and Maintenance - Parking Spaces.*
19. Administration Committee Recommendation – Ordinance Establishing Employees’ Right to Paid Leave
  - *Action requested is to approve the Committee’s recommendation to adopt the proposed ordinance adding Section 3.07.D, Paid Leave Rights*
20. Department Head Reports
21. Committee Reports
22. Treasurer’s Report
23. Attorney’s Report
24. Administrator’s Report
25. Clerk’s Report
26. Mayor’s Report
27. Adjournment

# COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES

November 15, 2023 – 6:30 pm

Chairman Dan Carncross called the meeting to order at 6:32 pm. Committee members present: Chairman Dan Carncross, Alderman Jay Schulz, Alderwoman Lori Lancaster and Alderwoman Rosa Luna. Also present were Mayor Michael Kelly, Alderwoman Lisa Haderlein, Alderman Charles Gorman, City Administrator Lou Leone, Community Development Director Donovan Day and members of the audience.

## Public Comment

Chairman Carncross opened the floor to public comment for any item not on the agenda. There were none.

## TIF PROJECTS

### Inducement Resolution 205 W. Front St.

Community Development Director Donovan Day provided an overview of his memo and the proposed resolution to induce the redevelopment of property located at 205 W. Front St. The inducement resolution will allow the developer to begin tracking their costs. The developer submitted their proforma and outline of the project today which will be reviewed by staff to start working towards a redevelopment agreement. Once the agreement is finalized, it will be brought before the Committee for review and recommendation to the City Council. At Alderwoman Haderlein's inquiry, Donovan responded that if the City Council approves the resolution, the City is not obligated to anything if the TIF is not created. A motion was made by Alderman Schulz, seconded by Alderwoman Lancaster to send the proposed inducement resolution for property located at 205 W. Front St. to the City Council for approval. All ayes. Motion carried.

### Proposed Development Lonesome Rd./Northfield Ave.

Donovan read into the record the staff memo outlining the proposed development (as attached). Property owner Steve Aavang, 320 Fremont St., Woodstock, IL provided an overview of the concept plan for the proposed development project as submitted by Hoffman Development Group, LLC (HDG). The subject property consists of approximately 26 acres and is located at the intersection of Lonesome Road and Northfield Ave. The development would provide workforce housing and diversify the community's housing choices.

### Areas of discussion

- City Administrator Leone stated that the City has received some concerns from the public and inquired what impact the development would have as far as home values to the north. Steve responded that the development would probably have a positive impact and commented that diversified housing options provide for a stronger community that will increase the values of the entire community. The subject parcel has been farmed since the 1970's; the current lease agreement with the farmer is year-to-year. Steve indicated at this point; they are not incorporating a TIF when they look at the finance markets and are not asking for a TIF Inducement. That is an option they would like to have available but would not be something that prohibits the project from moving forward. Also, this is the only suitable property in the City that lies within the opportunity zone.
- Alderman Gorman commented that the intersection of Route 14/Northfield is a high traffic area and inquired if there has been any discussion of turn lanes, signals, etc. Steve responded he has not been involved in any such discussions.
- The lift station would need to be upgraded to accommodate the proposed housing.
- Sidewalks/bike paths to be incorporated in the concept plan.
- Alderman Schulz commented that the original design for Oak Grove Crossings included an exit out to Lawrence Rd. which was never completed. Also discussed was including a buffer on the north side along with a variety of building heights ( a mix of 3, 4, 5 story buildings).
- Hoffman Development Group would develop the project and hire another company as the property manager.
- A project of this scope could be completed in about two years, but the project lends itself to be completed in two or three phases.
- Mayor Kelly related that the TIF process at best takes about 9 months, most likely 1- 1 ½ years. The best tool available would be the opportunity zone which this project should qualify for.

The Committee does not need to take any action as the project is currently in the concept phase and the property owner and developer are not looking for TIF funds. The proposed plan would require rezoning to R-6 Multi-family Residential District which would necessitate a public hearing before the Planning & Zoning Commission at which time property owners would be notified. Chairman Carncross indicated he would not open up the meeting to public

comment as there will be other opportunities for residents to voice their comments/concerns. City Administrator Leone encouraged residents to reach out to him with their concerns which he will pass on.

### **Draft RFQ for Feasibility Study for the Harvard Municipal Internet Project**

City Administrator Lou Leone gave a brief overview of the draft RFQ for a Feasibility Study for the Harvard Municipal Internet Project to determine if it is a viable project. He asked the Committee to review the RFQ and provide feedback to review at the next Committee Meeting.

### **New Business**

Donovan gave the following updates:

- New coffeeshop should be open in the next couple weeks;
- 12 homes and 5 commercial buildings are currently under construction;
- Burnout home at 106 W. Thompson is for sale; there is interest in subdividing the double lot building two homes;
- USMG fire suppression/alarm system has passed inspection and a Certificate of Occupancy issued;
- USMG has opened up the opportunity to use their 500+ seat auditorium. Donovan is talking with a comedy group and Classic Cinemas about using the theater. The City may utilize the area for upcoming seminar(s).
- Donovan introduced Chip Eldredge who has done several projects in McHenry Co.; he is hoping to work with him in the future.
- Interior plans are forthcoming from Dunkin corporate in the next couple of days.

### **City Administrator Leone**

- Lou related that residential development is coming into the community and developers are actually starting to approach the City.
- There was a gentleman who was going to give a presentation on the internet project, but it was not included on the agenda, so Lou would like to have him attend the Administration Committee Meeting.
- Lou urged the aldermen to pass on resident concerns/information to him and not interact with City staff so he can better coordinate the flow of information.

A motion was made by Alderman Schulz, seconded by Alderman Lancaster to adjourn the meeting. All ayes. Motion carried.

Meeting adjourned at 7:53 pm.

Submitted by:  
Chairman Dan Carncross





**City of Harvard Memo**  
**Community Development Department**  
201 West Diggins Street - PO Box 310 – 60033 – 815-943-6468

**To:** Chairman Carncross & Community Development Committee  
**From:** Donovan Day, Community Development Director  
**CC:** Lou Leone, City Administrator  
**Date:** November 15, 2023  
**RE:** Discussion Regarding Proposed Development Along Lonesome Road

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**Purpose and Action Requested**

Staff is seeking direction from the Committee regarding a proposed multi-family residential development on approximately twenty-six (26) acres along Lonesome Rd., and whether the City Council would be in favor of creating a Tax Increment Financing District for the project.

**Background/Discussion**

A summary of the proposed project is attached and outlines the specifics for development on the east and west side of Lonesome Rd. which is currently used for agriculture. The east side would include 12 three-story apartment buildings with 24 units per building for a total of 288 units.

The west side of Lonesome Rd. would include 3 three-story buildings with 24 units per building for a total of 72 units.

On-site amenities would include a leasing office, fitness area and community room for tenant events. The project would utilize renewable energy in the form of solar and geothermal heating and cooling. There will be a playground and dog park area on the site. The developer has proposed 220 garage stalls along with 422 surface stalls for a total of 642 parking spaces.

The property is currently zoned R-A Residence Agriculture, and would have to be rezoned to R-6 Multi-family Residential District.

**Discussion**

Before investing the funds to begin architectural, engineering and site plans, the developer is seeking whether the city is in support of the project, AND if the city would support a TIF for the property to reduce the capital outlay for the combination of affordable and market rate units to be constructed.

**ADMINISTRATION COMMITTEE MEETING MINUTES**  
**November 20, 2023 – 7:00 pm**

Chairperson Lisa Haderlein called the meeting to order at 6:30 pm. Committee members present: Chairperson Lisa Haderlein, Alderman Dan Carncross and Alderman Charlie Gorman. Committee member Alderman Matt Perkins was absent. Also present were Mayor Mike Kelly, City Administrator Lou Leone, Finance Director Deb Bejot and Community Development Director Donovan Day.

**Public Comment**

Chairwoman Haderlein opened the floor to public comment for any item not on the agenda. There were none.

**Presentation One Fiber Inc. – Municipal Fiber Internet**

Robert Schouwenburg, LITH, gave a presentation on building a municipal fiber network in Harvard. One Fiber Inc. develops the blueprint and network design for municipal fiber internet. A packet of information was distributed to the Committee.

**Tax Levy**

Finance Director Deb Bejot gave an overview of the proposed tax levy and recommends the full 5% rate. After discussion, a motion was made by Alderman Carncross, seconded by Alderman Gorman to recommend to the City Council approval of the requested tax levy amount. All ayes. Motion carried.

**Resolution Adopting the 2023 McHenry Co. Natural Hazard Mitigation Plan and Continuation of Hazard Mitigation Planning Committee**

City Administrator Leone gave an overview of the mitigation plan which was approved by McHenry County last September and has been approved by several cities in McHenry Co. A motion was made by Alderman Gorman, seconded by Alderman Gorman to recommend to the City Council approval of the proposed resolution as presented. All ayes. Motion carried.

**Proposed Ordinance to Dissolve TIF #1 (Downtown TIF)**

TIF #1 is scheduled to close December 31<sup>st</sup> with the final bond payment on January 15<sup>th</sup>. This particular TIF is upside down and there are no excess revenue funds to be distributed to the taxing bodies who have all been notified of the TIF closure. A motion was made by Alderman Gorman, seconded by Alderman Carncross to recommend to the City Council approval of the proposed ordinance to dissolve TIF #1. All ayes. Motion carried.

**Surplus Property Declaration**

The Committee reviewed the list of surplus property which includes stone trash receptacles, a NAPA lift, fencing, 2007 Ford F-150 and a Berlong Strong Rock Bucket SKL-84. The policy going forward is to declare surplus property as it comes up which will free up storage space. A motion was made by Alderman Carncross, seconded by Alderman Gorman to recommend to the City Council that the submitted list be declared surplus. All ayes. Motion carried.

**Amend Driveway Ordinance**

Community Development Director Day reviewed his memo and proposed ordinance as it relates to driveways which should reduce the amount of driveway variance requests that come before the City Council. There was discussion about deleting the clause “and the driveway extension occurs to the opposite side of the principal use”. The consensus was to include additional language to include requiring driveway expansions to be installed opposite side of the principal use unless circumstances don’t allow for it. A motion was made by Alderman Gorman, seconded by Alderman Carncross to recommend to the City Council approval of the ordinance amending Section 19.15.B.4, Driveways and Parking Area Requirements and Section 19.15.F1.d, Design and Maintenance - Parking Spaces with the edits made by Donovan as discussed. All ayes. Motion carried.

**New Business**

**Personnel Manual for Review**

City Administrator Leone reported that he emailed the draft updated personnel manual to department heads and the Committee for review/input. The updated employee manual is very detailed and codifies legal updates, various policies and general expectations for staff members. He would like to have the manual in effect by February 1<sup>st</sup>, 2024. Once approved, he will meet with individual department heads to go over the changes.

Paid Leave for All Workers Act – Vacation Benefits Draft Policy

The Illinois General Assembly passed the Paid Leave for All Workers Act that requires employers to provide paid leave to permanent part-time workers. City Administrator Leone reviewed the vacation benefits which calculates leave on an accrual basis which gives employees 1 hour for each 40 hours worked. There was an attempt in legislature to delay the effect date for municipalities to July 1<sup>st</sup>; that attempt failed so the act becomes effective statewide January 1<sup>st</sup>, 2024. In January, the IML and ILCMA will talk to legislators about exempting municipalities altogether. As it currently becomes effective January 1<sup>st</sup>, the consensus was for Lou to finalize the draft ordinance to be submitted to the City Council for approval.

RFP Water Tower Maintenance

During the process of obtaining a new proposal for the exterior painting of the water tower by Lion's Park, the contractor brought to the City's attention that the interior of the tower is in worse shape than the exterior; the cost to paint both interior and exterior is about \$600K. The contractor said another solution is to consider a 10-year maintenance plan that would cover complete rehabilitation and maintenance of the City's three water towers with payments made over time. The contract would be front-loaded where the payments in the first five years would be higher and decrease in the latter five years. The minimum for this upcoming budget year would be to paint the inside of the tower and consider pursuing a ten-year plan. Staff is preparing an RFP to get several bids to see if it makes sense to pursue a maintenance plan or to continue on an ala carte basis.

A motion was made by Alderman Gorman, seconded by Alderman Carncross to adjourn the meeting. All ayes. Motion carried.

The next meeting was scheduled for January 10, 2024, at 6:30 pm.

Meeting adjourned at 8:20 pm.

Submitted by:  
Chairwoman Lisa Haderlein

**PARK BOARD MEETING MINUTES  
OCTOBER 16, 2023**

Chairman Jay Schulz called the meeting to order at 6:00 pm. Committee members present: Chairman Jay Schulz, Alderman John Lavallee, Alderwoman Lori Lancaster, Alderwoman Rosa Luna, Scott Logan and Pep Saucedo. Also present were Mayor Kelly and Supt. Ryan Knop.

**Public Comment**

None

**Approval of Minutes**

A motion was made by Scott Logan, seconded by Alderwoman Lancaster to accept the Park Board Minutes of September 18, 2023, as presented. All ayes. Motion carried.

**Project Update/Status**

Supt. Knop updated the Park Board on the following projects:

- Phase One of the Dog Park expansion has been completed with the fencing. Ryan is working with Public Works on the water line and additional amenities to be completed before it snows, pending receipt/installation of the water main parts which have been ordered.
- Gaga Ball Pit: Caden Kotecki completed his Eagle Scout project at Lion's Park on October 5th. Left over funds will be used to landscape around the pit to enhance aesthetics and make mowing easier. Kevin from Harvard Nursery will work on pricing options for that upgrade. Ryan has ordered GAGA Balls that should arrive this week that will be available for the public to check out at the library. A library card is not needed to check those out, but an ID will be requested.

**Programs and Events**

Supt. Knop updated the Park Board on active programs and events as included in the agenda packet.

- Ryan is working on additional programming: yoga program, cooking program, and English as a Second Language Program. The goal is to start the ESL Program in the first two weeks in January. Different organizations will give a short presentation to the ESL participants (i.e. Building & Zoning, Code Enforcement, Sr. Services, etc.)
- The Egg Nog Jog is live; Ryan is working on promotion and sponsorship. To date, there have been 100 page views and 9 total sign ups. At Scott's inquiry, Ryan noted that volunteer help will be needed for the event. He is working with Donovan on the event and will meet with him next week. Scott will see if some Park Foundation members would be willing to help.
- The First Aid/AED/CPR Class has 4 registered and will run even though it didn't meet the registration requirement of 6 registrants.
- All active programs and events have been distributed via Facebook, the City sign and website, and Constant Contact. There have been numerous shares on Facebook. Flyers are available at City Hall and the library and have been distributed around town at area businesses.

**Rebuild Illinois Grant**

No update at the current time.

**Community Garden**

There was follow-up discussion from last month's meeting on how to proceed with the community garden as there wasn't specific action taken at the meeting. Alderwoman Haderlein also sent an email indicating that she has participated with Woodstock in their community garden and has a friend who helped develop the garden and find funding for it. Chairman Schulz will email Lisa to get contact info so Ryan can reach out to said individual. Ryan advised that this needs to be narrowed down fairly quickly.

**Milky Way Park Soccer Fields**

Supt. Knop informed the Park Board that he has been tasked with bringing a soccer tournament to Milky Way Park in 2024. Ryan met with Nick and Jose from the Harvard Men's Soccer League to discuss what it would take to bring a high level competitive tournament to MWP. Ryan asked them if the current condition of the fields is sufficient for teams to want to return a second year for a tournament. They indicated that the current areas where soccer is held is not in tournament play condition. The Parks Dept. doesn't have the equipment required for a tournament; the soccer organizations that utilize the park have about half of the equipment needed.

- A weekend tournament with the appropriate field upgrades and equipment would allow for 24 teams, on 4 fields, with a 3-4 game guarantee per team, not including the final play.
- Field work is out of the scope of work that Harvard Nursery can provide. Ryan and Rob met with Kyle from the Langton Group out of Woodstock. In order to have 4 fields available by June at the earliest, they would need to come in with dirt and level out all the low spots over which would be around 8 acres of land and then reseed with a different grass blend. In a perfect scenario, the entire area would be graded flat, followed by a 1 degree pitch out from the center of each field for drainage purposes. Ideally you would add a full irrigation system which would be expensive and necessitate involving engineers.
  - Langdon's estimated price for 8 acres of land that would fit 4 full men's soccer fields was \$60K-\$70K.
  - The equipment needed for the 4 fields will cost between \$25K and \$50K. This includes 4 sets of goals, corner flags, field painting equipment, and competition soccer balls. Currently, there are only 2 sets of full size goals at Milky Way Park that are owned by the Harvard Jr. Hornet Soccer Program.
  - Ryan is compiling estimated expenses/revenue with a wide range of variables for the tournament.
- At Pep's inquiry, Ryan related that the existing field condition is good only for rec play, not tournament play. The cost per team for tournament play is generally around \$2,000, but can go higher.
- At the Mayor's inquiry, Ryan replied that over time, the revenue generated could pay for the cost of necessary infrastructure improvements. The rough cost to run the initial tournament is \$134K (includes equipment, field upgrades and paying officials); a more conservative cost is \$150K. The Mayor related there is a plan to upgrade the washrooms. Chairman Schulz didn't want to move forward until it can be done right and felt the City Council has to be willing to invest the money up front to make it work so that tournaments are willing to come back a second year. Additional revenue could be generated with alcohol sales which would require additional security. A tournament would be held during the summer which is Ryan's busy time. Ryan indicated that to run a tournament of this size, a team of at least three people is needed. The Mayor anticipated hiring part time help to manage a tournament. There was discussion of long term potential which would allow other groups to rent the fields and run their own tournaments. The board discussed putting together a proposal for the initial investment for City Council consideration for a 2025 tournament.

#### **Recreation Center Survey Update**

Supt. Knop updated the Board on the survey results received to date as included in the packet. The plan is to run the survey for an additional month in hopes of having more participation from the youth community and Hispanic residents in our community. Ryan reached out to the men's soccer league to see if they could share a Facebook post and is waiting to hear back from them. Ryan created a QR code directing users to either the English or Spanish version of the survey which is available at City Hall, the library and the City website.

#### **Pool Feedback Survey**

Ryan reviewed the results of the pool survey as included in the agenda packet.

#### **Financial Report**

The report was provided by Finance Director Deb Bejot and included in the agenda packet.

#### **Vandalism Report**

Nothing to report.

#### **Mayor's Report**

Mayor Kelly related that Ryan has been very busy working on programming for next year to make the department more robust and provide additional programming for the community. One of goals is to eventually see a catalog of events/programs and a newsletter which would be sent out a quarter ahead so people can plan and sign up.

Scott inquired when the board would start looking at hiring an Assistant Parks Supt. Mayor Kelly responded that to get to that point, additional revenue needs to be generated by creating more programming.

#### **Supt. Knop's Report**

Supt. Knop reviewed his report as submitted.

#### **Harvard Parks Foundation Report**

No new report. The HPF is working on next year's event. Scott has had conversations with Colin Stuart who owns Offset System Service across the street from his shop about bringing a truck show to Harvard.

**New Business**

The next meeting is Monday, November 20, 2023, at 6 pm. The Park Board will be discussing the upcoming budget.

At 6:49 pm, a motion was made by Scott Logan, seconded by Alderwoman Lancaster to adjourn the meeting. All ayes. Motion carried.

