



City of Harvard

City Hall: 201 W. Diggins, Harvard,
Il. 60033
Police Station: 203 W. Diggins,
Harvard Il. 60033
(815) 943-6468



Recruiting for the position of Chief of Police

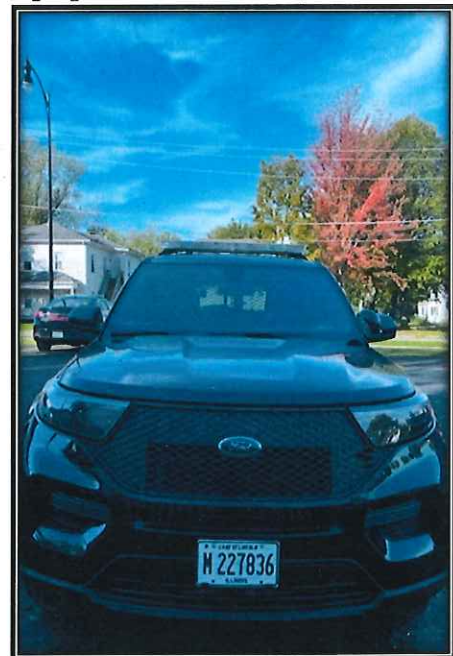
The City of Harvard is seeking qualified applicants for the full-time position of Chief of Police. Starting salary range is \$115,000-\$135,000 DOQ. The City of Harvard offers a competitive compensation package and an excellent benefits package including medical insurance, paid vacation and sick leave. The Chief of Police is an exempt, non-union position.

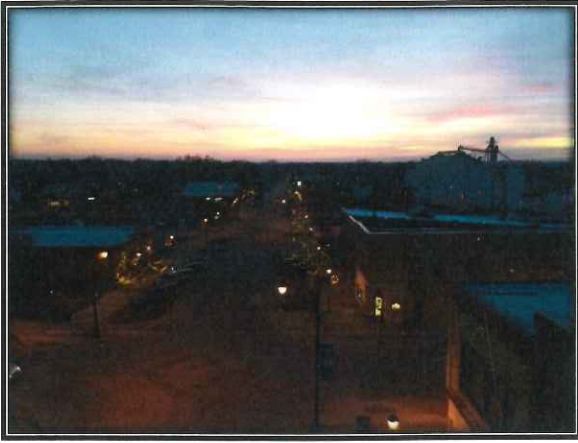
ABOUT THE CITY OF HARVARD

Harvard is a city located in McHenry County, Illinois, approximately 7 miles (11 km) south of the Illinois/Wisconsin border. The population was 9,469 at the 2020 census. The city is 63 miles (101 km) from the Chicago Loop, and it is the last stop on the Union Pacific/Northwest Line.

In 1942 the city instituted an annual celebration called Harvard Milk Days. A lavish parade down whitewashed streets presided over by a large plastic Holstein cow named Harmilda attracted thousands. Celebrations, aside, dairy farming declined as farmers found it easier and as profitable to supply metropolitan Chicago's supermarkets with produce.

With urban expansion overrunning eastern McHenry County in the late 1960s, Harvard's rural setting became a model to many who opposed that growth. They lobbied county government to adopt land-use plans to preserve agricultural areas. Many Latinos who came to work as temporary pickers and processors remained in Harvard as landscape laborers, significantly changing the community's population makeup. Additional census information can be found at the below link





The City of Harvard operates under the Mayor/Council form of government. As the elected legislative body, the City Council is responsible for considering and enacting the various Codes and Ordinances of the municipality. The City Council represents the community and develops a long-range vision for its future: establish policies that affect the overall operation of the community and represent the residents' needs and wishes. To ensure that these policies are carried out and that the entire community is equitably served, the City

Council appoints a City Administrator on the basis of his/her education, experience, skills, and abilities (and not their political allegiances). If the City Administrator is not responsive to the governing body, it has the authority to terminate the manager at any time. This combines the political leadership of an elected City Council with the professional administrative and managerial experience of an appointed City Administrator.

The City Council is comprised of a Mayor and eight (8) Councilmembers representing specific geographic areas, or Wards, of the community.

The City Council meets regularly on the fourth Tuesday of each month, with a few exceptions - and meetings are open to the public.



