

AGENDA
REGULAR CITY COUNCIL MEETING
TUESDAY, MARCH 26, 2024 – 7:00 PM
203 W. DIGGINS ST., HARVARD

The proceedings of the City Council meeting are livestreamed on the City of Harvard's YouTube Channel, <https://www.youtube.com/@cityofharvard1286>. Recordings can be viewed, after the meeting date, on the website.

1. Call meeting to order
2. Roll Call
3. Public Comment
4. Administration Committee Meeting Minutes of February 24th & March 13th, 2024.
 - *Committee action to approve the minutes as presented.*
5. Transportation Committee Meeting Minutes of March 6th, 2024
 - *Committee action to approve the minutes as presented.*
6. Consent Agenda

Items under the Consent Agenda are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless a Council Member or member of the public requests that an item be removed from the consent agenda for separate action.

Motion to approve the Consent Agenda as presented:

 - a. Regular City Council Meeting Minutes of February 27, 2024
 - b. Administration Committee Meeting Minutes of February 24 & March 13, 2024
 - c. Transportation Committee Meeting Minutes of March 6, 2024
 - d. Park Board Meeting Minutes of February 26, 2024
 - e. Administrators Report
 - f. Community Development Department Report
 - g. Harvard Diggins Library Directors Report
 - h. Parks & Recreation Report
 - i. Police Department Report
 - j. Public Works Department Report
 - k. Utilities Department Report
 - l. Proclamation Arbor Day Friday, April 26, 2024
7. Individual Action Consent Agenda Items
 - *City Council Action on any item removed from the consent agenda.*
8. Payment of Bills
 - *Action requested is to approve payment of the bills in the amount of \$392,189.41*
9. GW Properties Request
 - *GW Properties submitted a request for the removal of required sidewalks as part of their project located at 5508 US-14. Action requested is to approve or deny the request.*
10. Relinquish Class A Liquor License
 - *Ward Green has submitted a letter relinquishing the Class A Liquor License for Redjellyfish, Inc. d/b/a Bunks Place, 703 E. Diggins St., upon approval of a license issued to Jeff and Dan Rutkowski, d/b/a R & R Alehouse LLC. Action requested is to approve the request.*

11. Class A Liquor License Application
 - *Jeff and Dan Rutkowski, d/b/a R & R Alehouse LLC, 703 W. Diggins St., have submitted an application for a Class A Liquor License and Video Gaming License. Action requested is to approve or deny the application pending background check, submission of fees and insurance, to be effective May 1, 2024.*
12. Transportation Committee Recommendation – 24/25 MFT Road Program
 - *Action requested is to approve the Committee’s recommendation to accept the locations as presented for the 24/25 MFT Road Program.*
13. Administration Committee Recommendation - FOP Equipment Donation
 - *Action requested is to approve the Committee’s recommendation accept the FOP’s donation of a Mavic 3 Drone to the City of Harvard.*
14. Administration Committee Recommendation – Water Tower Program
 - *Action requested is to approve the Committee’s recommendation to enter into a contract with Maguire Iron for a 10 year water tower asset management program.*
15. Administration Committee Recommendation – Backyard Chickens
 - *Action requested is to approve the Committee’s recommendation to adopt the proposed ordinance regarding backyard chickens.*
16. Parks & Rec Board Recommendation – Fee Waiver Request
 - *Action requested is to approve the Park & Rec Board’s recommendation to approve Harvard Milk Day’s request for a waiver of fees.*
17. Park & Rec Board Recommendation – South End Milky Way Park Master Plan
 - *Action requested is to approve the Park & Rec Board’s recommendation to adopt the proposed amendment to the 2015 Parks Master Plan regarding Milky Way Park.*
18. Park & Rec Board Recommendation – OSLAD Grant Master Proposal
 - *Action requested is to approve the Park & Rec Board’s recommendation to approve Christopher B. Burke’s proposal to create a Master Park Plan for Milky Way Park and assist the City in completing the necessary steps required prior to submitting an OSLAD grant application.*
19. Park & Rec Board Recommendation – Programming Fee Structure
 - *Action requested is to approve the Park & Rec Board’s recommendation to increase the non-resident fees to 30% over resident fees for all programming.*
20. Park & Rec Board Recommendation – Surplus Property
 - *Action requested is to approve the Park & Rec Board’s recommendation to declare the 2022 Ford Pickup Truck F150 as surplus, with a minimum bid of \$30,000.*
21. Tree Board Appointments
 - *Action requested is to approve the Mayor’s recommendation to appoint the following individuals to the Tree Board: Shawn Kingzette, Shannon Westphal, Janet Hugg and Joel Kriete with Alderwoman Haderlein who will be the Chairperson.*
22. Call Special Parks & Recreation Board Meeting on April 4 for Candidate Interviews for the Parks & Rec Supt.
23. Department Head Reports
24. Committee Reports
25. Treasurer’s Report

26. Attorney's Report
27. Administrator's Report
28. Clerk's Report
29. Mayor's Report
30. Adjournment