Submitted by:  
Chairman Jay Schulz



# City of Harvard Memo

**To:** City Council  
**From:** Lou Leone  
**CC:** Mayor Kelly  
**Date:** November 28, 2023  
**RE:** City Administrator's Monthly Report

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## **Summary of October Activities:**

- Attended ICMA Conference with a focus on seminars related to development and human resources.
- Attended training for ADA Coordinator certification.
- Attending training on CDBG Administrator and upcoming grants.
- In a follow-up to a citizen complaint, observed the traffic situation at Jefferson Elementary School.
- Attended Leadership Greater McHenry County programs.
- Attended McHenry County Workforce Housing development task force meeting.
- Attended the McHenry County Council of Mayors (MCCOG) meeting.
- Hosted City strategic visioning session.
- Met with contractor regarding Ayer Streetscape project to get the project moving forward.
- Held the TIR Joint Review Board meeting.
- Inspected city facilities for surplus material, maintenance needs.
- Walk-through with general liability insurance coverage
- Attended meetings of the Parks, Administration, and Community Development committees.
- Continuing a twice a month Department Head meeting including Diggins Library.
- Continued work responding to FOIA requests.
- Held "drop-in" meetings with citizens.
- Worked on building RFP for feasibility study.

## **Current Projects:**

### **Road projects:**

- Work is underway for several road and sidewalk projects.
- Sidewalk project on Division has been postponed. Proposed alternate project is the USPS sidewalk/ramp.



***Consolidated Materials:***

- Project is on hold per the attorney for Consolidated Materials. Discussed the need for a new development agreement.

***Wastewater Treatment Plant (WWTP):***

- Principle construction is complete. We have completed the last of the CMRs including penalties against the contractor for failure to complete the project on time.

***Fraternal Order of Police Agreement:***

- Staff is working on creating an amendment to the original agreement to better identify work schedules, overtime rules, training allowance and uniforms reimbursement. Waiting for a proposed uniform list from the FOP. Working on proposed scheduling changes.

***TreeCity USA Application:***

- Staff has submitted the City's TreeCity USA Application to the Arbor Day Foundation. Note that TreeCity USA applications are open from September 1<sup>st</sup> to December 31<sup>st</sup> of each year. Although the Ordinance 2023-117 was originally approved on June 27, 2023, the City was required to wait until the application process opened in order to apply. As of the writing of this report, we have not received notification if the application was approved.

***Continuing projects:***

- Personnel Manual – first draft submitted for review.
- Job Descriptions
- Financial Policies (Purchase Policy, Equipment Reserve plan, etc.)
- Forms (Updated)
- Review of Municipal Codebook



## October Report for Building and Grounds

<b>Hours</b>	<b>Job</b>
24	Downtown decorations
73.25	mowing
28	Garbage
29.5	building maintenance
18	parks bathrooms
10.25	administrative
1	shop
22	grounds maintenance
2	vandalism
<b>14.5</b>	<b>downtown plants</b>
<b>4</b>	<b>Stump grinding</b>
<b>24</b>	<b>Mower maintenance</b>
<b>Total=250.5</b>	<b>October 15 to November 18</b>

Darrell

## Community Development Report October 2023

RESIDENTIAL CONSTRUCTION								COMMERCIAL / INDUSTRIAL CONSTRUCTION					CODE ENFORCEMENT	
MONTH	SINGLE FAMILY	*TWO FAMILY	*MULTI FAMILY	REMODEL/ ADDITION	MISC.	CONST. COST	PERMIT FEES	NEW CONST.	REMODEL/ ADDITION	MISC.	CONST. COST	PERMIT FEES	NOTICES	TICKETS
JAN					11	\$75,385	\$250			5	\$31,343	\$135	29	0
FEB	2				10	\$547,500	\$10,865			5	\$170,937	\$266	23	0
MAR					22	\$139,508	\$621			2	\$14,267	\$61	26	10
APR					38	\$300,357	\$1,181			5	\$576,000	\$234	40	1
MAY					54	\$384,315	\$2,811			3	\$156,000	\$483	83	2
JUNE	1				52	\$360,334	\$1,250	1		2	\$901,932	\$5,500	41	5
JULY					43	\$395,985	\$1,740	1	1	1	\$2,343,000	\$31	33	15
AUG	1				44	\$480,977	\$3,518		1	4	\$297,850	\$486	52	11
SEPT	1	1			25	\$704,997	\$17,159			1	\$26,810	\$4,000	33	2
OCT	1	1			25	\$108,677	\$35,509			2	\$7,100	\$124	25	12
NOV														
DEC														
<b>YTD</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>324</b>	<b>\$3,498,035</b>	<b>\$74,904</b>	<b>2</b>	<b>2</b>	<b>30</b>	<b>\$4,525,239</b>	<b>\$11,320</b>	<b>385</b>	<b>58</b>

\* Number of Dwelling Units

### PREVIOUS YEAR COMPARISONS

					42	\$366,993	\$1,258			1	\$59,000	\$17	25	15
<b>YTD</b>	<b>2</b>			<b>4</b>	<b>293</b>	<b>3,823,837</b>	<b>17,910</b>		<b>2</b>	<b>22</b>	<b>1,060,635</b>	<b>1,227</b>	<b>322</b>	<b>20</b>

**CODE ENFORCEMENT REPORT OCTOBER 2023**

ADDRESS		VIOLATION	ADDRESS		VIOLATION
302	W DIGGINS	WEEDS	104	S DIVISION	INOP VEHICLE/POOL NO PERMIT
804	W WASHINGTON	JUNK	106	S DIVISION	INOP VEHICLE
803	W METZEN	BROKEN WINDOW	109	MCCOMB	INOP VEHICLE
302	BLANCHARD	LIGHT GLARE	504	THIRD	JUNK
504	SHADOW	PARKING ON GRASS	1513	TENTH	INOP VEHICLE
408	TALLGRASS	INOPERABLE VEHICLE	602	N HART	FENCE REPAIR/BRUSH
520	STONEYCREEK	INOPERABLE VEHICLE	201	S BLANCHARD	PARKING IN GRASS
5	LINCOLN	PARKING IN GRASS	304	W WASHINGTON	JUNK
305	GRANT	JUNK/STORING SCRAP	715	W THOMPSON	JUNK
200	S EASTMAN	INOPERABLE VEHICLES	408	LINCOLN	JUNK
102	W WASHINGTON	JUNK/TIRES	601	DEWEY	TELEVISION
402	S AYER	INOP VEHICLE/PALLETS	305	GRANT	INOPERABLE VEHICLE
310	RIDGE	FENCE REPAIR			

**CITATIONS**

3	N JEFFERSON	FAILURE TO MAINTAIN	106	W THOMPSON	FAILURE TO SECURE BLDG
505	N DIVISION	FAILURE TO MAINTAIN	706	DEWEY	FAILURE TO MAINTAIN
507	N DIVISION	FAILURE TO MAINTAIN	505	N DIVISION	FAILURE TO MAINTAIN
200	N HUTCHINSON	FAILURE TO MAINTAIN	106	S DIVISION	STORING INOPERABLE CAR
700	E DIGGINS	STORING INOPERABLE CAR	100	S DIVISION	FAILURE TO MAINTAIN
102	MCCOMB	FAILURE TO MAINTAIN	305	GRANT	FAILURE TO CLEAN PROPERTY

# Harvard Diggins Library Directors Report

For period: October 20, 2023 – November 16, 2023

Submitted by: Karen Sutera

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## At the library this month:

- Preparations are underway for the Dinosaur Christmas Party on Saturday, December 2 from 10AM – 12PM. To date, the registration is at 116. Tickets will be capped at 150 attendees but staff are prepared to admit those who have not registered. Volunteers are needed to help with the event. Those interested can contact Karen at the library.
- The new furniture is fully assembled. Many thanks to Steve Ferris who volunteered to assemble 8 of the tables after the custodian resigned. The City will combine the older library furniture at auction once it is declared surplus.
- PrairieCat is transitioning to a new catalog called Vega. It offers more robust features than the prior catalog. The most noticeable new feature includes combining all formats of an item into one display record (i.e. book, audiobook, large print). This will simplify searching the catalog for patrons. Another feature is direct download of e-content from the catalog. The library updated the website and library OPAC's with the new catalog on Monday, November 13.
- Phone system being converted to VOIP with assistance of 42 Tech Solutions.
- The first draft of the 24/25 City budget will be reviewed with the City Library board at the November meeting. The full budget including the Fines and Diggins budget will be reviewed at the January, 2024 meeting. Karen will meet with City Finance manager Deb Bejot in early December to discuss use of surplus funds from prior years.

## Facility Maintenance/Capitol Projects:

No major maintenance was needed this month.

### October 2023 Library Statistics

See next page for October program statistics

	This month	Prior year	
No of patron visits	2,966	2,503	
Total physical items circ'd	2,229		
Total digital items circ'd			
Overdrive	311		
eRead Illinois	2		
# item received in delivery	873		
# items sent out in delivery	993		

## October 2023 Program Statistics

<u>Date &amp; Time</u>	<u>Program</u> <u>Topic</u>	<u>Adults</u>	<u>Attendance</u>			
			<u>Adult</u>	<u>Teen</u>	<u>Kids</u>	<u>Kids</u>
			<u>Passive</u>	<u>Teens</u>	<u>Passive</u>	<u>0-5</u> <u>6-11</u>
Monday, Oct. 2	ILP: Censorship		2			
Tues., Oct. 3 @ 10AM	Preschool Storytime: Firefighters				6	
Tues., Oct. 3 @ 11AM	Reader Leader Book Club			3		
Wed., Oct. 4 @ 1:30PM	Kids Crafternoon: Ping Pong Tea Lights					22
Wed Oct. 4 @ 7PM	Illinois Libraries Present: Stephen Graham Jones		0			
Thurs. Oct 5 @ 6PM	Traveling Reptile Show	25				36
Fri. Oct, 6 @ 1:30PM	Interactive 'Coco'	2				1
Mon., Oct. 9 @ 5:30PM	Make & Mingle: Book Witches	12				
Tues., Oct. 10 @ 10AM	Preschool Storytime: Fall				6	
Wed., Oct. 11 @ 6PM	Music of the West African Kora	20				
Thurs., Oct. 12 @ 6:30PM	Solar Eclipse Viewing Box					4
Fro., Oct. 13 @ 3PM	Book It!			0		
Mon., Oct. 16 @ 6PM	A Taste for Poison	20				
Tues., Oct. 17 @ 10AM	Preschool Storytime: Sports				6	
Tues., Oct. 17 @ 11AM	Reader Leader Book Club			2		
Tues, Oct. 17 @ 6:30PM	Illinois Libraries Present: Grace Lin			1		
Fri., Oct. 20 @ 3:30PM	Dia de los Muertos Lanterns			7		
Tues., Oct. 24 @ 10AM	Preschool Storytime: Pirates				8	
Tues., Oct. 24 @ 4PM	Creepy Coding			3		
Fri., Oct. 27 @ 3PM	Advanced Sewing: Fabric Baskets			4		
Tues., Oct. 31 @ 10AM	Preschool Storytime: Halloween				10	
<b>Total Programs Offered</b>		<b>5</b>	<b>2</b>	<b>7</b>		<b>3</b>
<b>Total Participation</b>		<b>79</b>	<b>2</b>	<b>20</b>		<b>62</b>

# Harvard Parks and Recreation Department



To: Mayor, City Council, and Lou Leone

From: Superintendent Ryan Knop

Date: November 17<sup>th</sup>, 2023

## Monthly Report for Parks and Recreation

Hope everyone is enjoying our nice fall weather, but that looks to be changing in the upcoming weeks. The Parks Department has been working hard both inside and out getting ready for the upcoming winter months. Over the past month I have completed the pool winterization process. I was able to get all the water lines blown out, check valves removed, plugs installed, and the winter water added a couple of weeks ago. That process took a little longer this year than expected, but everything is done and ready for the winter. Before the water for the winter was added, I was able to inspect the pool concrete and everything looks in pretty good shape. We do have some wear in the usual spots, but nothing major that is concerning. I will need to re-caulk the expansion joints in the spring, but that was well known before. On the good news side of things, our second motor and pump that were ordered in April finally arrived last week. I am hoping to get that installed sometime in either January or February so we will be ready to go come spring. Switching over to the dog park project, that is going very well. Public Works was able to connect to the water main and run the main feed for the water fountain. In addition to that, the weather allowed for that cement pad to be poured which was a nice surprise.

In regards to the work happening on the recreation side, I have stayed extremely busy working on new ways to engage our community with recreation and programming opportunities. As a continued update from last month, we currently have 5 programs and events that are live and open for registration. Those include our 2023 Eggnog Jog, Zumba class, Limber Life Fitness Class, Conchas and Cocoa Event, and the Gingerbread Showdown. I have some upcoming programs that are still in the works, but are very close to going live. I am just working on the small details and meeting with the last couple individuals to make those happen. I have actively been pushing to find instructors for future adult and youth programs. The response has continued to be slow, but I have received a couple additional leads for individuals who want to share their passion or skill in a program setting. Hopefully in the next couple of weeks you will see our ESL Program and Yoga Program go live, so keep your eye out for that. We currently have a couple of programs that are currently running and going very well. Our Harvard Jr. Hornets Travel basketball season is underway with 32 Harvard youth participating this year. The numbers are down from last year, but we had enough participants to have a 5<sup>th</sup>-7<sup>th</sup> grade team. Our Limber Life program is progressing well. We currently have 7 participants involved in that program, with hopes that it will continue through multiple sessions in the upcoming months. As mentioned above, our Egg Nog Jog registration is still live and we currently have 40 participants registered for that. If you have not signed up yet, December 2<sup>nd</sup> is approaching quickly so sign up today!

I have started working on the budget for the upcoming 2024-2025 fiscal year. There are a lot of needs that we have, so I have been working on pricing out all the upgrades that I have been directed to proceed with. Over the past several years we have focused on some large capital improvements which have been well received by the community. I have some large capital projects that I have been gathering information on, as well as some smaller



maintenance issues that need to be addressed. As we all know the Parks budget is always a tight one, and I will continue to provide the most accurate information for the parks board and city council to make the most informed decision on how to allocate those funds for the projects and improvements needed.

The Parks Department has been conducting a survey for a preliminary and potential new recreation center. I had planned on closing the survey down on October 13th, but after a discussion with the mayor, we decided to leave it running for another month. That survey has been completed, and we did have some additional engagement which was nice to see. The total responses between the English and Spanish survey totaled 442 submissions. I am working on having a full report on the responses in the upcoming weeks that will be shared.

We have continued to be active on Facebook promoting all aspects of the Parks and Recreation Department over the past month, and the analytics are showing that. Since our last Park Board meeting, we have had 14 different posts with a variety of content. In the past 30 days, our posts have reached 119,902 people, 984 page visits, 1,580 post engagements, 12 new page likes, and 41 new page followers. We will continue to post relevant Parks and Recreation content out for the community.

Thank you all for your continued support, and I look forward to another productive month in the world of parks and recreation. As always, please feel free to contact me with any comments, questions, or concerns you might have.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ryan Knop', with a stylized flourish at the end.

Ryan Knop

Superintendent of Parks and Recreation

City of Harvard

CITY OF HARVARD POLICE DEPARTMENT

# MONTHLY ACTIVITY REPORT

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October, 2023



Submitted by:  
Chief Tyson Bauman





**CITY OF HARVARD POLICE DEPARTMENT  
 Monthly Report  
 Summary of Activity**

**Calls Reported / Generated**

The total number of calls reported and generated for the month of October was; 929.

As of October, 2023 the total number of calls reported and generated is; 9,015.

**Accidents**

Officers responded to the following traffic crashes during the month:

- 14 - Property Damage
- 2 - Injury Accidents
- 0 - Fatal Accidents
- 2 - Property Damage Hit and Runs
- 0 - Injury Hit and Runs

**Assaults/Batteries/Domestic Batteries**

There were 0 Aggravated Assault arrests, 1 Assault arrest, 2 Aggravated Battery arrests, and 0 Battery arrests.

There were 11 reported Domestic Disputes this month and 2 Domestic Battery's resulting in 2 Adult arrests.

**Burglaries/Thefts**

Officers responded to the following Burglary/Theft/Robbery calls:

- 0 - Robbery
- 1 - Thefts

- 5 - Retail Theft
- 0 - Burglary
- 1 - Burglary to Motor Vehicles
- 0 - Stolen Automobile

Resulting in 4 charge(s).

**Drug Arrests**

Officers made the following drug arrests:

- 0 - Cannabis
- 1 - Controlled Substance
- 0 - Possession of Drug Paraphernalia
- 0 - Liquor Violation
- 0 - Tobacco Violation

**Department Internal Complaints**

- There are no internal complaints under investigation.

**Liquor Ordinance**

- There were no Liquor Ordinance Violations.

**M.I.A.T and MCCAT Callouts, I.L.E.A.S., County S.W.A.T. and Gang Task Force Details**

ILEAS, MIAT, and McHenry County Swat, were not activated for the month of October.

MCCAT was activated for a major crash in the City of McHenry. Officer Oczus did not respond.

The McHenry County Gang Task Forder was activated October 7, 2023 for Settlers Days in Marengo. Detective See responded.

**911s, Alarms, Assists and Checks**

Officers responded to the following:

- 5 - 911 Hang-Ups

12	-	Alarms (Non-Specific, Burglary/Robbery and Fire)
56	-	Fire Department / Rescue Squad Assists
25	-	Law Enforcement Agency Assists
28	-	Well-Being Checks
120	-	Business/Bar Checks
160	-	Other Checks (House, Schools, Parks, Subdivision)
8	-	Motorist Assists
263	-	Citizen Assist (Service Calls)
0	-	A Way Out Transports

### **Traffic Arrests**

Officers Traffic Stops for the month of October was 155, resulting in the following arrests; Driving Under the Influence – 1 Arrests; Zero Tolerance – 0 Arrests; Driving While License Suspended or Revoked – 4 Arrests; Reckless Driving – 0 Arrests; Fleeing and Eluding a Peace Officer – 1 Arrests; No Valid Driver's License – 6 Arrests; Other Traffic Offense – 1 Arrest.

### **Tows**

Tows - 16; Administrative Tows – 6.

### **Other Public Complaints**

Officers handled 9 Animal Complaints, 2 Harassment Complaints, 3 Missing Persons, 6 Found Property Reports, 4 Fraud Complaints, 2 Solicitor Complaints, 1 Violation of Bail Bond Complaints, 0 Violation of an Order of Protection Complaints, 0 Violations of a No Contact Order Complaints, and 2 Warrant Arrest.

### **McHenry County Police Social Worker Program (PSW)**

There were 21 referrals/callouts in the month of September. Below is a breakdown by month since the program was implemented July 27, 2022.

37	-	<i>2022 total referrals/callouts</i>
9	-	January
10	-	February
8	-	March
18	-	April

19	-	May
28	-	June
16	-	July
24	-	August
21	-	September
8	-	October
0	-	November
0	-	December
<b>161</b>	-	<b>2023 Year to date</b>

# DEPARTMENT OF PUBLIC WORKS

900 W. BRINK STREET  
HARVARD, IL 60033



To: Mayor and City Council

From: Rob Lamz, Superintendent of Public Works

Date: November 19, 2023

Re: November Public Works Report

One of the biggest accomplishments of November is dusting off the concrete experience of the Public Works staff, with the guys completing pours at 9 locations. Staff poured approximately 60 feet of sidewalk, 100 feet of curb, one structure bottom, and an 80 square foot pad for the dog park fountain. Each location needed to be excavated, formed, and base placed in order to achieve the proper depth. This work reflects a back log of years of concrete, as well as a significant cost savings over utilizing a contractor to complete this work.

