AGENDA
SPECIAL EVENTS COMMITTEE MEETING
201 W. DIGGINS ST., HARVARD

Tuesday, October 1, 2019 – 5:00 pm

1. Roll Call

2. Public Comment

3. Eventbrite Web-Based Service to Organize and Manage Future Events

4. Increase Donation to Harvard Community Educational Foundation Donation

5. Harvard Chevy Trunk or Treat

6. Food Truck FEASTival
   a) Committee Reports
      • Advertising/Marketing/Social Media
      • Beer/Wine Tent (Scott)
      • Car Show
      • Craft/Art Vendors (Francine)
      • Food Vendors (Kim)
      • Map Development (Derek)
      • Music/Entertainment (Kim, Derek, Rosa)
      • Raffle
      • Set-up/Tear Down (Ryan/City Staff)
      • Sponsorship (Laura)
      • Volunteers

7. New Business

8. Events Committee Chairman’s Report

9. Mayor’s Report

10. Next meeting October 15, 2019, at 5:30 pm

11. Adjournment