

**CITY OF HARVARD  
HOME OCCUPATION PERMIT APPLICATION**

**Application Fee \$100**

<b>Applicant's/Owner's Name</b>	<b>Home Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Property Owner (if different than applicant)</b>	<b>Home Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Organization/Corporation Name</b>				
<b>DBA Name</b>				
<b>EIN</b>	<b>Illinois Business Tax No./Expiration Date</b>			
<b>Type of Business</b>				
<b>Estimated number of customer visits per week:</b>				
<b>Number of employees who are members of immediate family:</b>				
<b>Number of employees who are not members of immediate family:</b>		<b>Full time</b>	<b>Part time</b>	
<b>Will there be any mechanical or electrical equipment operated, installed or maintained other than what is customarily incidental to a home? If yes, describe:</b>			<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	
<b>Does your business involve the keeping or care of any live animals, fowl or reptiles?</b>			<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	

**SIGNATURE/TITLE/DATE**

I, the undersigned applicant or authorized agent thereof, swear or affirm that: the matters stated in the foregoing application are true and correct. They are made upon my personal knowledge and information; they are made for the purpose of requesting the City of Harvard to issue the license herein applied for; the applicant is qualified and eligible to obtain the license applied for; and the applicant will not violate any of the laws of the City of Harvard, the United States of America, or the State of Illinois, in particular Chapter 21.14, Home Occupations Permit of the City of Harvard Municipal Code Book.

Further, I agree to promptly notify the City of Harvard in the event the permitted home occupation ceases to operate or if information submitted to the City changes.

\_\_\_\_\_  
Signature of Applicant                      Title/Position                      Date

\_\_\_\_\_  
Phone No.    Email

**CITY COUNCIL ACTION**

<b>Building &amp; Zoning Inspector Approval</b>	<b>City Council Approval Date</b>	<b>Permit Number</b>