Ayer Streetscape work continues with sidewalks poured and surface laid down yesterday. Staff has had to work with the concrete contractor on a few areas that would not meet grade, requiring additional squares of adjacent sidewalk to be removed to provide adequate ramping as well as adjustments to the plan near the south end to make the pour work with the design. Work will continue the week of Thanksgiving with the paver ribbon installation in the sidewalk areas. Cutting in of the paver crosswalks and ribbon curb to hold the crosswalks in will happen after Thanksgiving as it will require another temporary road shutdown as the concrete is poured and bricks placed.

Gary Rozwadowski identified environmental remediation as well as rising costs for Diggins Street that required approximately \$80,000 in additional funding. Staff worked with members of the McHenry County Council of Mayors to request additional funding – Usually capped at 10% of overall cost, which was \$47,000 for Diggins. The City made a request for the total shortfall that goes beyond the bylaws of the committee, requiring staff to draft a letter and seek approval of the Council of Mayors. These efforts proved successful, with the additional funding awarded to the City on Friday the 17<sup>th</sup>.

The water main break season kicked off a little early this year with the crews in November 19<sup>th</sup> for an 8" break in front of 42 N. Ayer. This break happened close to a bell and a service connection, requiring staff to remove and replace a section of main. The main break was significant enough to heave a large section of the street in this area as well as drop the water tower levels even with all three wells contributing. Staff replaced the damaged main, but have to return to complete one service installation into the new section. This service runs to one of the previously burned out/empty lots, but we will reinstate it rather than abandon it to prevent reopening Ayer in the future if we can prevent it.



Also completed this month was the stump grinding list which took the crew all over the City in 16 locations. Staff ground each stump after calling J.U.L.I.E locates. Some of these areas were also identified for tree planting, with Harvard Nursery planting new trees to keep the City green. City staff will be following up this month by landscaping each of these areas before (Hopefully) winter gets here.



## DEPARTMENT OF PUBLIC WORKS

900 W. BRINK STREET  
HARVARD, IL 60033



Staff read water meters this month and has worked with Jannette to address meters and transmitters that have a low battery or need to be re-read, requiring some appointments to access the inside of the residence or business. Staff replaced about 25 transmitters in all with cards left for a number of others that were not home at the time. Keeping the transmitters replaced and working is necessary to read the meters remotely with our handheld, but will also play into the future if we get set up with the ability to read meters from City Hall rather than drive around manually collecting reads.

Sanitary structure lining began in November and is ongoing, with staff assisting as needed to clean out structures. Visu-Sewer was awarded the contract after a competitive bid with other communities to drive down unit pricing. The City was able to have approximately 200 vertical feet lined within the budget, with 26 structures identified for lining.

As always, feel free to reach out to me if you have any questions or concerns,

A handwritten signature in blue ink, appearing to read "R. Lamz", is located below the text.

Robert J. Lamz  
Public Works Superintendent

Year	wwtp monthly/flow million gallons	wwtp daily/flow million gallons	wwtp rain inches	wwtp Snow inches	Methane gas/produced cu/ft	Well 6 pumped million gallons	Well 9 pumped million gallons	Well 10 pumped million gallons	Wells month/pumped million gallons	Daily ave MG/day
2023										
JAN	33,104,000	1,067,871	1.81	12.0	120,659	4,775,000	6,600,000	9,864,000	21,239,000	923,000
FEB	39,550,000	1,412,500	3.43	5.0	130,835	3,958,000	7,097,000	9,962,000	21,017,000	750,607
MAR	54,118,000	1,745,742	2.99	12.0	162,411	2,117,000	8,707,000	9,267,000	20,091,000	648,097
APR	56,995,000	1,899,833	3.16	1.0	167,294	2,193,000	10,777,000	9,071,000	22,041,000	711,000
MAY	30,296,000	977,290	2.03	0	266,311	4,354,000	8,036,000	10,850,000	23,231,000	749,387
JUN	23,791,000	793,033	1.98	0	201,141	8,390,000	Out of Service	13,956,000	22,346,000	720,839
JUL	21,411,000	690,677	4.29	0	170,520	10,232,000	Out of service	14,020,000	24,252,000	782,323
AUG	23,496,000	757,935	3.02	0	223,897	9,719,000	Out of Service	14,547,000	24,266,000	782,774
SEP	22,335,000	744,517	5.11	0	265,269	9,389,000	Out of Service	13,123,000	22,512,000	750,400
OCT	24,013,000	774,613	3.80	T	265,006	10,254,000	1,562,000	9,226,000	21,042,000	678,774
NOV										
DEC										
*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****
Total	329,109,000		31.62	30.00	1,973,343	65,381,000	42,779,000	113,886,000	222,037,000	
average	32,910,900	1,086,401				6,538,100	7,129,833	11,388,600	22,203,700	749,720

***Resolution Establishing the Regular Meeting  
Dates of the Harvard City Council  
for Calendar Year 2024***

WHEREAS, on December 9, 2003, the Harvard City Council passed Ordinance 2003-144 *An Ordinance Amending Chapter 2, of the Harvard Municipal Code*, (“Ordinance”); and

WHEREAS, said Ordinance requires that the Harvard City Council pass a resolution before its first regular meeting in January setting forth the regular meeting dates of the Harvard City Council for the calendar year.

NOW, THEREFORE, be it resolved by the Mayor and Aldermen of the CITY OF HARVARD, McHenry County, Illinois, as follows:

The following dates shall be the regular meeting dates of the Harvard City Council for calendar year 2023 pursuant to Section 2.05-A, Regular Meetings, of the Harvard Municipal Code:

January 23, 2024	July 23, 2024
February 27, 2024	August 27, 2024
March 26, 2024	September 24, 2024
April 23, 2024	October 22, 2024
May 28, 2024	November 26, 2024
June 25, 2023	December 10, 2024

APPROVED:

\_\_\_\_\_  
Mayor Michael P. Kelly

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk Lori Moller

Approved this 28<sup>th</sup> day of November, 2023



**CERTIFICATION**

I, LORI MOLLER, do hereby certify that I am the duly elected, acting and qualified Clerk of the City of Harvard, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Aldermen of said City of Harvard.

I do hereby further certify that at a regular meeting of the Mayor and Aldermen of the City of Harvard, held on the 28<sup>th</sup> day of November, 2023, the attached resolution was duly passed by the Mayor and Aldermen of the City of Harvard.

I DO FURTHER certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and seal of the City of Harvard this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_, 2023.

\_\_\_\_\_  
Lori Moller, City Clerk  
City of Harvard,  
McHenry County, Illinois

(SEAL)

## 2024 CITY OF HARVARD MEETING DATES

The following is a list of dates and times of meetings for the City Council, City Council Committees and the Planning and Zoning Commission for the City of Harvard, Illinois.

### CITY COUNCIL MEETING DATES

January	23, 2024	July	23, 2025
February	27, 2024	August	27, 2024
March	26, 2024	September	24, 2024
April	23, 2024	October	22, 2024
May	28, 2024	November	26, 2024
June	25, 2024	December	10, 2024

City Council Meetings begin at 7:00 pm in the Community Hall, 203 W. Diggins., Harvard, Illinois 60033.

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If a translator is needed for City Council Meetings for the sight or hearing impaired, please contact the City Clerk 14 days in advance of the City Council Meeting for arrangements to be made.

\*\*\*\*\*

### ZONING AND PLANNING COMMISSION MEETING DATES

January 2, 2024	May 7, 2024	September 3, 2024
February 6, 2024	June 4, 2024	October 1, 2024
March 5, 2024	July 2, 2024	November 5, 2024
April 2, 2024	August 6, 2024	December 3, 2024

\*\*\*\*\*

The following City Council Committees meet on "an as needed basis" which will be announced at the regular City Council meeting prior to the Committee Meeting. You may call the City Clerk for date and time. (815) 943-6468 Ext. 105

- ✦ Administration
- ✦ Community & Economic Development
- ✦ Transportation
- ✦ Tree Board

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Liquor Commission meets on "an as needed basis".

City Library Board  
3<sup>rd</sup> Thursday of the month, January through November  
Meeting at Harvard Library at 7:00 pm

Parks & Recreation Board  
3<sup>rd</sup> Monday of the month, January through November  
2<sup>nd</sup> Monday of the month in December  
Meeting in Community Hall at 6 pm

Submitted By:  
Lori Moller, City Clerk

		<b>CITY OF HARVARD</b>		
		<b>TREASURER'S REPORT</b>		
		<b>NOVEMBER, 2023</b>		
GL NUMBER	INVOICE LINE DESCRIPTION	VENDOR	INVOICE DESCRIPTION	AMOUNT
<b>Fund 01 GENERAL</b>				
<b>Dept 01 ADMINISTRATION</b>				
01-01-54760	MAYOR MONTHLY EXPENSE	MICHAEL P. KELLY	NOVEMBER MONTHLY EXPENSE	150.00
01-01-54780	TRAVEL/MILEAGE	CARD SERVICE CENTER	ADMIN/PD SUPPLIES	231.00
01-01-55010	ATTORNEY FEES	ZUKOWSKI, ROGERS, FLOOD	ADMIN ATTORNEY FEES	4,185.00
01-01-55010	ATTORNEY FEES	ZUKOWSKI, ROGERS, FLOOD	ADMIN ATTORNEY FEES	3,330.00
01-01-55020	PROFESSIONAL FEES	ERNEST & YOUNG LLP	TIF STUDY - MOTOROLA	12,259.58
01-01-55030	ENGINEERING FEES	CHRISTOPHER B. BURKE	MISC. ENGINEERING FEES	1,875.00
01-01-55030	ENGINEERING FEES	CHRISTOPHER B. BURKE	IL 173 (BRINK ST) SIDEWALK IMPROVEMENT	7,820.50
01-01-55030	ENGINEERING FEES	CHRISTOPHER B. BURKE	DUNHAM TOWNSHIP POLE BARN REVIEW	1,492.50
01-01-55030	ENGINEERING FEES	CHRISTOPHER B. BURKE	DUNHAM TOWNSHIP POLE BARN REVIEW	1,458.75
01-01-55030	ENGINEERING FEES	CHRISTOPHER B. BURKE	MISC ENGINEERING CONSULTATIONS	170.00
01-01-55140	BLD/GRNDS/GEN MAINT	KEYSTONE RIDGE DESIGNS	SIGN OFF Q48794	7,163.00
01-01-55140	BLD/GRNDS/GEN MAINT	A ROSE CLEANING LLC	CH/PD CLEANING SERVICE	910.73
01-01-55140	BLD/GRNDS/GEN MAINT	AERO LOCK SERVICE	CASHIER DRAWER #2	125.00
01-01-55140	BLD/GRNDS/GEN MAINT	PREMISTAR-NORTH	CITY HALL BOILER	1,583.88
01-01-55140	BLD/GRNDS/GEN MAINT	CITY OF HARVARD WATER DEPT	201 W DIGGINS	97.29
01-01-55140	BLD/GRNDS/GEN MAINT	CITY OF HARVARD WATER DEPT	203 W DIGGINS	87.51
01-01-55220	PRINTING/COPIES	HARRIS COMPUTER SYSTEMS	TAX FORMS 2023	161.77
01-01-55320	EQUIP MAINT	CARD SERVICE CENTER	ADMIN/PD SUPPLIES	20.98
01-01-55320	EQUIP MAINT	CSI TECHNICAL SERVICES INC.	NETWORK SUPPORT 11/1/23-11/30/23	1,363.50
01-01-55320	EQUIP MAINT	CSI TECHNICAL SERVICES INC.	NETWORK SUPPORT	62.50
01-01-56060	OFFICE SUP/OPERATING EXP	QUILL	QUILL & SAPPHIRE RENEWAL	69.99
01-01-56060	OFFICE SUP/OPERATING EXP	QUILL	CH/PD SUPPLIES	8.10
01-01-56060	OFFICE SUP/OPERATING EXP	CARD SERVICE CENTER	ADMIN SUPPLIES	13.06
01-01-56060	OFFICE SUP/OPERATING EXP	QUILL	CH/PD SUPPLIES	487.54
01-01-56060	OFFICE SUP/OPERATING EXP	QUILL	CH SUPPLIES	77.98
01-01-56060	OFFICE SUP/OPERATING EXP	QUILL	CH SUPPLIES	106.37
01-01-56060	OFFICE SUP/OPERATING EXP	QUILL	CH SUPPLIES	17.59

GL NUMBER	INVOICE LINE DESCRIPTION	VENDOR	INVOICE DESCRIPTION	AMOUNT
01-01-56060	OFFICE SUP/OPERATING EXP	QUILL	CH SUPPLIES	46.99
01-01-56080	POSTAGE	FED EX	SHIPPING CHARGES	13.18
01-01-56080	POSTAGE	FED EX	SHIPPING CHARGES	13.18
01-01-56090	DUES/SUBSCRIPTIONS	CARD SERVICE CENTER	ADMIN/PD SUPPLIES	50.00
01-01-56090	DUES/SUBSCRIPTIONS	ILLINOIS MUNICIPAL LEAGUE	2024 MEMBERSHIP DUES	1,000.00
01-01-56090	DUES/SUBSCRIPTIONS	CHICAGO METROPOLITAN	FY 2024 LOCAL CONTRIBUTION	207.35
01-01-56140	TELEPHONE/CELL PHONES	CARD SERVICE CENTER	ADMIN/PD SUPPLIES	100.02
01-01-56140	TELEPHONE/CELL PHONES	TMOBILE	MONTHLY CELL PHONE USE	358.44
01-01-56140	TELEPHONE/CELL PHONES	CHARTER COMMUNICATIONS	201 W DIGGINS	221.63
01-01-56140	TELEPHONE/CELL PHONES	CARD SERVICE CENTER	ADMIN SUPPLIES	202.55
01-01-56140	TELEPHONE/CELL PHONES	TMOBILE	MONTHLY CELL PHONE USE	377.71
01-01-56200	NOTE PAYMENTS/PRINCIPAL	AMALGAMATED BANK OF CHICAGO	BOND PAYMENT 2020A	45,000.00
01-01-57020	MISCELLANEOUS	LOU LEONE	DONUTS FOR STRATEGIC VISION MEETING	12.21
01-01-57020	MISCELLANEOUS	MERCY HEALTH SYSTEM	DRUG SCREEN-JOSHUA SCHMIDT	44.00
01-01-57020	MISCELLANEOUS	THE FLOWER BIN, ETC.	FLORAL ARRANGEMENT-CHRISTE MURILLO	75.00
01-01-57020	MISCELLANEOUS	MCHENRY CO COUNCIL GOVT'	MCCG MEMBERSHIP MEETING-KELLY,LEONE	100.00
01-01-57020	MISCELLANEOUS	WALMART COMMUNITY/GEMB	SUPPLIES	12.93
01-01-57020	MISCELLANEOUS	MERCY HEALTH SYSTEM	DRUG SCREEN-RICHARD VANHOUT	44.00
01-01-57020	MISCELLANEOUS	CARD SERVICE CENTER	ADMIN SUPPLIES	296.58
01-01-57030	INTEREST EXPENSE	AMALGAMATED BANK OF CHICAGO	BOND PAYMENT 2020A	71,700.00
01-01-57071	SPECIAL PROGRAMS	WALMART COMMUNITY/GEMB	SUPPLIES	72.00
01-01-57071	SPECIAL PROGRAMS	CARD SERVICE CENTER	ADMIN SUPPLIES	180.82
01-01-58000	NEW EQUIP/INFRASTR	CSI TECHNICAL SERVICES INC.	NEW PC FOR WATER DEPT.	1,398.00
01-01-58060	CAPITAL IMPROVEMENT	STANDARD EQUIPMENT COMPANY	ENVIROSIGHT PRO PLUS 330FT	12,575.00
			<b>Total For Dept 01 ADMINISTRATION</b>	<b>179,430.71</b>
<b>Dept 02 STREETS</b>				
01-02-55130	VEHICLE/EQUIP MAINT	EDS AUTOMOTIVE	TRUCK #11	40.00
01-02-55130	VEHICLE/EQUIP MAINT	HARVARD FORD	ALTERNATOR ASY/PARTS	299.66
01-02-55130	VEHICLE/EQUIP MAINT	MIDWEST PAVING EQUIPMENT, INC.	USED 2020 PW TRUCK-NEW EQUIPMENT	1,000.00
01-02-55130	VEHICLE/EQUIP MAINT	POMPS TIRE SERVICE INC.	TIRE SERVICE	1,370.00
01-02-55130	VEHICLE/EQUIP MAINT	OREILLY AUTOMOTIVE, INC	SUPPLIES	177.21
01-02-55130	VEHICLE/EQUIP MAINT	RUSH TRUCK CENTER HUNTLEY	TUBE, KIT TURBO OIL	320.00

01-02-55140	BLD/GRNDS/GEN MAINT	CARD SERVICE CENTER	ADMIN SUPPLIES	639.98
<b>GL NUMBER</b>	<b>INVOICE LINE DESCRIPTION</b>	<b>VENDOR</b>	<b>INVOICE DESCRIPTION</b>	<b>AMOUNT</b>
01-02-56010	TOOLS	ACE HARDWARE OF HARVARD	PW SUPPLIES	299.00
01-02-56050	SUPPLIES/MATERIALS	1ST AYD CORPORATION	JUMBO JR. 9" TOILET ROLLS	133.27
01-02-56050	SUPPLIES/MATERIALS	MENARDS	TANK SPRAYER	23.98
01-02-56140	TELEPHONE/CELL PHONES	CHARTER COMMUNICATIONS	900 W BRINK ST	129.99
01-02-56140	TELEPHONE/CELL PHONES	TMOBILE	MONTHLY CELL PHONE USE	50.88
01-02-56140	TELEPHONE/CELL PHONES	CHARTER COMMUNICATIONS	900 W BRINK ST	259.98
01-02-56140	TELEPHONE/CELL PHONES	TMOBILE	MONTHLY CELL PHONE USE	39.72
01-02-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	201 W DIGGINS	64.00
01-02-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	201 W FRONT	412.86
01-02-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	316 TALLGRASS DR	328.54
01-02-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	201 W FRONT	224.14
01-02-56150	ELECTRICITY/UTILITIES	CITY OF HARVARD WATER DEPT	900 W BRINK/PUBLIC WORKS	244.08
01-02-56170	GAS/OIL/GREASE	AHW LLC	BAR OIL/MOTO MIX	151.96
01-02-56170	GAS/OIL/GREASE	HICKS GAS SUPER FUEL	INVOICE #U579A024/U0796776/U0796853	299.85
01-02-56170	GAS/OIL/GREASE	WEX BANK	FLEET FUEL	2,561.21
01-02-56170	GAS/OIL/GREASE	HICKS GAS SUPER FUEL	INV #U579A221,U579A237,U0797131	388.50
01-02-56210	STREET SIGNS	HI VIZ INC.	SIGNS- NO PARKING/LOADING ZONE	60.00
01-02-56210	STREET SIGNS	HI VIZ INC.	POSTS 10' U CHANNEL	875.00
01-02-57020	MISCELLANEOUS	CONSOLIDATED MATERIALS	AGGREGATE PICK UP- STONE FOR SHOP 34.37 TONS	200.04
01-02-57020	MISCELLANEOUS	MENARDS	CONC. FORM SLIP	225.99
01-02-58000	NEW EQUIP/INFRASTR	LEE JENSEN SALES CO INC	SHORING	6,515.00
01-02-58000	NEW EQUIP/INFRASTR	LEE JENSEN SALES CO INC	PLATE COMPACTOR	2,540.00
01-02-58000	NEW EQUIP/INFRASTR	MIDWEST PAVING EQUIPMENT, INC.	USED 2020 PW TRUCK-NEW EQUIPMENT	25,000.00
			<b>Total For Dept 02 STREETS</b>	<b>44,874.84</b>
<b>Dept 03 POLICE</b>				
01-03-54790	UNIFORMS	ALEXANDRA MENDLIK	UNIFORM REIMBURESEMENT	80.27
01-03-54790	UNIFORMS	EAGLE UNIFORM	INV# INV-13782,INV-13780,INV-13779,INV-17248	1,052.56
01-03-54790	UNIFORMS	GALLS	UNIFORM-M.VEST	120.10
01-03-54790	UNIFORMS	GALLS	UNIFORM-M. VEST	124.21
01-03-54790	UNIFORMS	TRENT TOBIAS	UNIFORM REIMBURSEMENT	516.56
01-03-54790	UNIFORMS	ALEXANDRA MENDLIK	UNIFORM REIMBURSEMENT	513.73

01-03-55010	ATTORNEY FEES	ZUKOWSKI, ROGERS, FLOOD	PD ATTORNEY FEES	4,400.00
01-03-55010	ATTORNEY FEES	ZUKOWSKI, ROGERS, FLOOD	PD ATTORNEY FEES	4,548.60
<b>GL NUMBER</b>	<b>INVOICE LINE DESCRIPTION</b>	<b>VENDOR</b>	<b>INVOICE DESCRIPTION</b>	<b>AMOUNT</b>
01-03-55020	PROFESSIONAL FEES	CITY OF MCHENRY	DISPATCH CENTER-QUARTERLY BILL	59,085.00
01-03-55130	VEHICLE/EQUIP MAINT	POMPS TIRE SERVICE INC.	PATROL CAR #320-TIRES	544.44
01-03-55130	VEHICLE/EQUIP MAINT	ALL WAYS TOWING & RECOVERY	DC SQUAD CAR BREAKDOWN TOW	210.00
01-03-55130	VEHICLE/EQUIP MAINT	IL SECRETARY OF STATE POLICE	CHIEF SQUAD CAR LICENSE PLATE RENEWAL	151.00
01-03-55130	VEHICLE/EQUIP MAINT	OREILLY AUTOMOTIVE, INC	SUPPLIES	442.13
01-03-55130	VEHICLE/EQUIP MAINT	HARVARD FORD	INVENTORY RETURNED	(75.00)
01-03-55130	VEHICLE/EQUIP MAINT	HARVARD FORD	KIT-BRAKE LINING #115	59.84
01-03-55130	VEHICLE/EQUIP MAINT	HARVARD FORD	VEHICLE INSPECTION-REAR CALIPER	149.50
01-03-55130	VEHICLE/EQUIP MAINT	HARVARD FORD	CHECK ENGINE INSPECTIONS	297.34
01-03-55130	VEHICLE/EQUIP MAINT	INTERSTATE BATTERIES OF ROCKFORD	BATTERY	160.95
01-03-55150	RADIO MAINTENANCE	FOX VALLEY FIRE AND SAFETY	SEMI-ANNUAL FIRE ALARM LEASE	300.00
01-03-55150	RADIO MAINTENANCE	MOTOROLA SOLUTIONS INC	QUARTERLY CHARGES-OCT,NOV,DEC.	2,091.00
01-03-55320	EQUIP MAINT	CARD SERVICE CENTER	ADMIN/PD SUPPLIES	13.50
01-03-55320	EQUIP MAINT	LEAF	PD COPIER LEASE	349.14
01-03-55320	EQUIP MAINT	LEAF	PD COPIER	473.62
01-03-55320	EQUIP MAINT	LEAF	PD COPIER	384.05
01-03-56060	OFFICE SUP/OPERATING EXP	QUILL	PD SUPPLIES	66.52
01-03-56060	OFFICE SUP/OPERATING EXP	QUILL	CH/PD SUPPLIES	70.48
01-03-56060	OFFICE SUP/OPERATING EXP	QUILL	PD SUPPLIES	184.12
01-03-56060	OFFICE SUP/OPERATING EXP	QUILL	CH/PD SUPPLIES	527.56
01-03-56070	INVESTIGATIONS/NUISANCES	CARD SERVICE CENTER	ADMIN/PD SUPPLIES	166.96
01-03-56070	INVESTIGATIONS/NUISANCES	CARMEN SACCO	INVESTIGATIONS-COFFEE	73.90
01-03-56070	INVESTIGATIONS/NUISANCES	ILLINOIS STATE POLICE	LIQUOR LICENSE CHECK-SHERRIL L GASTON	15.00
01-03-56070	INVESTIGATIONS/NUISANCES	TRANSUNION RISK & ALTERNATIVE	MONTHLY COMMITMENT	75.00
01-03-56070	INVESTIGATIONS/NUISANCES	ILLINOIS STATE POLICE	BACKGROUND CHECK	15.00
01-03-56140	TELEPHONE/CELL PHONES	CARD SERVICE CENTER	ADMIN/PD SUPPLIES	101.27
01-03-56140	TELEPHONE/CELL PHONES	TMOBILE	MONTHLY CELL PHONE USE	95.59
01-03-56140	TELEPHONE/CELL PHONES	CHARTER COMMUNICATIONS	201 W DIGGINS	377.37
01-03-56140	TELEPHONE/CELL PHONES	TMOBILE	MONTHLY CELL PHONE USE	76.32
01-03-56170	GAS/OIL/GREASE	WEX BANK	FLEET FUEL	3,390.23

01-03-57071	SPECIAL PROGRAMS	CAKES BY BELLA INC	CITIZEN POLICY ACADEMY-GRADUATION CAKE	58.85
01-03-57071	SPECIAL PROGRAMS	THE TROPHY STORE	CITIZEN POLICE ACAD. PLAQUES/SHIRTS	229.29
			<b>Total For Dept 03 POLICE</b>	<b>81,516.00</b>
<b>GL NUMBER</b>	<b>INVOICE LINE DESCRIPTION</b>	<b>VENDOR</b>	<b>INVOICE DESCRIPTION</b>	<b>AMOUNT</b>
<b>Dept 04 BUILDING</b>				
01-04-55020	PROFESSIONAL FEES	B&F CONSTRUCTION CODE SERVICES	SPRINKLER PLAN REVIEW	450.00
01-04-55020	PROFESSIONAL FEES	TROTTER AND ASSOCIATES INC	GIS REVIEW	855.75
01-04-56070	INVESTIGATIONS/NUISANCES	MARTIN ROJAS	CODE ENFORCEMENT LAWN MOWING	400.00
01-04-56070	INVESTIGATIONS/NUISANCES	MCHENRY CTY RECORDER OF DEEDS	WEED LIENS	86.00
01-04-56170	GAS/OIL/GREASE	WEX BANK	FLEET FUEL	569.82
			<b>Total For Dept 04 BUILDING</b>	<b>2,361.57</b>
			<b>Total For Fund 01 GENERAL</b>	<b>308,183.12</b>
<b>Fund 03 LIBRARY FUND</b>				
03-00-55140	BLD/GRNDS/GEN MAINT	CINTAS LOC 19#M	LIBRARY CLEANING SUPPLIES	186.67
03-00-55140	BLD/GRNDS/GEN MAINT	GOMEZ CLEANING	LIBRARY CLEANING SERVICE	450.00
03-00-55140	BLD/GRNDS/GEN MAINT	WORLD SECURITY AND CONTROL	LIBRARY REPLACE FIRE ALARM BATTERY	540.00
03-00-55140	BLD/GRNDS/GEN MAINT	CINTAS LOC 19#M	LIBRARY CLEANING SUPPLIES	243.82
03-00-55140	BLD/GRNDS/GEN MAINT	GOMEZ CLEANING	LIBRARY CLEANING	450.00
03-00-55140	BLD/GRNDS/GEN MAINT	JOHNSON CONTROLS SECURITY SOL	LIBRARY BURGLAR ALARM MONITORING	2,011.54
03-00-56140	TELEPHONE/CELL PHONES	AT&T	LIBRARY MONTHL FIBER CIRCUIT BILL & CATCHUP	954.28
03-00-56140	TELEPHONE/CELL PHONES	ILL DEPT OF INOV & TECH	LIBRARY FIBER LINE	428.00
03-00-56140	TELEPHONE/CELL PHONES	PEERLESS NETWORK	LIBRARY TELEPHONE SERVICE	744.87
03-00-56140	TELEPHONE/CELL PHONES	AT&T	LIBRARY MONTHLY FIBER CIRCUIT BILL	442.31
03-00-56140	TELEPHONE/CELL PHONES	ILL DEPT OF INOV & TECH	LIBRARY FIBER LINE	428.00
03-00-56140	TELEPHONE/CELL PHONES	PEERLESS NETWORK	LIBRARY TELEPHONE SERVICE	746.54
03-00-56190	TECHNOLOGY	42 TECH SOLUTIONS, INC	LIBRARY MONTHLY TECH SUPPORT/ANNUAL ANTI-VIRUS L	1,229.79
03-00-56190	TECHNOLOGY	42 TECH SOLUTIONS, INC	MONTHLY TECH SUPPORT/AWE BACKUP	820.00
03-00-56190	TECHNOLOGY	PRAIRIECAT	LIBRARY PC APP. SELF-CHECK LICENSE	948.00
			<b>Total For Fund 03 LIBRARY FUND</b>	<b>10,623.82</b>
<b>Fund 04 PARK FUND</b>				
04-00-55120	MAINTENANCE	ADVANCE AUTO PARTS	OIL FILTERS	6.90
04-00-55120	MAINTENANCE	AHW LLC	OIL SWITCH	23.47

04-00-55120	MAINTENANCE	AHW LLC	MOWER BLADES/AIR FILTERS	202.96
04-00-55120	MAINTENANCE	JOHNSON TRACTOR	FILTER	28.47
04-00-55120	MAINTENANCE	JOHNSON TRACTOR	FILTER	39.85
04-00-55120	MAINTENANCE	JOHNSON TRACTOR	KIT BLADE 9	418.01
GL NUMBER	INVOICE LINE DESCRIPTION	VENDOR	INVOICE DESCRIPTION	AMOUNT
04-00-55120	MAINTENANCE	ACE HARDWARE OF HARVARD	PARKS SUPPLIES	95.11
04-00-55120	MAINTENANCE	AHW LLC	ALTERNATOR	463.00
04-00-55140	BLD/GRNDS/GEN MAINT	ACE HARDWARE OF HARVARD	PARKS SUPPLIES	90.95
04-00-56050	SUPPLIES/MATERIALS	TRACTOR SUPPLY CREDIT PLAN	PARKS SUPPLIES	167.98
04-00-56050	SUPPLIES/MATERIALS	ACE HARDWARE OF HARVARD	PARKS SUPPLIES	29.97
04-00-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	900 R BROWN ST	176.33
04-00-57070	PARK PROGRAMS	AMERICAN RED CROSS	CPR/AED/FA GENERAL PUBLIC CLASS	108.00
04-00-57070	PARK PROGRAMS	CARD SERVICE CENTER	ADMIN SUPPLIES	108.39
04-00-57070	PARK PROGRAMS	GOPHER	BASKETBALLS/SCOREBOOKS	778.42
04-00-57070	PARK PROGRAMS	REVOLUTION WELLNESS	NOVEMBER FITNESS CLASSES	80.00
04-00-58000	NEW EQUIP/INFRASTR	GLOBAL INDUSTRIAL	GLOBAL INDUSTRIAL GARBAGE CANS	5,507.45
04-00-58000	NEW EQUIP/INFRASTR	GOPHER	GAGA BALL PIT BRACKETS	536.48
04-00-58000	NEW EQUIP/INFRASTR	CORE & MAIN	DOG PARK FOUNTAIN	753.00
04-00-58000	NEW EQUIP/INFRASTR	ACE HARDWARE OF HARVARD	PARKS SUPPLIES	57.99
			<b>Total for Dept 04 PARKS</b>	<b>9,672.73</b>
<b>Dept 07 POOL</b>				
04-07-55180	MAINTENANCE - POOL	ACE HARDWARE OF HARVARD	PARKS SUPPLIES	13.17
04-07-56140	TELEPHONE/CELL PHONES	TMOBILE	MONTHLY CELL PHONE USE	25.44
04-07-56140	TELEPHONE/CELL PHONES	TMOBILE	MONTHLY CELL PHONE USE	25.44
04-07-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	607 GALVIN PKWY	4,262.52
04-07-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	607 GALVIN PKWY	169.85
04-07-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	607 GALVIN PKWY	206.20
04-07-58000	NEW EQUIP/INFRASTR	DREISILKER	BELL & GOSSETT	6,533.21
04-07-58000	NEW EQUIP/INFRASTR	DREISILKER	FREIGHT CHARGE FOR MOTOR	85.27
			<b>Total For Dept 07 POOL</b>	<b>11,321.10</b>
			<b>Total For Fund 04 PARK FUND</b>	<b>20,993.83</b>
<b>Fund 14 MOTOR FUEL TAX</b>				
14-00-55030	ENGINEERING FEES	CHRISTOPHER B. BURKE	MARENGO RD PHASE I ENGINEERING	9,718.52



14-00-55030	ENGINEERING FEES	CHRISTOPHER B. BURKE	DIGGINS STREET PHASE II ENGINEERING	8,927.74
14-00-55030	ENGINEERING FEES	HR GREEN INC	2023 BRIDGE INSPECTIONS	3,500.00
14-00-55030	ENGINEERING FEES	CHRISTOPHER B. BURKE	AYER ST STREETScape & ROADWAY RECONST	340.00
14-00-55030	ENGINEERING FEES	CHRISTOPHER B. BURKE	DIGGINS ST PHASE II #4	3,406.99
<b>GL NUMBER</b>	<b>INVOICE LINE DESCRIPTION</b>	<b>VENDOR</b>	<b>INVOICE DESCRIPTION</b>	<b>AMOUNT</b>
14-00-55120	MAINTENANCE	CURRAN CONTRACTING COMPANY	2023 ROAD PROGRAM	221,860.77
14-00-55120	MAINTENANCE	STATE TREASURER	QUARTERLY TRAFFIC LIGHTS	2,238.36
			<b>Total For Fund 14 MOTOR FUEL TAX</b>	<b>249,992.38</b>
<b>Fund 16 POLICE WELFARE</b>				
16-00-57060	SENIOR CENTER EXPENSES	CITY OF HARVARD WATER DEPT	6817 HARVARD HILLS RD	97.29
16-00-57070	SR CTR INTERNET	ATT U-VERSE	SENIOR CENTER INTERNET	131.21
			<b>Total For Fund 16 POLICE WELFARE</b>	<b>228.50</b>
<b>Fund 18 INSURANCE FUND</b>				
18-00-55070	INSURANCE PMTS	ILLINOIS PUBLIC RISK FUND	DECEMBER WORKERS COMPENSATION	13,295.00
18-00-55070	INSURANCE PMTS	THE CINCINNATI INSURANCE COMPANY	LOU-BOND	150.00
18-00-55070	INSURANCE PMTS	THE HANOVER INSURANCE COMPANY	FIDELITY & CRIME POLICY	579.00
			<b>Total For Fund 18 INSURANCE FUND</b>	<b>14,024.00</b>
<b>Fund 70 WATER SEWER FUND</b>				
<b>Dept 10 WASTEWATER</b>				
70-10-54750	TRAINING & SEMINARS	CHARLES KELLER	REIMBURSEMENT FOR TRAINING	60.00
70-10-54790	UNIFORMS	WALMART COMMUNITY/GEMB	SUPPLIES	86.50
70-10-55020	PROFESSIONAL FEES	DAHM ENTERPRISES INC	SLUDGE REMOVAL/LAND APPLIED	12,127.50
70-10-55020	PROFESSIONAL FEES	ADVANCED AUTOMATION & CONTROLS	WWTP TROUBLESHOOTING/WELL #10	690.00
70-10-55020	PROFESSIONAL FEES	PACE ANALYTICAL SERVICES LLC	OCTOBER 2023 INVOICE	3,208.90
70-10-55030	ENGINEERING FEES	TROTTER AND ASSOCIATES INC	WWTP ENGINEERING	104.00
70-10-55030	ENGINEERING FEES	TROTTER AND ASSOCIATES INC	WWTP ENGINEERING	414.00
70-10-55030	ENGINEERING FEES	TROTTER AND ASSOCIATES INC	WWTP AFTER SUBSTANTIAL COMPLETION	22,722.00
70-10-55140	BLD/GRNDS/GEN MAINT	BLUE RIBBON ELECTRICAL INC.	REPLACE 2 FANS	5,222.15
70-10-55140	BLD/GRNDS/GEN MAINT	UNITED LABORATORIES	#MMD121 WHOG FAH #280	828.70
70-10-55140	BLD/GRNDS/GEN MAINT	BLUE RIBBON ELECTRICAL INC.	NEW BUILDING MEZZ AREA MATERIALS	2,033.90
70-10-55140	BLD/GRNDS/GEN MAINT	JON PAGLES DESIGN	WWTP SIGN	1,542.62
70-10-55140	BLD/GRNDS/GEN MAINT	AERO LOCK SERVICE	LOCK WORK AT WWTP	820.00
70-10-55160	TOWER MAINTENANCE	ACE HARDWARE OF HARVARD	SUPPLIES	145.06
70-10-55160	TOWER MAINTENANCE	BLUE RIBBON ELECTRICAL INC.	WELL #10	330.00

70-10-55160	TOWER MAINTENANCE	MAGUIRE IRON, INC.	TOWER #3 REPAIR (HARVARD HILLS RD)	11,400.00
70-10-55160	TOWER MAINTENANCE	MUNICIPAL WELL & PUMP	WELL #9	170,696.00
70-10-55160	TOWER MAINTENANCE	BLUE RIBBON ELECTRICAL INC.	FRONT ST. WATER TOWER	351.33
70-10-55190	LIFT STATION MAINT	METROPOLITAN INDUSTRIES INC	PROGRAMMING FIELD SERVICE	1,065.00
<b>GL NUMBER</b>	<b>INVOICE LINE DESCRIPTION</b>	<b>VENDOR</b>	<b>INVOICE DESCRIPTION</b>	<b>AMOUNT</b>
70-10-55190	LIFT STATION MAINT	UNITED LABORATORIES	VERMIN VANQUSHER/SMART WIPES	425.30
70-10-55190	LIFT STATION MAINT	UNITED LABORATORIES	GLOVES	297.47
70-10-55190	LIFT STATION MAINT	USA BLUE BOOK	SUPPLIES	861.97
70-10-55190	LIFT STATION MAINT	MISSISSIPPI VALLEY PUMP INC	COUNTRY BROOK LS-INSPECT PUMP	1,052.50
70-10-55190	LIFT STATION MAINT	UNITED LABORATORIES	WWTP SUPPLIES	1,134.30
70-10-55320	EQUIP MAINT	ACE HARDWARE OF HARVARD	SUPPLIES	39.96
70-10-55320	EQUIP MAINT	GASVODA & ASSOCIATES, INC.	WELL #10-RITE PUMP	2,499.00
70-10-55320	EQUIP MAINT	GASVODA & ASSOCIATES, INC.	WELL #9	2,890.00
70-10-55320	EQUIP MAINT	HARTWIG PLUMBING & HEATING	WELL #10 REPAIR	1,935.80
70-10-56020	LAB SUPPLIES	USA BLUE BOOK	#INV00155916/INV00152005	695.09
70-10-56140	TELEPHONE/CELL PHONES	TMOBILE	UT/SW CELL PHONE USE	50.88
70-10-56140	TELEPHONE/CELL PHONES	CHARTER COMMUNICATIONS	801 W BRINK ST	159.98
70-10-56140	TELEPHONE/CELL PHONES	CHARTER COMMUNICATIONS	807 W BRINK ST	227.97
70-10-56140	TELEPHONE/CELL PHONES	FOX VALLEY FIRE AND SAFETY	QUARTERLY FIRE ALARM RADIO LEASE-NOVEMBER	150.00
70-10-56140	TELEPHONE/CELL PHONES	TMOBILE	SW/UT CELL PHONE USE	50.88
70-10-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	850 W DIGGINS ST	239.97
70-10-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	900 E BROWN ST	37.26
70-10-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	709 1/2 DEWEY	33.45
70-10-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	827 GARFIELD	24.93
70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	1306 NORTHFIELD	417.13
70-10-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	20211 CROWLEY RD	45.95
70-10-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	1000 FORESTDOWNS, LIFT STATION	11.14
70-10-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	320 COMANCHE CIR	107.93
70-10-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	900 E BROWN ST	42.65
70-10-56150	ELECTRICITY/UTILITIES	COMMONWEALTH EDISON	850 W DIGGINS ST	299.59
70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	309 1/2 DIVISION	55.65
70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	501 GALVIN PKWY	23.06
70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	899 1/2 W DIGGINS	55.10
70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	302 MARENGO RD	49.40

70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	361352B1 TRANSFORMER	23.15
70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	201 E FRONT	38.44
70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	801 W BRINK	1.27
70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	1201 S DIVISION ST	78.71
GL NUMBER	INVOICE LINE DESCRIPTION	VENDOR	INVOICE DESCRIPTION	AMOUNT
70-10-56150	ELECTRICITY/UTILITIES	DYNEGY ENERGY SERVICES	1306 NORTHFIELD	339.27
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	1500 WILLOW LN	54.58
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	801 W BRINK ST	260.75
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	1000 FOREST DOWNS	53.21
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	6817 HARVARD HILLS RD	51.82
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	808 E BROWN ST	336.23
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	633 COUNTRY BROOK LN	53.46
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	807 W BRINK ST. SLEDGE BLDG	25.31
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	807 W BRINK ST	49.26
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	801 W BRINK ST	312.63
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	808 E BROWN ST	201.31
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	1500 WILLOW LN	53.74
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	633 COUNTRYBROOK LN	53.12
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	807 W BRINK ST	49.79
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	807 W BRINK ST SLEDGE BLDG	205.11
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	1000 FOREST DOWNS	107.62
70-10-56160	FUEL FOR BUILDING/PROPANE	NICOR GAS	6817 HARVARD HILLS RD	66.22
70-10-56170	GAS/OIL/GREASE	POWER LUBE INDUSTRIAL, LLC	GAS/OIL/GREASE	470.33
70-10-56170	GAS/OIL/GREASE	WEX BANK	FLEET FUEL	413.49
70-10-56170	GAS/OIL/GREASE	KELLEY WILLIAMSON COMPANY	WWTP MOB GEAR/DRUM DEPOSIT	2,728.07
70-10-56170	GAS/OIL/GREASE	POWER LUBE INDUSTRIAL, LLC	GAS/OIL/GREASE	470.33
70-10-56290	CHEMICALS	ALYSOK CHEMICAL CORP	1 TOTE POLYMER	6,618.10
70-10-56290	CHEMICALS	VIKING CHEMICAL COMPANY	INVOICE #153264,153266,153265,153263	2,202.84
70-10-56290	CHEMICALS	WATER SOLUTIONS UNLIMITED INC	WSU 389-BG 40 BAGS	6,975.00
70-10-56290	CHEMICALS	ALYSOK CHEMICAL CORP	CAT POLYMER	6,618.10
70-10-57020	MISCELLANEOUS	ACE HARDWARE OF HARVARD	SUPPLIES	24.21
70-10-58000	NEW EQUIP/INFRASTR	CSI TECHNICAL SERVICES INC.	NEW MONITOR/DP & VGA ADAPTERS	656.00
70-10-58010	INFRASTRUCTURE	WILLIAMS BROTHERS	WWTP PAY APPLICATION #28	2,107,974.45

			<b>Total For Dept 10 WASTEWATER</b>	<b>2,385,327.89</b>
<b>Dept 11 UTILITIES</b>				
70-11-55030	ENGINEERING FEES	TROTTER AND ASSOCIATES INC	WWTP ENGINEERING	8,020.50
70-11-55030	ENGINEERING FEES	TROTTER AND ASSOCIATES INC	WWTP ENGINEERING	52.00
70-11-55130	VEHICLE/EQUIP MAINT	OREILLY AUTOMOTIVE, INC	SUPPLIES	465.39
<b>GL NUMBER</b>	<b>INVOICE LINE DESCRIPTION</b>	<b>VENDOR</b>	<b>INVOICE DESCRIPTION</b>	<b>AMOUNT</b>
70-11-55130	VEHICLE/EQUIP MAINT	POMPS TIRE SERVICE INC.	RIM FOR 710	1,355.00
70-11-55130	VEHICLE/EQUIP MAINT	JOHNSON TRACTOR	ROPE START	2.05
70-11-55130	VEHICLE/EQUIP MAINT	AHW LLC	RELAY	74.82
70-11-55200	STORM SEWER MAINTENANCE	CORE & MAIN	CI GRATE	397.30
70-11-55200	STORM SEWER MAINTENANCE	MENARDS	TPE S MORTAR MIX	188.58
70-11-55200	STORM SEWER MAINTENANCE	MENARDS	TYOPE MORTAR MIX	62.86
70-11-55200	STORM SEWER MAINTENANCE	CONSOLIDATED MATERIALS	STONE FOR SHOP 50.98 TONS	296.90
70-11-55200	STORM SEWER MAINTENANCE	CORE & MAIN	STORM CULVERT	1,101.00
70-11-55200	STORM SEWER MAINTENANCE	CORE & MAIN	STORM COUPLING	372.62
70-11-55210	SAN SEWER MAINT	CORE & MAIN	3" CONCRETE ADJUSTING RING	120.00
70-11-55210	SAN SEWER MAINT	CORE & MAIN	CI MH FRAME/HD GSKT COVER	1,825.00
70-11-55210	SAN SEWER MAINT	MENARDS	TPE S MORTAR MIX	188.58
70-11-55210	SAN SEWER MAINT	CURRAN CONTRACTING COMPANY	ASPHALT FOR REPAIRS	1,307.52
70-11-55210	SAN SEWER MAINT	VALLEY AGGREGATES LTD	STONE	156.36
70-11-55321	WATER MAIN MAINT	CORE & MAIN	CURB BOX REPAIR	124.59
70-11-55321	WATER MAIN MAINT	HI VIZ INC.	ROLL UP SIGNS/	1,650.00
70-11-55321	WATER MAIN MAINT	LEE JENSEN SALES CO INC	GRADE LASER	990.00
70-11-56060	OFFICE SUP/OPERATING EXP	CARD SERVICE CENTER	SW/UT SUPPLIES	130.95
70-11-56060	OFFICE SUP/OPERATING EXP	QUILL	UTILITIES SUPPLIES	25.71
70-11-56060	OFFICE SUP/OPERATING EXP	QUILL	UT SUPPLIES	193.99
70-11-56060	OFFICE SUP/OPERATING EXP	QUILL	UT SUPPLIES	14.99
70-11-56080	POSTAGE	ACE HARDWARE OF HARVARD	UT SUPPLIES	55.48
70-11-56080	POSTAGE	US POST OFFICE	WATER BILLING POSTAGE	1,297.36
70-11-56140	TELEPHONE/CELL PHONES	TMOBILE	UT/SW CELL PHONE USE	50.88
70-11-56140	TELEPHONE/CELL PHONES	TMOBILE	SW/UT CELL PHONE USE	50.88
			<b>Total For Dept 11 UTILITIES</b>	<b>20,571.31</b>
			<b>Total For Fund 70 WATER SEWER FUND</b>	<b>2,405,899.20</b>

GL NUMBER	INVOICE LINE DESCRIPTION	VENDOR	INVOICE DESCRIPTION	AMOUNT
<b>Fund 72 ECONOMIC DEV</b>				
72-00-54060	CONSULTANT FEE	CHARLES H ELDREDGE	CONSULT FEE-OCTOBER 2023	3,000.00
72-00-54060	TRAINING	CARD SERVICE CENTER	TRAINING - LOU AND DONOVAN	98.00
72-00-54060	CONSULTANT FEE	CHARLES H ELDREDGE	CONSULT FEE-NOVEMBER 2023	3,000.00
			<b>Total For Fund 72 ECONOMIC DEVELOPMENT</b>	<b>6,098.00</b>
<b>Fund 88 IND PARK TIF #2</b>				
88-00-59000	PRINCIPAL PAYMENTS	AMALGAMATED BANK OF CHICAGO	BOND PAYMENT 2020B	80,000.00
88-00-59010	INTEREST PAYMENTS	AMALGAMATED BANK OF CHICAGO	BOND PAYMENT 2020B	9,750.00
			<b>Total For Fund 88 INDUSTRIAL PARK TIF #2</b>	<b>89,750.00</b>
		<b>Fund Totals:</b>		
			<b>Fund 01 GENERAL</b>	<b>308,183.12</b>
			<b>Fund 03 LIBRARY FUND</b>	<b>10,623.82</b>
			<b>Fund 04 PARK FUND</b>	<b>20,993.83</b>
			<b>Fund 14 MOTOR FUEL TAX</b>	<b>249,992.38</b>
			<b>Fund 16 POLICE WELFARE</b>	<b>228.50</b>
			<b>Fund 18 INSURANCE FUND</b>	<b>14,024.00</b>
			<b>Fund 70 WATER SEWER FUND</b>	<b>2,405,899.20</b>
			<b>Fund 72 ECONOMIC DEVELOPMENT</b>	<b>6,098.00</b>
			<b>Fund 88 INDUSTRIAL PARK TIF #2</b>	<b>89,750.00</b>
			<b>Total For All Funds:</b>	<b>3,105,792.85</b>



November 21<sup>st</sup>, 2023

To: City of Harvard  
201 West Diggins Street  
Harvard, Illinois 60033

From: Fraternal Order of Police Lodge #134  
Harvard Police Department  
203 West Diggins Street  
Harvard, Illinois 60033

Re: Ballistic Shield Donation

Honorable Mayor Kelly and City of Harvard Alderpersons,

At one time, ballistic shields were reserved for SWAT and other specialty teams. But now in 2023 and in the police world we are faced with today, it is recognized we the need to make ballistic shields readily available for patrol officers, supervisors, school resource officers and even detectives. When ballistic shields are easily accessible, they can be quickly deployed and regularly utilized. This will make our communities and officers safer.

In 1997 an incident in North Hollywood demonstrated to law enforcement trainers and police leaders across the country that patrol officers needed patrol rifles. Additionally, for many of us, this event demonstrated how rifle-rated ballistic shields could be utilized by patrol officers to protect themselves and others.

Twenty years later, across this country armed suspects are entering schools, businesses, and residences harming our citizens. Rapid deployment of ballistic shields has been useful to the initial officers on scene by providing cover during approach, and while rendering aid and evacuating the wounded. It is now widely recognized that patrol officers will be the first officers on scene of an active shooter and that additional ballistic protection will help patrol officers save lives.

Bank robberies, and active killer incidents aren't the only times when patrol officers could benefit from having ballistic shields available. Ballistic shields are most frequently deployed on calls like building searches, shots-fired investigations, suicidal subjects, armed subjects, and many other patrol calls.

Fraternal Order of  
Police Lodge #134  
Harvard Police  
Department  
Tax Exempt ID:  
36-3054702

Sergeant Trent Tobias  
President  
Tobias@cityofharvard.org

Officer Aaron Palmer  
Vice President  
Palmer@cityofharvard.org

Sergeant Stephen Dixon  
Treasurer  
Dixon@cityofharvard.org

Officer Todd Ozcus  
Steward  
Ozcus@cityofharvard.org

**FOP Committee**  
Sergeant Trent Tobias  
Officer Aaron Palmer  
Sergeant Stephen Dixon  
Officer Todd Ozcus

Police departments often are called upon to assist individuals experiencing a mental health crisis. An estimated 7 to 10 percent of police-citizen interactions involve a citizen with a mental health disorder. This has been an ever-increasing interaction. Further, researchers estimate officers are 1.4 to 4.5 times more likely to use force during these interactions, increasing the risk of harm for both the officer and the individual in crisis. Since many of these incidents are not crime-related and do not necessitate formal legal action, law enforcement agencies have implemented specific protocols and procedures, or specialized responses, to properly address them. These responses aim to divert individuals from criminal justice involvement and into mental health services and treatment, as needed, however they often pose a life threatening threat and may be armed. Making ballistic shields available to patrol officers creates a much safer working environment for those officers and our communities all around.

In 2010 the Police Department purchased a new handgun rated ballistic shield. Just like officer body worn armor ballistic shields have a life expectancy. The shield owned by the department has since passed its designated protective effectiveness and is expired being that it was 12 years old. The average life expectancy of a ballistic shield is 6-8 years while body worn armor is a minimum of 5 years.

Knowing this, the Harvard Fraternal Order of Police Lodge #134 wanted to provide our officers with the tools necessary to protect our community, its citizens, and our officers in these circumstances. In 2022 the Lodge purchased three ballistic shields to be used, deployed, and for immediate available use by the first responding officers on scene. The Lodge purchased the following shields in 2022:

Ballistic Shield Threat Level Rated II VP (Rifle round) Serial #: 10230013604

Ballistic Shield Threat Level Rated IIIA (Handgun round) Serial #: 10220226365

Ballistic Shield Threat Level Rated IIIA (Handgun round) Serial #: 10220226366

The Harvard Fraternal Order of Police Lodge #134 is donating these three ballistic shields to the City of Harvard, so the patrol officers of the Harvard Police Department have them as an available possible lifesaving tool on the street during their daily normal operations while on duty.

Respectfully,

Trent Tobias

President

Fraternal Order of Police Lodge #134



# City of Harvard Memo

**To:** Mayor and City Council  
**From:** Lou Leone  
**CC:** Mayor Kelly  
**Date:** November 13, 2023  
**RE:** 2023-2024 Commercial Insurance Proposal

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Below is a chart summarizing the two options for the City's 2023-24 Liability Insurance. The policy runs from December 1<sup>st</sup> to November 30<sup>th</sup>. Council will need to review the options and determine which one best serves the City's interests.

	Traveler's FY22-23	Traveler's FY23-24	Glatfelter FY23-24
Property	\$28,162	\$40,152	\$47,152
Crime	\$1,573	\$1,602	\$980
Excess Crime (Hanover)	\$579	\$579	\$579
Cyber	\$863	\$804	Included
Equipment Floater	\$2,298	\$2,381	\$2,124
General Liability (including Employee Benefits)	\$9,890	\$12,802	\$29,404
Liquor Liability	\$248	\$45	\$45
Business Automobile	\$17,656	\$20,828	\$37,174
Umbrella - \$7,000,000 Limit	\$16,999	\$21,332	\$20,481
Employment Practices Liability (EPL)	\$6,327	\$6,897	Included
Public Entity Management Liability	\$6,627	\$7,315	\$11,892
Law Enforcement	\$16,351	\$17,746	Included
<b>TOTAL</b>	<b>\$107,573</b>	<b>\$132,483</b>	<b>\$149,831</b>

Some notes:

**Traveler's:** Cyber covers \$25,000 towards an incident and \$25,000 to cover the cost of notifying/monitoring a breach.

**Glatfelter:** Cyber covers \$1,000,000 in damages to 3<sup>rd</sup> parties; \$250,000 to respond to a breach; \$20,000 for monitoring affected parties.



Both policies show a large increase in Property coverage which was caused by the increased value of the new wastewater treatment plant.

We currently have a bare bones cyber insurance coverage. Cyber attacks are on the rise nationally. The existing policy is a bare bones policy.

Staff is working with the City's broker to have a new policy ready for May 1<sup>st</sup> which then coincides with the fiscal budget.

Staff has budgeted \$107,500 for a new policy. At the time the budget was built there was no way to accurately project an increase in property coverage due to the wastewater plant. This is a good example why it is better to have all policies coincide with the fiscal budget year. Doing so promotes higher accountability in the budget and promotes efficient use of taxpayer funds.

Staff recommendation is to approve the Glatfelter policy option.

November 15, 2023

Pursuant to the Legal Services Agreement between Zukowski, Rogers, Flood & McArdle and Sher Edling LLP, the undersigned authorized officer gives Sher Edling permission to file the requisite paperwork necessary for the municipality to opt out of the PFAS Settlement Agreements with 3M and the DuPont entities. Said formal action from the Council has been or will be passed and follow the next scheduled meeting.

 11/15/2023

Name

Date

City Administrator

Position

City of Harvard

Municipality

**CITY OF HARVARD**

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**RESOLUTION NO. 2023 R-\_\_\_**

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**A RESOLUTION OF THE CITY OF HARVARD, MCHENRY COUNTY, ILLINOIS, TO  
INDUCE THE REDEVELOPMENT OF CERTAIN PROPERTY WITHIN A PROPOSED  
REDEVELOPMENT PROJECT AREA**

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**ADOPTED BY THE  
PRESIDENT AND CITY COUNCIL  
OF THE  
CITY OF HARVARD**

**THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

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**PUBLISHED IN PAMPHLET FORM BY THE AUTHORITY OF THE  
PRESIDENT AND CITY COUNCIL OF THE CITY OF HARVARD, ILLINOIS  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023**

*Resolution No. 2023 R-*

**RESOLUTION OF THE CITY OF HARVARD, MCHENRY COUNTY, ILLINOIS, TO INDUCE THE REDEVELOPMENT OF CERTAIN PROPERTY WITHIN A PROPOSED REDEVELOPMENT PROJECT AREA**

**WHEREAS**, the City of Harvard, McHenry County, Illinois (the “City”) is a non-home rule municipality created in accordance with the Constitution of the State of Illinois and as such has authority to promote the health, safety and welfare of the City and its citizens; authority to encourage private investment in industry, business and housing thereby enhancing the tax base of the City; authority to ameliorate blight; and, authority to enter into contractual agreements with third persons to achieve these purposes; and,

**WHEREAS**, pursuant to the Tax Increment Allocation Redevelopment Act of the State of Illinois, 65 ILCS 5/1174.4-1, *et seq.*, as from time to time amended (the “TIF Act”), the President and City Council of the City (collectively, the “Corporate Authorities”) are empowered to undertake the redevelopment of a designated area within its municipal limits in which existing conditions permit such area to be classified as either a “conservation area” or “blighted area” (or a combination thereof) as defined in Section 11.74.4-3(a) of the TIF Act; and,

**WHEREAS**, the City is contemplating the utilization of the TIF Act to incentivize the redevelopment of certain real property generally depicted on *Exhibit A* attached hereto and made a part hereof, to be designated the Front Street Redevelopment Project Area (“*Proposed Project Area*”); and,

**WHEREAS**, Castcarr Properties, a limited liability company of the State of Illinois, has submitted a proposal to the City that it acquired and desires to redevelop the property commonly known as 205 W Front St, Harvard, Illinois, consisting of approximately .6 acres (the “*Subject Property*”) as a multi-family apartment building (the “Project”); and,

**WHEREAS**, the Developer has also informed the City that the ability to undertake this Project requires financial assistance from the City for certain costs that would be incurred in connection with the redevelopment of the Subject Property; which costs would constitute "*Redevelopment Project Costs*," as defined in the TIF Act; and,

**WHEREAS**, the Developer would like to incur certain costs in connection with the Project prior to the designation of the Proposed Project Area as a "redevelopment project area" under the TIF Act and the adoption of any ordinance authorizing the execution of a redevelopment agreement between the City and the Developer, wherein such costs may be reimbursed subject to certain conditions and limitations of the TIF Act; and,

**WHEREAS**, the Developer desires such costs related to the Project qualify for consideration as Redevelopment Project Costs that can be reimbursed utilizing incremental real estate taxes pursuant to the TIF Act, so long as such costs constitute Redevelopment Project Costs under the TIF Act; and,

**WHEREAS**, this Resolution is intended to allow the Developer to incur certain costs relating to the Project that may be considered Redevelopment Project Costs prior to the designation of the redevelopment project area and the adoption of any ordinance authorizing the execution of a redevelopment agreement between the City and the Developer, subject to the conditions and terms set forth in Section 3 of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the President and City Council of the City of Harvard, McHenry County, Illinois, as follows:

*Section 1.* That the above recitals are incorporated and made a part of this Resolution.

*Section 2.* That the Corporate Authorities may consider certain expenditures that qualify as "*Redevelopment Project Costs*", as such term is defined in the TIF Act, in connection with the Project, incurred prior to the designation of the redevelopment project area and the adoption of an ordinance authorizing the execution of a redevelopment agreement with the Developer, to be expenditures that are eligible for reimbursement through the TIF Act to the extent the Project is in furtherance of the redevelopment plan to be prepared setting forth the goals and objectives for the development, redevelopment and revitalization of the Proposed Project Area.

*Section 3.* That all undertakings of the City set forth in this Resolution are specifically contingent upon the designation of the Proposed Project Area as a "redevelopment project area" pursuant to the TIF Act and the approval and execution of a redevelopment agreement with the Developer, providing for the redevelopment of the Subject Property in accordance with the terms and conditions to be negotiated by the parties.

*Section 4.* That any financial assistance rendered to the Developer by the City shall be contingent upon the authority, restrictions, terms, and conditions imposed by the TIF Act.

*Section 5.* That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

*Passed* by the Mayor and City Council of the City of Harvard, McHenry County, Illinois, this 28<sup>th</sup> day of November 2023.

Aye:

Nay:

Absent:

Abstain:

APPROVED:

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Mayor Michael P. Kelly

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk Lori Moller

Passed:

Approved:

Published: In Pamphlet Form

**ORDINANCE 2023 -**

STATE OF ILLINOIS        )  
COUNTY OF MCHENRY    )  
CITY OF HARVARD        )

**TAX LEVY ORDINANCE OF  
THE CITY OF HARVARD  
MCHENRY COUNTY, ILLINOIS**

WHEREAS, the City Council of the City of Harvard, McHenry County, Illinois did on the 25<sup>th</sup> day of April, 2023, pass Ordinance Number 2023-111, the Annual Budget for said City of Harvard, Illinois, for the aggregate sum of NINETEEN MILLION EIGHT HUNDRED FIFTY THOUSAND THREE HUNDRED TWENTY-FOUR DOLLARS AND 00/100 (\$19,850,324.00) which said Budget was duly published in pamphlet form as required by law.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Harvard, McHenry County, Illinois to Wit:

SECTION I: That there is hereby levied upon all of the taxable property within the corporate limits of the City of Harvard, McHenry County, Illinois for the fiscal year commencing on the 1<sup>st</sup> day of May, 2023 and ending the 30<sup>th</sup> day of April 30, 2024, the total sum of TWO MILLION NINE HUNDRED SEVENTY-SIX THOUSAND FIVE HUNDRED FORTY DOLLARS AND 00/100 DOLLARS (\$2,976,540.00).



<b>CITY OF HARVARD</b>	
<b>2023 PROPERTY TAX EXTENSION</b>	
Corporate General	\$ 490,201
IMRF	\$ 107,560
Police Protection	\$ 560,000
Police Pension	\$ 771,000
Library	\$ 451,960
Audit	\$ 25,290
Liability Insurance	\$ 113,820
Parks	\$ 276,289
Social Security	\$ 139,420
<b>SUB TOTAL</b>	<b>\$ 2,935,540</b>
<b>Non-Capped:</b>	
NISRA	\$ 41,000
<b>TOTAL 2023 EXTENSION</b>	<b>\$ 2,976,540</b>

ADMINISTRATION DEPARTMENT		
	Fiscal Year 2023-2024	Property Tax Levy 2023-2024
<b>PERSONNEL SALARIES</b>		
OFFICIALS	\$ 183,000.00	\$ 35,000.00
CLERICAL	\$ 60,200.00	\$ 28,000.00
OVERTIME CLERICAL	\$ -	
<b>RELATED EXPENDITURES</b>		
HEALTH INSURANCE	\$ 96,600.00	\$ 25,000.00
EXPENSE ACCOUNT MAYOR	\$ 1,800.00	\$ 100.00
TRAINING/SEMINARS	\$ 4,500.00	\$ 100.00
TRAVEL EXPENSE	\$ 2,500.00	\$ 50.00
<b>CONTRACTUAL &amp; COMMODITIES</b>		
ATTORNEY FEES	\$ 50,000.00	\$ 10,000.00
PROFESSIONAL FEES/AUDITORS	\$ 87,020.00	\$ 10,000.00
ENGINEERING FEES	\$ 164,500.00	\$ 10,000.00
BUILDING MAINTENANCE	\$ 107,400.00	\$ 10,000.00
SERVICE AGREEMENT	\$ 30,000.00	\$ 5,000.00
PRINTING	\$ 1,000.00	\$ 250.00
EQUIPMENT MAINTENANCE	\$ 15,000.00	\$ 1,000.00
OFFICE SUPPLIES	\$ 10,000.00	\$ 1,000.00
POSTAGE	\$ 7,200.00	\$ 1,000.00
DUES & SUBSCRIPTIONS	\$ 12,300.00	\$ 1,000.00
PUBLIC NOTICES	\$ 4,500.00	\$ 1,000.00
TELEPHONE	\$ 7,500.00	\$ 1,000.00
CITY HALL PAYMENT/PRINCIPAL	\$ 45,000.00	\$ 8,000.00
PENSION PAYMENT/PRINCIPAL	\$ 305,000.00	
GARBAGE STICKERS	\$ 3,000.00	\$ 1,000.00
<b>CAPITAL OUTLAY</b>		
MISCELLANEOUS	\$ 7,000.00	\$ 1,000.00
INTEREST EXPENSE/CITY HALL NOTE	\$ 143,400.00	\$ 5,000.00
INTEREST EXPENSE/POLICE PENSION PAYMENT	\$ 193,985.00	
SPECIAL PROGRAMS	\$ 12,000.00	
NEW EQUIPMENT/INFRASTRUCTURE	\$ 60,000.00	\$ 1,000.00
ECONOMIC DEVELOPMENT	\$ 46,000.00	\$ 2,000.00
CAPITAL IMPROVEMENT	\$ 491,000.00	\$ 10,000.00
CITY COUNCIL CONTINGENCY	\$ -	
<b>OPERATING TRANSFERS/CORPORATE GENERAL</b>		
TRANSFER TO INSURANCE FUND	\$ 166,000.00	\$ 10,000.00
TRANSFER TO FICA FUND	\$ 190,000.00	\$ 10,000.00
TRANSFER TO IMRF FUND	\$ 65,500.00	\$ 5,000.00
TO DOWNTOWN TIF	\$ 230,435.00	\$ 8,000.00
TO EQUIPMENT FUND	\$ 100,000.00	\$ 2,500.00
TO CAPITAL IMPROVEMENT FUND	\$ -	\$ 10,001.00
TO POLICE PENSION	\$ 201,015.00	
<b>TOTAL</b>	<b>\$ 3,104,355.00</b>	<b>\$ 213,001.00</b>

STREET DEPARTMENT	Fiscal Year 2023-2024	Property Tax Levy 2023-2024
<b>PERSONNEL</b>		
SALARIES	\$ 327,965.00	\$ 61,794.00
OVERTIME	\$ 12,000.00	\$ 5,000.00
<b>RELATED EXPENDITURES</b>		
HEALTH INSURANCE	\$ 95,252.00	\$ 10,000.00
TRAINING/SEMINARS	\$ 6,000.00	\$ 100.00
TRAVEL EXPENSE	\$ 1,000.00	\$ 50.00
UNIFORMS	\$ 3,500.00	\$ 100.00
<b>CONTRACTUAL SERVICES</b>		
STREET LIGHT MAINT	\$ 2,000.00	\$ 100.00
VEHICLE MAINTENANCE	\$ 40,000.00	\$ 500.00
BUILDING & GROUNDS MAINTENANCE	\$ 5,000.00	\$ 100.00
RADIO MAINTENANCE	\$ 200.00	\$ 50.00
PARKING LOT MAINTENANCE	\$ 15,000.00	\$ 500.00
TREE PLANTING/REMOVAL	\$ 35,000.00	\$ 1,000.00
SIDEWALK REPLACEMENT	\$ 100,000.00	\$ 2,000.00
<b>COMMODITIES</b>		
TOOLS	\$ 5,000.00	\$ 500.00
BARRICADES AND SIGN SUPPLIES	\$ 3,000.00	\$ 100.00
MATERIAL PURCHASES	\$ 3,000.00	\$ 100.00
TELEPHONE	\$ 3,500.00	\$ 100.00
ELECTRICITY	\$ 130,000.00	\$ 5,000.00
GAS, OIL, GREASE	\$ 25,000.00	\$ 1,000.00
STREET SIGNS	\$ 4,000.00	\$ 500.00
STREET DECORATIONS	\$ 4,000.00	\$ 500.00
MISCELLANEOUS/STREET SWEEPINGS	\$ 18,000.00	\$ 500.00
<b>CAPITAL OUTLAY</b>		
NEW EQUIPMENT	\$ 177,500.00	\$ 10,000.00
TRANSPORTATION SERVICES	\$ -	
<b>TOTAL</b>	<b>\$ 1,015,917.00</b>	<b>\$ 99,594.00</b>
<b>POLICE DEPARTMENT</b>		
<b>PERSONNEL</b>		
OFFICERS	\$ 1,816,000.00	\$ 95,500.00
CLERICAL	\$ 136,250.00	\$ 5,000.00
CROSSING GUARDS	\$ 8,500.00	\$ 1,000.00
OVERTIME	\$ 275,000.00	\$ 5,000.00
<b>RELATED EXPENDITURES</b>		
HEALTH INSURANCE	\$ 450,000.00	\$ 10,000.00
HEALTH EXAMS	\$ 1,000.00	\$ 50.00
TRAINING/SEMINARS	\$ 13,300.00	\$ 1,000.00
UNIFORMS	\$ 27,000.00	\$ 1,000.00
<b>CONTRACTUAL SERVICES</b>		
ATTORNEY FEES	\$ 60,000.00	\$ 2,000.00
PROFESSIONAL FEES/DISPATCH	\$ 236,045.00	\$ 10,000.00
VEHICLE MAINTENANCE	\$ 15,000.00	\$ 1,000.00
RADIO MAINTENANCE	\$ 13,000.00	\$ 1,000.00
EQUIPMENT MAINTENANCE	\$ 24,000.00	\$ 500.00

	Fiscal Year 2023-2024	Property Tax Levy 2023-2024
<b>COMMODITIES</b>		
AMMUNITION	\$ 6,100.00	\$ 500.00
MATERIAL PURCHASES/SUPPLIES	\$ 3,400.00	\$ 250.00
OFFICE SUPPLIES	\$ 6,000.00	\$ 250.00
INVESTIGATION/FILM	\$ 8,000.00	\$ 1,000.00
DUES/SUBSCRIPTIONS	\$ 4,200.00	\$ 250.00
TELEPHONE	\$ 12,000.00	\$ 1,000.00
GAS, OIL, GREASE	\$ 40,000.00	\$ 2,000.00
POLICE COMMISSION EXPENSE	\$ 3,700.00	\$ 100.00
<b>OTHER</b>		
MISCELLANEOUS	\$ 2,000.00	\$ 503.00
SPECIAL PROGRAMS/SOCIAL WORKER	\$ 20,000.00	\$ 1,000.00
<b>CAPITAL OUTLAY</b>		
NEW EQUIPMENT	\$ 155,000.00	\$ 20,000.00
DATA BASE	\$ -	
<b>TOTAL</b>	<b>\$ 3,335,495.00</b>	<b>\$ 159,903.00</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>		
SALARIES	\$ 165,000.00	\$ 5,000.00
HEALTH INSURANCE	\$ 55,142.00	\$ 4,000.00
TRAINING	\$ 10,000.00	
UNIFORM	\$ 600.00	\$ 100.00
PROFESSIONAL FEES	\$ 10,000.00	\$ 503.00
VEHICLE MAINTENANCE	\$ 3,000.00	\$ 1,000.00
NUISANCE ABATEMENT	\$ 10,000.00	\$ 100.00
GAS, OIL, GREASE	\$ 1,200.00	\$ 5,000.00
<b>CAPITAL OUTLAY</b>		
NEW EQUIPMENT	\$ 4,500.00	\$ 2,000.00
<b>TOTAL</b>	<b>\$ 259,442.00</b>	<b>\$ 17,703.00</b>
<b>TOTAL CORPORATE GENERAL</b>	<b>\$ 7,715,209.00</b>	<b>\$ 490,201.00</b>

WATER AND SEWER FUND	Fiscal Year 2023-2024	Property Tax Levy 2023-2024
<b>UTILITY OPERATIONS</b>		
<b>PERSONNEL SALARIES</b>		
SALARIES	\$ 440,000.00	
OVERTIME	\$ 12,000.00	
<b>RELATED EXPENDITURES</b>		
HEALTH INSURANCE	\$ 85,000.00	
TRAINING	\$ 1,400.00	
TRAVEL EXPENSE	\$ -	
UNIFORMS	\$ 2,800.00	
<b>CONTRACTUAL &amp; COMMODITIES</b>		
PROFESSIONAL FEES	\$ 130,000.00	
ENGINEERING FEES	\$ 75,000.00	
VEHICLE MAINTENANCE	\$ 6,000.00	
BUILDING MAINTENANCE	\$ 20,000.00	
MAINTENANCE OF TOWER	\$ 255,000.00	
LIFT STATION MAINTENANCE	\$ 40,000.00	
EQUIPMENT MAINT.	\$ 140,000.00	
PERMIT FEES	\$ 17,500.00	
LAB SUPPLIES	\$ 25,000.00	
MATERIAL PURCHASES	\$ 2,500.00	
OFFICE SUPPLIES	\$ 2,500.00	
DUES & SUBSCRIPTIONS	\$ 15,000.00	
TELEPHONE	\$ 6,000.00	
ELECTRICITY	\$ 200,000.00	
FUEL FOR BUILDING	\$ 15,000.00	
GAS, OIL & GREASE	\$ 15,000.00	
CHEMICALS	\$ 200,000.00	
MISCELLANEOUS	\$ 2,500.00	
<b>CAPITAL OUTLAY</b>		
NEW EQUIPMENT	\$ 70,000.00	
INFRASTRUCTURE EXPENDITURE	\$ 4,542,500.00	
<b>TOTAL UTILITY OPERATIONS</b>	<b>\$ 6,320,700.00</b>	\$ -
<b>UTILITY MAINTENANCE &amp; ADMINISTRATION</b>		
<b>PERSONNEL SALARIES</b>		
SALARIES	\$ 302,641.00	
SALARIES, CLERICAL	\$ 140,000.00	
OVERTIME	\$ 12,500.00	
<b>RELATED EXPENDITURES</b>		
HEALTH INSURANCE	\$ 118,703.00	
UNIFORMS	\$ 3,500.00	
<b>CONTRACTUAL &amp; COMMODITIES</b>		
UTILITY TAX	\$ 125,000.00	
RENT	\$ 25,000.00	
VEHICLE MAINTENANCE	\$ 40,000.00	
STORM SEWER MAINTENANCE/CURBS	\$ 37,500.00	

	Fiscal Year 2023-2024	Property Tax Levy 2023-2024
SANITARY SEWER MAINTENANCE	\$ 37,500.00	
WATER MAIN MAINTENANCE	\$ 50,000.00	
MATERIAL PURCHASES	\$ 3,000.00	
OFFICE SUPPLIES	\$ 3,000.00	
POSTAGE	\$ 8,000.00	
TELEPHONE	\$ 1,500.00	
GAS, OIL & GREASE	\$ 20,000.00	
MISCELLANEOUS	\$ 15,000.00	
<b>CAPITAL OUTLAY</b>		
NEW EQUIPMENT/METERS	\$ 112,000.00	
<b>OPERATING TRANSFERS</b>		
DONATIONS	\$ -	
TRANSFER OUT	\$ -	
CITY COUNCIL CONTINGENCY	\$ -	
<b>TOTAL UTILITY MAINTENANCE</b>	<b>\$ 1,054,844.00</b>	\$ -
<b>WATER BOND FUND</b>		
<b>PAYMENT</b>		
PRINCIPAL AND INTEREST	\$ 894,456.00	
<b>TOTAL</b>	<b>\$ 894,456.00</b>	



PARK FUND	Fiscal Year 2023-2024	Property Tax Levy 2023-2024
<b>SALARIES</b>		
PERSONNEL	\$ 100,000.00	\$ 92,000.00
<b>RELATED EXPENDITURES</b>		
HEALTH INSURANCE	\$ 4,796.00	\$ 5,400.00
<b>CONTRACTUAL SERVICES</b>		
PROFESSIONAL SERVICES	\$ -	
MAINTENANCE OF GROUNDS	\$ 25,000.00	\$ 40,000.00
BUILDING MAINTENANCE	\$ 4,000.00	\$ 26,389.00
<b>COMMODITIES</b>		
MATERIAL PURCHASES	\$ 4,000.00	\$ 4,000.00
ELECTRICITY	\$ 15,000.00	\$ 10,000.00
FUEL FOR BUILDINGS	\$ 4,000.00	\$ 1,500.00
<b>OTHER</b>		
MISCELLANEOUS	\$ 1,500.00	\$ 2,000.00
CONCESSIONS	\$ -	
PARK PROGRAMS	\$ 5,000.00	\$ 5,000.00
NEW EQUIPMENT	\$ 30,508.00	\$ 10,000.00
LAND ACQUISITION	\$ -	
CONTINGENCY	\$ -	
TO CAP IMP	\$ -	\$ 80,000.00
<b>TOTAL</b>	<b>\$ 193,804.00</b>	<b>\$ 276,289.00</b>
<b>SWIMMING POOL FUND</b>		
<b>PERSONNEL</b>		
SALARIES	\$ 95,000.00	
<b>RELATED EXPENDITURES</b>		
HEALTH INSURANCE	\$ 4,796.00	
TRAINING	\$ 2,000.00	
<b>CONTRACTUAL SERVICES</b>		
MAINTENANCE	\$ 11,000.00	
ADVERTISING	\$ -	
<b>COMMODITIES</b>		
POOL SUPPLIES	\$ 3,000.00	
TELEPHONE	\$ 400.00	
ELECTRICITY	\$ 12,000.00	
FUEL FOR BUILDING	\$ 5,000.00	
CHEMICALS	\$ 9,000.00	
CONCESSION STAND	\$ 8,000.00	
<b>OTHER</b>		
MISCELLANEOUS	\$ 1,000.00	
NEW EQUIPMENT	\$ 18,500.00	
CONTINGENCY	\$ -	
<b>TOTAL</b>	<b>\$ 169,696.00</b>	
<b>TOTAL PARKS AND RECREATION FUND</b>	<b>\$ 363,500.00</b>	



NISRA FUND	Fiscal Year 2023-2024	Property Tax Levy `2023-2024
<b>EXPENDITURES</b>		
PAYMENT TO NISRA	\$ 27,000.00	\$ 26,000.00
TRANSFER OUT TO PARKS	\$ 15,000.00	\$ 15,000.00
<b>NISRA TOTALS</b>	<b>\$ 42,000.00</b>	<b>\$ 41,000.00</b>
<b>MOTOR FUEL TAX FUND</b>		
ENGINEERING	\$ 494,600.00	
SIDEWALK PROGRAM	\$ -	
CURB REPLACEMENT	\$ -	
SALT	\$ 90,000.00	
MAINTENANCE	\$ 1,366,000.00	
CAPITAL SAVINGS	\$ -	
<b>TOTAL</b>	<b>\$ 1,950,600.00</b>	
<b>POLICE PENSION FUND</b>		
PENSION PAYMENTS	\$ 241,015.00	\$ 771,000.00
<b>TOTAL</b>	<b>\$ 241,015.00</b>	<b>\$ 771,000.00</b>
<b>INSURANCE FUND</b>		
INSURANCE, WORKMAN'S COMP UNEMPLOYMENT, AND PROPERTY	\$ 95,000.00	\$ 60,000.00
	\$ 166,000.00	\$ 53,820.00
<b>TOTAL</b>	<b>\$ 261,000.00</b>	<b>\$ 113,820.00</b>
<b>FICA FUND</b>		
PAYMENT FOR FICA	\$ 310,000.00	\$ 139,420.00
<b>IMRF FUND</b>		
PAYMENT FOR PENSION	\$ 200,000.00	\$ 107,560.00
<b>AUDIT FUND</b>		
PAYMENT FOR AUDIT		\$ 25,290.00
<b>POLICE PROTECTION FUND</b>		
PAYMENT FOR POLICE PROTECTION		\$ 560,000.00
<b>ECONONMIC DEVELOPMENT FUND</b>		
PAYMENT FOR CONSULTANT FEES	\$ 46,000.00	
<b>LIBRARY FUND</b>		
<b>PERSONNEL</b>		
SALARY	\$ 190,000.00	\$ 195,000.00
UNEMPLOYMENT TAX	\$ 1,000.00	\$ 1,000.00
HEALTH INSURANCE	\$ 71,000.00	\$ 60,000.00

<b>OPERATING EXPENSE</b>		
BUILDING/GROUNDS MAINTENANCE	\$ 57,000.00	\$ 45,000.00
CAPITAL RESERVE	\$ 52,000.00	\$ 5,000.00
TELEPHONES	\$ 10,000.00	
UTILITIES	\$ 2,000.00	
TECHNOLOGY	\$ 10,000.00	\$ 15,960.00
<b>CAPTIAL OUTLAY</b>		
CONTRACT SERVICES	\$ -	
BOND PAYMENT/INTEREST	\$ 58,000.00	\$ 130,000.00
<b>TOTAL</b>	<b>\$ 451,000.00</b>	<b>\$ 451,960.00</b>
<b>GRAND TOTAL SPECIAL TAXES</b>		<b>\$ 2,486,339.00</b>
<b>GRAND TOTAL CORPORATE GENERAL</b>		<b>\$ 490,201.00</b>
<b>GRAND TOTAL TO BE LEVIED</b>		<b>\$ 2,976,540.00</b>

SECTION II: That the sums herein set forth from items for general taxes in the aggregate sum of FOUR HUNDRED NINETY THOUSAND TWO HUNDRED ONE DOLLARS AND 00/100 DOLLARS (\$490,201.00) and that in addition thereto there is levied the additional aggregate sum of TWO MILLION FOUR HUNDRED EIGHTY-SIX THOUSAND THREE HUNDRED THIRTY-NINE DOLLARS AND 00/100 DOLLARS (\$2,486,339) from special tax levied authorized by law and set forth above, the total sum of TWO MILLION NINE HUNDRED SEVENTY-SIX THOUSAND FIVE HUNDRED FORTY DOLLARS AND 00/100 DOLLARS (\$2,976,540.00).

SECTION III: That the difference existing between the amount budgeted for the specific purposes herein set forth and these amounts levied therefore shall be made up from balances on hand and income from sources other than taxation.

SECTION IV: That the City Clerk is hereby directed to file with the County Clerk a duly certified copy of this ordinance with the time prescribed by law.

SECTION V: That is Ordinance shall be in full force and effect from and after its passage and approval and published in pamphlet form.

SECTION VI: This Ordinance shall be known as Ordinance Number 2023-\_\_\_\_\_ passed and approved at a regular meeting of the City Council of the City of Harvard, Illinois.

Aye:

Nay:

Absent:

Abstain:

APPROVED:

\_\_\_\_\_  
Mayor Michael P. Kelly

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk Lori Moller

Passed: November 28, 2023

Approved: November 28, 2023

Published: In Pamphlet Form

# ORDINANCE NO. 2023 -

*An Ordinance Abating a Portion of Taxes Levied to Pay Principal of and Interest on Certain General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012B, (and Harvard Industrial Park Incremental Taxes) and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B and General Obligation Bonds (Alternate Revenue Source), Series 2020A and General Obligation Bonds (Alternate Revenue Source), Series 2020B and Taxable General Obligation Bonds (Alternate Revenue Source), Series 2022A of the City of Harvard*

WHEREAS, the City of Harvard, McHenry County, Illinois (the “City”), is a duly organized and existing municipality of the State of Illinois, and is now operating under and pursuant to the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto (Chapter 65, Act 5, *Illinois Compiled Statutes*); and

## **Series 2012B Bonds**

WHEREAS, the City Council (the “Council”) of the City of Harvard, McHenry County, Illinois (the “City”), by ordinance adopted on the 10<sup>th</sup> day of April, 2012, (the “Ordinance”), to provide for the issuance and sale of General Obligation Refunding Bonds (Alternate Revenue Source) Series 2012B (\$3,500,000), of the City (the “Bonds”) and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, on the 20<sup>th</sup> day of April, 2012, a duly certified copy of the Ordinance was filed in the office of the County Clerk of the County of McHenry, Illinois (the “County Clerk”); and

WHEREAS, the Ordinance provides that whenever the Council determines that the Pledged Taxes provide an amount not less than an amount equal to debt service on the Bonds and such funds are available to pay any principal of or interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the same, the Council or the officers of the City acting with proper authority, shall direct the deposit of such funds into the Bond and Interest Account (the “Bond Fund”) or into a proper escrow account created solely for such purpose, and, in and by such proceeding or action, shall direct the abatement of the Pledged Taxes by such amount, and proper notification of such abatement shall be filed with the County Clerk in a timely manner to effect such abatement.

WHEREAS, there are Pledged Taxes to be extended and collected during the calendar year 2023 (the “Abatement Year”) to pay debt service on the 2012B Bonds; and

WHEREAS, the City Treasurer has reported that Pledged Revenues are sufficient to provide an amount not less than debt service on the 2012B Bonds payable from pledged revenues for 2023; and

WHEREAS, this City Council desires to abate the Pledged Taxes to be extended and

collected during the Abatement Year to pay debt service on the 2012B Bonds in accordance with the requirements of the 2012B Bond Ordinances.

### **Series 2016A Bonds**

WHEREAS, on April 26, 2016, the City issued its \$1,250,000 General Obligation Alternate Bonds (Alternate Revenue Source), Series 2016A (the “2016A Bonds”), pursuant to Ordinance No. 2016-106 of the City (the “2016A Bond Ordinance”) duly adopted on April 26, 2016; and

WHEREAS, on the 9<sup>th</sup> day of May, 2016, a duly certified copy of the Ordinance was filed in the office of the County Clerk of the County of McHenry, Illinois (the “County Clerk”); and

WHEREAS, the Ordinance provides that whenever the Council determines that the Pledged Taxes provide an amount not less than an amount equal to debt service on the Bonds and such funds are available to pay any principal of or interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the same, the Council or the officers of the City acting with proper authority, shall direct the deposit of such funds into the Bond and Interest Account (the “Bond Fund”) or into a proper escrow account created solely for such purpose, and, in and by such proceeding or action, shall direct the abatement of the Pledged Taxes by such amount, and proper notification of such abatement shall be filed with the County Clerk in a timely manner to effect such abatement.

WHEREAS, there are Pledged Taxes to be extended and collected during the calendar year 2023 (the “Abatement Year”) to pay debt service on the 2016A Bonds; and

WHEREAS, the City Treasurer has reported that Pledged Revenues are sufficient to provide an amount not less than debt service on the 2016A Bonds payable from pledged revenues for 2023; and

WHEREAS, this City Council desires to abate the Pledged Taxes to be extended and collected during the Abatement Year to pay debt service on the 2016A Bonds in accordance with the requirements of the 2016A Bond Ordinance.

### **Series 2016B Bonds**

WHEREAS, on July 26, 2016, the City issued its \$3,000,000 General Obligation Alternate Bonds (Alternate Revenue Source), Series 2016B (the “2016B Bonds”), pursuant to Ordinance No. 2016-119 of the City (the “2016 B Bond Ordinance”) duly adopted on July 26, 2016; and

WHEREAS, on the 1<sup>st</sup> day of August, 2016, a duly certified copy of the Ordinance was filed in the office of the County Clerk of the County of McHenry, Illinois (the “County Clerk”); and

WHEREAS, the Ordinance provides that whenever the Council determines that the Pledged Taxes provide an amount not less than an amount equal to debt service on the Bonds and such funds are available to pay any principal of or interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the same, the Council or the officers of the City acting with proper authority, shall direct the deposit of such funds into the Bond and Interest Account (the “Bond Fund”) or into a proper escrow account created solely for such purpose, and, in and by such proceeding or action, shall direct the abatement of the Pledged Taxes by such amount, and proper

notification of such abatement shall be filed with the County Clerk in a timely manner to effect such abatement.

WHEREAS, there are Pledged Taxes to be extended and collected during the calendar year 2023 (the “Abatement Year”) to pay debt service on the 2016B Bonds; and

WHEREAS, the City Treasurer has reported that Pledged Revenues are sufficient to provide an amount not less than debt service on the 2016B Bonds payable from pledged revenues for 2023; and

WHEREAS, this City Council desires to abate the Pledged Taxes to be extended and collected during the Abatement Year to pay debt service on the 2016B Bonds in accordance with the requirements of the 2016 Bond Ordinance.

### **Series 2020A Bonds**

WHEREAS, on August 20, 2020, the City issued its \$5,450,000 General Obligation Bonds (Alternate Revenue Source), Series 2020A (the “2020A Bonds”), pursuant to Ordinance No. 2020-111 of the City (the “2020A Bond Ordinance”) duly adopted on July 28, 2020; and

WHEREAS, on the 30<sup>th</sup> day of July, 2020, a duly certified copy of the Ordinance was filed in the office of the County Clerk of the County of McHenry, Illinois (the “County Clerk”); and

WHEREAS, the Ordinance provides that whenever the Council determines that the Pledged Taxes provide an amount not less than an amount equal to debt service on the Bonds and such funds are available to pay any principal of or interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the same, the Council or the officers of the City acting with proper authority, shall direct the deposit of such funds into the Bond and Interest Account (the “Bond Fund”) or into a proper escrow account created solely for such purpose, and, in and by such proceeding or action, shall direct the abatement of the Pledged Taxes by such amount, and proper notification of such abatement shall be filed with the County Clerk in a timely manner to effect such abatement.

WHEREAS, there are Pledged Taxes to be extended and collected during the calendar year 2023 (the “Abatement Year”) to pay debt service on the 2020A Bonds; and

WHEREAS, the City Treasurer has reported that Pledged Revenues are sufficient to provide an amount not less than debt service on the 2020A Bonds payable from pledged revenues for 2023; and

WHEREAS, this City Council desires to abate the Pledged Taxes to be extended and collected during the Abatement Year to pay debt service on the 2020A Bonds in accordance with the requirements of the 2020A Bond Ordinance.

### **Series 2020B Bonds**

WHEREAS, on August 20, 2020, the City issued its \$1,300,000 General Obligation Bonds (Alternate Revenue Source), Series 2020B (the “2020B Bonds”), pursuant to Ordinance No. 2020-112 of the City (the “2020B Bond Ordinance”) duly adopted on July 28, 2020; and

WHEREAS, on the 30<sup>th</sup> day of July, 2020, a duly certified copy of the Ordinance was filed in the office of the County Clerk of the County of McHenry, Illinois (the “County Clerk”); and

WHEREAS, the Ordinance provides that whenever the Council determines that the Pledged Taxes provide an amount not less than an amount equal to debt service on the Bonds and such funds are available to pay any principal of or interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the same, the Council or the officers of the City acting with proper authority, shall direct the deposit of such funds into the Bond and Interest Account (the “Bond Fund”) or into a proper escrow account created solely for such purpose, and, in and by such proceeding or action, shall direct the abatement of the Pledged Taxes by such amount, and proper notification of such abatement shall be filed with the County Clerk in a timely manner to effect such abatement.

WHEREAS, there are Pledged Taxes to be extended and collected during the calendar year 2023 (the “Abatement Year”) to pay debt service on the 2020B Bonds; and

WHEREAS, the City Treasurer has reported that Pledged Revenues are sufficient to provide an amount not less than debt service on the 2020B Bonds payable from pledged revenues for 2023; and

WHEREAS, this City Council desires to abate the Pledged Taxes to be extended and collected during the Abatement Year to pay debt service on the 2020B Bonds in accordance with the requirements of the 2020B Bond Ordinance.

### **Series 2022A Bonds**

WHEREAS, on May 26, 2022, the City issued its \$4,920,000 General Obligation Bonds (Alternate Revenue Source), Series 2022A (the “2022A Bonds”), pursuant to Ordinance No. 2022-111 of the City (the “2022A Bond Ordinance”) duly adopted on April 26, 2022; and

WHEREAS, on the 27<sup>th</sup> day of May, 2022, a duly certified copy of the Ordinance was filed in the office of the County Clerk of the County of McHenry, Illinois (the “County Clerk”); and

WHEREAS, the Ordinance provides that whenever the Council determines that the Pledged Taxes provide an amount not less than an amount equal to debt service on the Bonds and such funds are available to pay any principal of or interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the same, the Council or the officers of the City acting with proper authority, shall direct the deposit of such funds into the Bond and Interest Account (the “Bond Fund”) or into a proper escrow account created solely for such purpose, and, in and by such proceeding or action, shall direct the abatement of the Pledged Taxes by such amount, and proper notification of such abatement shall be filed with the County Clerk in a timely manner to effect such abatement.

WHEREAS, there are Pledged Taxes to be extended and collected during the calendar year 2023 (the “Abatement Year”) to pay debt service on the 2022A Bonds; and

WHEREAS, the City Treasurer has reported that Pledged Revenues are sufficient to provide an amount not less than debt service on the 2022A Bonds payable from pledged revenues for 2023;



and

WHEREAS, this City Council desires to abate the Pledged Taxes to be extended and collected during the Abatement Year to pay debt service on the 2020A Bonds in accordance with the requirements of the 2022A Bond Ordinance.

WHEREAS, collectively, the 2012B Bonds, the 2016A Bonds, the 2016B Bonds, the 2020A Bonds, the 2020B Bonds and the 2022A Bonds shall be referred to as “Bonds” in this Ordinance.

NOW, THEREFORE, be it ordained by the Mayor and Aldermen of the City of Harvard, McHenry County, Illinois, as follows:

SECTION 1: Determination of Sufficiency. The City Council determines that the Pledged Revenues are sufficient to pay debt service on the Bonds otherwise payable from Pledged Taxes to be extended and collected during the Abatement Year. Such funds are appropriated for the purpose of paying debt service on the Bonds otherwise payable from Pledged Taxes to be extended and collected during the Abatement Year.

SECTION 2: Direction to the Treasurer. The City Treasurer is directed to transfer the pledged funds identified in Section 1 of this Ordinance into the appropriate Bond Fund, and to notify the City Clerk and the County Clerk of such deposit promptly.

SECTION 3: Abatement of Pledged Taxes. The Pledged Taxes levied in the Bond Ordinances to be abated in entirety for the year 2023.

SECTION 4: Direction to City Clerk. Upon receiving notification from the City Treasurer that any deposits required by Section 2 to be made have been made, the City Clerk shall cause a certified copy of this ordinance to be filed with the County Clerk promptly.

SECTION 5: County Clerk. The filing of a certified copy of this Ordinance with the County Clerk shall be complete authority to the County Clerk to cause the abatement of the Pledged Taxes provided for in Section 3, and it shall be the duty of the County Clerk to abate said Pledged Taxes in accordance with the provisions of this Ordinance.

SECTION 6: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 7: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 8: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Aye:

Nay:

Absent:

Abstain:

APPROVED:

\_\_\_\_\_  
Mayor Michael P. Kelly

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk Lori Moller

Passed:

Approved:

Published: In Pamphlet Form

**CERTIFICATION**

I, LORI MOLLER, do hereby certify that I am the duly elected, acting and qualified Clerk of the City of Harvard, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Aldermen of said City of Harvard.

I do hereby further certify that at a regular meeting of the Mayor and Aldermen of the City of Harvard, held on the 28<sup>th</sup> day of November, 2023, the foregoing Ordinance entitled *An Ordinance Abating a Portion of Taxes Levied to Pay Principal of and Interest on Certain General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012B, (Harvard Downtown Incremental Taxes and Harvard Industrial Park Incremental Taxes) and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B and General Obligation Bonds (Alternate Revenue Source), Series 2020A and General Obligation Bonds (Alternate Revenue Source), Series 2020B and Taxable General Obligation Bonds (Alternate Revenue Source), Series 2022A of the City of Harvard* was duly passed by the Mayor and Aldermen of the City of Harvard.

The pamphlet form of Ordinance No. 2023-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the 29<sup>th</sup> day of November, 2023, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Harvard this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Lori Moller, City Clerk  
City of Harvard,  
McHenry County, Illinois

(SEAL)

## RESOLUTION OF THE CITY OF HARVARD

### *A Resolution Approving the 2023 McHenry County Natural Hazard Mitigation Plan and Continuation of Hazard Mitigation Planning Committee*

WHEREAS, McHenry County is subject to flooding, severe summer and winter storms, tornadoes, drought, and other natural hazards that can damage property, close businesses, disrupt traffic, and present a public health and safety hazard; and,

WHEREAS, the McHenry County Hazard Mitigation Plan Committee has prepared a recommended McHenry County Natural Hazard Mitigation Plan that reviews the County's options to protect people and reduce damage from hazards; and,

WHEREAS, the McHenry County Natural Hazard Mitigation Plan was developed as a multi-jurisdictional plan has been submitted and approved by the Illinois Emergency Management Agency and the Federal Emergency Management Agency; and,

WHEREAS, the recommended McHenry County Natural Hazard Mitigation Plan has been widely circulated for review by residents and federal, state and regional agencies and has been supported by those reviewers; and,

WHEREAS, the preparation and adoption of a community mitigation plan is a requirement of the Federal Emergency Management Agency for McHenry County to be eligible for federal mitigation funds under Section 104 of the Disaster Mitigation Act of 2000 (42 USC 5165), and under 44 CFR (Code of Federal Regulations) Part 201; and,

WHEREAS, after review and discussion, the Law & Government and Planning, Environment & Development Committees concur with said request and are recommending approval by the City Council of the City of Harvard; and,

NOW, THEREFORE, be it resolved by the Mayor and Aldermen of the City of Harvard, McHenry County, Illinois, that it hereby authorizes the McHenry County Natural Hazard Mitigation Plan, September 2023, declaring that said plan has been adopted as of November 2023, and is hereby adopted as an official plan of the City of Harvard; and,

BE IT FURTHER RESOLVED, that the action items contained in the McHenry County Natural Hazard Mitigation Plan identifies and are hereby assigned to the noted department, division, or office of the County for implementation as staff resources and funding permits:

- Action Item 1: Plan Adoption – McHenry County Board
- Action Item 2: Continuation of Mitigation Committee – McHenry County Board
- Action Item 3: Plan Monitoring and Maintenance – McHenry County Hazard Mitigation Planning Committee and McHenry County Emergency Management Agency
- Action Item 4: Include the McHenry County Natural Hazard Mitigation Plan into Other Plans

- Action Item 5: Watershed Studies – McHenry County Planning & Development
- Action Item 6: Expand Stream Gaging Network – McHenry County Planning & Development
- Action Item 7: Stream Maintenance Programs – McHenry County Planning & Development
- Action Item 8: Prohibited Waterway Dumping Ordinances – McHenry County Planning & Development
- Action Item 9: Mitigation of Public Infrastructure – McHenry County Planning & Development
- Action Item 10: Continued NFIP Compliance - McHenry County Planning & Development
- Action Item 11: Repetitive Loss Areas Study - McHenry County Planning & Development
- Action Item 12: Identification of Floodplain Structure – McHenry County Planning & Development and GIS
- Action Item 13: Investigation of Critical Facilities – McHenry County Emergency Management Agency and GIS
- Action Item 14: Critical Facilities Design with Natural Hazards Protection – All County Agencies
- Action Item 15: Mitigation of Floodplain Properties – Property Projects – McHenry County Planning & Development and McHenry County Emergency Management Agency
- Action Item 16: Safe Rooms – McHenry County Emergency Management Agency
- Action Item 17: Consider Community Rating System Participation – McHenry County Planning & Development
- Action Item 18: Urban Forestry – Consider Participation in Tree City USA – Not Applicable to County
- Action Item 19: Consider Participation in Storm Ready – McHenry County Emergency Management Agency
- Action Item 20: Strengthen Building Codes and Code Enforcement Training - McHenry County Planning & Development
- Action Item 21: Seek Mitigation Grant Funding – All County Agencies
- Action Item 22: Implementation of the Water Resources Protection Action Plan – McHenry County Water Resources Management
- Action Item 23: Development of a Public Information Strategy – McHenry County Hazard Mitigation Planning Committee and McHenry County Emergency Management Agency
- Action Item 24: Property Protection References – All County Agencies

BE IT FURTHER RESOLVED, that the McHenry County Mitigation Planning Committee is hereby established as a permanent advisory body, and shall be comprised of representatives from (1) The McHenry County’s Emergency Management Agency and all applicable County departments and divisions that might be directly involved in the implementation of the Plan’s action items, (2) those municipalities that pass a resolution to adopt the McHenry County Natural Hazard Mitigation Plan, (3) representatives of interested townships, and (4) representatives of interested agencies, organizations, associations or the general public appointed by the Chair of the

County Board to represent stakeholders in hazard mitigation. The Committee shall meet as often as necessary to prepare or review mitigation activities and progress toward implementing the McHenry County Natural Hazard Mitigation Plan, but at least once each year to review the status of ongoing projects, and the schedule of Committee meetings shall be posted in appropriate places. All meetings of the Committee shall be open to the public; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to distribute a certified copy of this Resolution to the McHenry County Emergency Management Agency Director (who shall make this Resolution a part of said plan), the McHenry County Administrator, and the Illinois Emergency Management Agency.

DATED this 28<sup>th</sup> day of November, 2023.

APPROVED:

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Mayor Michael Kelly

ATTEST:

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Lori Moller, City Clerk

## **ORDINANCE NO. 2023 - \_\_\_\_**

### ***An Ordinance Dissolving the Special Tax Allocation Fund for the Redevelopment Project Area and Terminating the Designation of the Redevelopment Project Area as a Redevelopment Project Area***

WHEREAS, on September 7, 2000, the City adopted the following ordinance:

1. Ordinance No. 2000-130, *An Ordinance Amending the Tax Increment Redevelopment Plan and Project for the Harvard Downtown Redevelopment Project Area of the City of Harvard, Illinois.*

WHEREAS, on February 15, 2000, the City adopted three ordinances as follows:

1. Ordinance No. 2000-109, *An Ordinance of the City of Harvard, McHenry County, Illinois, Approving a Tax Increment Redevelopment Plan and Project for the Proposed Tax Increment Redevelopment Area,*
2. Ordinance No. 2000-110, *An Ordinance of the City of Harvard, McHenry County, Illinois, Designating the Tax Increment Redevelopment Area A Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act; and,*
1. Ordinance No. 2000-111, *An Ordinance of the City of Harvard, McHenry County, Illinois, Adopting Tax Increment Allocation Financing for the City of Harvard Tax Increment Redevelopment Project Area.*

WHEREAS, Section 11-74.4-8 of the Illinois Municipal Code provides in part as follows:

When such redevelopment projects costs, including without limitation all municipal obligations financing redevelopment project costs incurred under this Division, have been paid, all surplus funds then remaining in the special tax allocation fund shall be distributed by being paid by the municipal treasurer to the Department of Revenue, the municipality and the county collector; first to the Department of Revenue and the municipality in direct proportion to the tax incremental revenue received from the State and the municipality, but not to exceed the total incremental revenue received from the State or the municipality less any annual surplus distribution of incremental revenue previously made; with any remaining funds to be paid to the County Collector who shall immediately thereafter pay said funds to the taxing districts in the redevelopment project area in the same manner and proportion as the most recent distribution by the county collector to the affected districts of real property taxes from real property in the redevelopment project area.

Upon the payment of all redevelopment project costs, the retirement of obligations, the distribution of any excess monies pursuant to this Section, and



final closing of the books and records of the redevelopment project area, the municipality shall adopt an ordinance dissolving the special tax allocation fund for the redevelopment project area and terminating the designation of the redevelopment project area as a redevelopment project area.

65 ILCS 5/11-74.4-8.

WHEREAS, notice of the dissolving of this special tax allocation fund has been submitted to the relevant taxing bodies and the City has received no objection; and

WHEREAS, the City hereby determines that there are no outstanding, unpaid redevelopment project costs as of this time and there are no municipal financing redevelopment projected costs incurred by the City to be retired.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Harvard, McHenry County, Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein as the findings of the Mayor and City Council of the City of Harvard.

SECTION 2: Effective November 28, 2023, the City hereby dissolves the special tax allocation funds for the redevelopment project areas and terminates the designation of the redevelopment project area as a redevelopment project area.

SECTION 3: All surplus funds remaining in the special tax allocation funds shall be first distributed by being paid by the City Treasurer to the Department of Revenue and the City in direct proportion to the tax incremental revenue received from the State and the City but not to exceed the total incremental revenue received from the State or the City less any annual surplus distribution of incremental revenue previously made. Any remaining surplus funds after payment, if any, to the Department of Revenue and the City, shall be paid to the McHenry County Collector who shall immediately thereafter pay such funds to the relevant taxing districts in the redevelopment project area in the same proportionate manner as the most recent distribution by the County Collector to the affected districts of real property taxes from real property in the redevelopment project area in accordance with section 11-74.4-8 of the Illinois Municipal Code, 65 ILCS 5/11-74.4-8.

SECTION 4: Ordinance No. 2000-130, *An Ordinance Amending the Tax Increment Redevelopment Plan and Project for the Harvard Downtown Redevelopment Project Area of the City of Harvard, Illinois*; Ordinance No. 2000-109, *An Ordinance of the City of Harvard, McHenry County, Illinois, Approving a Tax Increment Redevelopment Plan and Project for the Proposed Tax Increment Redevelopment Area*; Ordinance No. 2000-110, *An Ordinance of the City of Harvard, McHenry County, Illinois, Designating the Tax Increment Redevelopment Area A Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act*; and, Ordinance No. 2000-111, *An Ordinance of the City of Harvard, McHenry County, Illinois, Adopting Tax Increment Allocation Financing for the City of Harvard Tax Increment Redevelopment Project Area*, are hereby repealed with an effective date of November 28, 2023.

SECTION 5: The final tax year for the Downtown Redevelopment Project Area is the year 2023; however, taxes for years 2024 and beyond shall be levied as if Ordinance Nos. 2000-130, 2000-109, 2000-110 and 2000-111 were never enacted.

SECTION 6: A copy of this Ordinance shall be forwarded immediately after publication to the County Clerk.

SECTION 7: The McHenry County Clerk, McHenry County Treasurer, and other relevant McHenry County officials and offices are hereby requested to carry out the termination of the Downtown Redevelopment Project Area as soon as possible.

SECTION 8: City staff is directed to effectuate the final closing of the books and records of the Downtown Redevelopment Project Area.

SECTION 9: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 10: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 11: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Aye:

Nay:

Absent:

Abstain:

APPROVED:

\_\_\_\_\_  
City Mayor Michael Kelly

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk Lori Moller

Passed: November 28, 2023

Approved: November 28, 2023

Published: In Pamphlet Form

*Z:\H\HarvardCityofOrdinances*

**CERTIFICATION**

I, LORI MOLLER, do hereby certify that I am the duly elected, acting and qualified Clerk of the City of Harvard, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Aldermen of said City of Harvard.

I do hereby further certify that at a regular meeting of the Mayor and Aldermen of the City of Harvard, held on the **XXth day of November 2023**, the foregoing Ordinance entitled *An Ordinance Dissolving the Special Tax Allocation Fund for the Redevelopment Project Area and Terminating the Designation of the Redevelopment Project Area as a Redevelopment Project Area*, was duly passed by the Mayor and Aldermen of the City of Harvard.

The pamphlet form of Ordinance No. 2023-**XXX** including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Harvard this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Lori Moller, Clerk  
City of Harvard,  
McHenry County, Illinois

(SEAL)

## ***ORDINANCE NO. 2023 –***

### ***An Ordinance Declaring Surplus Personal Property Owned by the City of Harvard and Authorizing the Sale of Said Personal Property***

WHEREAS, in the opinion of a simple majority of the corporate authorities then holding office in the City of Harvard, McHenry County, Illinois, that it is no longer necessary or useful to or for the best interests of the City of Harvard to retain certain personal property now owned by the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the CITY OF HARVARD, McHenry County, Illinois, as follows:

SECTION 1: Pursuant to 65 ILCS 5/11-76-4 of the Illinois Municipal Code, the Mayor and City Council find that certain personal property owned by the City of Harvard and described in Exhibit A is no longer necessary or useful to the City of Harvard and is hereby declared surplus property.

SECTION 2: Pursuant to 65 ILCS 5/11-76-4, the City Administrator is authorized and directed to sell or dispose of the personal property described in Exhibit A.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Aye:

Nay:

Absent:

Abstain:

APPROVED:

\_\_\_\_\_  
Mayor Michael P. Kelly

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk Lori Moller

Passed:

Approved:

Published: In Pamphlet Form

**CERTIFICATION**

I, LORI MOLLER, do hereby certify that I am the duly elected, acting and qualified Clerk of the City of Harvard, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Aldermen of said City of Harvard.

I do hereby further certify that at a regular meeting of the Mayor and Aldermen of the City of Harvard, held on the 28<sup>th</sup> day of November, 2023, the foregoing Ordinance entitled: *An Ordinance Declaring Surplus Personal Property Owned by the City of Harvard and Authorizing the Sale of Said Personal Property* was duly passed by the Mayor and Aldermen of the City of Harvard.

The pamphlet form of Ordinance No. 2023-\_\_\_\_\_ including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the 29<sup>th</sup> day of November, 2023, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Harvard this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Lori Moller, City Clerk  
City of Harvard,  
McHenry County, Illinois

(SEAL)

## SURPLUS PROPERTY NOVEMBER 2023

Item Description	Qty	Serial/ID #	Intent
Stone Trash Receptacles	14	NA	Auction
NAPA Lift	1		Auction
Fencing		N/A	Auction
2007 Ford F-150	1	1FTRF12257KC90969	Auction
Berlong Strong Rock Bucket SKL-84	1	SN 93687	Auction





**City of Harvard Memo**  
**Community Development Department**  
201 West Diggins Street - PO Box 310 – 60033 – 815-943-6468

**To:** Mayor Kelly & City Council

**From:** Donovan Day, Community Development Director

**CC:** Lou Leone, City Administrator

**Date:** November 28, 2023

**RE:** Ordinance Amending Section 19.15 of the City Code

---

**Purpose and Action Requested**

Staff is seeking City Council's consideration for the attached Ordinance amending Section 19.15.B.4 and 19.15.F.1.d Driveways and Private Parking Lots.

**Background/Discussion**

Driveway expansions extending beyond the width of the garage require a variance. For single-car garages, the code allows for a six (6) foot expansion without the need for a variance. A typical parking stall, as required in the UDO, is nine (9) feet wide.

In order to reduce the amount of driveway variance requests that come before the City Council, since the majority are approved, staff was directed to suggest amendments to the appropriate sections of the City Code.

The proposed amendments were presented to the Administration Committee at their regularly scheduled meeting on November 20, 2023, and they recommended approval with additional language to include requiring driveway expansions to be installed opposite side of the principal use unless circumstances don't allow for it. That change has been added to the proposed amendments below.

Staff recommends making amendments to two sections of the code as follows:

That Section 19.15.B., Driveways and Parking Area Requirements to read as follows:

4. In the case where a single car garage is attached to the principal use, the driveway may be extended up to 6 9 feet into the side yard, as long as all set backs are met, and the driveway extension occurs to the opposite side of the principal use unless

there is not enough space to accommodate the extension in which case the extension may be installed on the same side as the principal use.

SECTION 2: That Section 19.15.F, Design and Maintenance-Parking Spaces shall be amended which shall read as follows:

- d. ~~Existing circumstances (as of the effective date of this amendment) may require additional driveway width to comply with City parking ordinances.~~ The Zoning Officer may approve, subject to certain conditions, the widening of a driveway up to an additional nine feet without the need for obtaining a variation pursuant to Section 1.15 of the Harvard Municipal Code.

### **Recommendation**

Staff recommends the City Council approve the attached Ordinance amending Section 19.15 of the City Code.

# ORDINANCE NO. 2023-

## *An Ordinance Amending Chapter 19, Building Code, of the Harvard Municipal Code, Relating to Driveways and Parking Area Requirements*

BE IT ORDAINED by the City Council of the CITY OF HARVARD, McHenry County, Illinois, as follows:

SECTION 1: That Section 19.15.B., Driveways and Parking Area Requirements shall be amended which shall read as follows:

4. In the case where a single car garage is attached to the principal use, the driveway may be extended up to 6 9 feet into the side yard, as long as all set backs are met, and the driveway extension occurs to the opposite side of the principal use unless there is not enough space to accommodate the extension in which case the extension may be installed on the same side as the principal use.

SECTION 2: That Section 19.15.F, Design and Maintenance-Parking Spaces shall be amended which shall read as follows:

- d. ~~Existing circumstances (as of the effective date of this amendment) may require additional driveway width to comply with City parking ordinances.~~ The Zoning Officer may approve, subject to certain conditions, the widening of a driveway up to an additional nine feet without the need for obtaining a variation pursuant to Section 1.15 of the Harvard Municipal Code.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Aye:

Nay:

Absent:

Abstain:

APPROVED:

\_\_\_\_\_  
Michael Kelly, Mayor

(SEAL)

ATTEST: \_\_\_\_\_  
Lori Moller, City Clerk

Passed:

Approved:

Published: In Pamphlet Form

**CERTIFICATION**

I, LORI MOLLER, do hereby certify that I am the duly elected, acting and qualified Clerk of the City of Harvard, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Aldermen of said City of Harvard.

I do hereby further certify that at a regular meeting of the Mayor and Aldermen of the City of Harvard, held on the \_\_\_ day of \_\_\_\_\_, 2023, the foregoing Ordinance entitled *An Ordinance Amending Chapter 19, Building Code, of the Harvard Municipal Code Relating to Driveways and Parking Area Requirements*, was duly passed by the Mayor and Aldermen of the City of Harvard.

The pamphlet form of Ordinance No. 2023-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the ??? day of \_\_\_\_\_, 2023, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Harvard this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Lori Moller, City Clerk  
City of Harvard,  
McHenry County, Illinois

(SEAL)

# CITY OF HARVARD

## ORDINANCE 23 - \_\_\_\_\_

### AN ORDINANCE ESTABLISHING EMPLOYEES' RIGHT TO PAID LEAVE

WHEREAS, the City of Harvard, Illinois, is a municipality, and the passage of this Ordinance constitutes an exercise of the City's statutory rights, including, without limitation, pursuant to the "Paid Leave for All Workers Act," 820 ILCS 192/1 *et seq.* (the "Act"); and

WHEREAS, consistent with the Act, the City Council finds that it is in the public policy interests of the municipality for employees to have some paid leave from work to maintain their health and well-being, care for their families, or use for any other reason of their choosing, and that doing so is in the best interest of the government to provide for the overall betterment of public health and safety, and long-term efficient operations of the municipality; and

WHEREAS, the City Council of the City desire to establish by ordinance and codify in the City of Harvard Municipal Code ("Municipal Code") to set forth inalienable rights to paid leave which existing and future policy of the City may enhance but which may not be diminished, and that such a municipal ordinance is expressly contemplated by Section 15(p) of the Act; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Harvard Illinois as follows:

**SECTION 1: RECITALS.** The foregoing recitals are incorporated into and made a part of this Ordinance as the findings of the Mayor and City Council.

**SECTION 2: PAID LEAVE RIGHTS.** Chapter 3, Section 3.07 (D) of the Municipal Code is hereby established with the following language:

**Chapter 3, Section 3.07(D) Paid Leave Rights:**

- A. All regular, full-time employees of the City will, at all times, be provided no less than 40 hours of any form of paid leave for every consecutive 12 month period of their employment.
- B. All part-time, temporary, and seasonal employees of the City will, at all times, be provided no less than 1 hour of any form of paid leave for every 40 hours worked, up to a minimum of 40 hours.
- C. The City through its Personnel Policies may make adjustments to eligibility and accrual rates for various forms of paid leave, including sick leave, on an ongoing basis without impacting, affecting, or altering this ordinance, but in no event shall the rights to paid leave provided to employees be less than what is provided herein.
- D. The rights of employees working for non-municipal employers within the City shall be as stated in the Paid Leave for All Workers Act, 820 ILCS 192/1 *et seq.*, as may be amended from time to time.

**SECTION 3:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment

shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 4:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict, and any future changes to preexisting personnel policies adopted by ordinance are hereby authorized to be done by motion or resolution.

**SECTION 5:** This Ordinance shall be in full force and effect upon its approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Passed this \_\_ day of \_\_\_\_\_, 2023, by roll call vote as follows:

	Ayes	Nays	Absent	Abstain
Lisa Haderlein, Alderman	_____	_____	_____	_____
Jay Schultz, Alderman	_____	_____	_____	_____
John Lavallee, Alderman	_____	_____	_____	_____
Daniel Carncross, Alderman	_____	_____	_____	_____
Charles Gorman, Alderman	_____	_____	_____	_____
Lorena Lancaster, Alderman	_____	_____	_____	_____
Matthew Perkins, Alderman	_____	_____	_____	_____
Rosa Luna, Alderman	_____	_____	_____	_____
Michael Kelly, Mayor	_____	_____	_____	_____

APPROVED THIS \_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Michael P. Kelly, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Lori Moller, City Clerk

Published: \_\_\_\_\_

**CERTIFICATION**

I, Lori Moller, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Harvard, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and City Council of said City of Harvard.

I do further certify that at a regular meeting of the Mayor and City Council of the City of Harvard, held on the \_\_ day of \_\_\_\_\_, 2023, the foregoing Ordinance entitled, ***An Ordinance Establishing Employees' Rights to Paid Leave***, as duly passed by the Mayor and City Council of the City of Harvard.

The pamphlet form of Ordinance No. 23-\_\_\_\_, including the Ordinance was prepared, and a copy of such Ordinance was available in the City Hall, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and seal of the City of Harvard this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
City Clerk  
City of Harvard,  
McHenry County, Illinois

(SEAL)