ABOUT THE POLICE DEPARTMENT

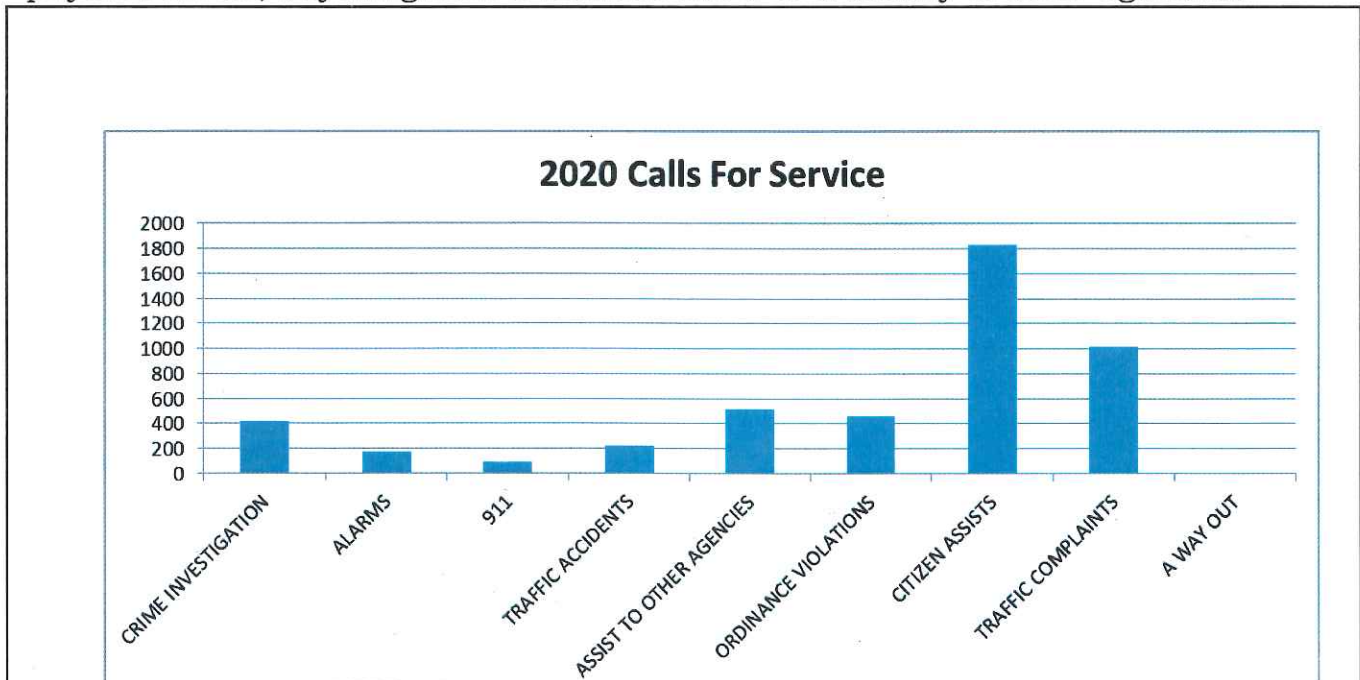
The Harvard Police Department is a full-service police department that operates 24 hours every day. Our 17 full time sworn police officers are tasked with detecting, preventing and identifying crime through the enforcement of laws and ordinances; the prevention and investigation of crime and delinquency; the apprehension and detention of violators; and the preservation of order and related police services.



The Police Department is comprised of a Chief, a Deputy Chief, three shift Sergeants, a Detective and 12 uniformed officers. The Police Department is supplemented by a part time officer, a part time crossing guard, a full-time community service officer/information technology officer and a full time records clerk. Over the past few years, the total number of sworn officers has remained relatively flat.

The City is a founding partner in NERCOM, which provides dispatch services for the Police Department and several regional police and fire services. As a partner, we have a 12% share of the costs.

The Department remains driven by Citizen Assists. In 2020, we fielded 5,098 calls for service and nearly half, 1,825 were for citizen assists. These types of calls deal with missing persons, found property, neighbor disputes, or other general inquiries. The second most calls, 515, were for outside assists to other agencies, such as the Fire Department or other Police Agencies. The third most calls for service, at 419 were for Crime Investigation; these calls are for any classification that can lead to a physical arrest, anything from a reckless driver to a battery to other agencies.



RESPONSIBILITIES AND DUTIES

1. To wear at all times when on duty a star or badge showing **their authority**.
2. **To perform all the duties imposed upon them by law and the ordinances of the City, and such other duties as the Mayor and City Council may, from time to time, require.**
3. To at all times conserve the peace within the City and to enforce the ordinances thereof.
4. To serve summons and warrants in all cases arising under the ordinances thereof.
5. **To serve and execute without delay any and all notices and writs which may be placed in their hands for service and obey all orders issued by the Mayor or City Council.**
6. **To promptly arrest all persons who in their presence violate any ordinance and to file complaints against such parties before a court having jurisdiction of the matters involved**
7. To assist in enforcing the ordinances and other measures pertaining to the health of the City.
8. To attend meetings of the City Council when directed by the Council and to preserve order therein under the direction of the Mayor.
9. To have control and supervision of the City Jail and to keep the same in a clean and sanitary condition and to attend to and have custody and charge of all persons imprisoned therein.
10. To render a complete report on any matter or matters coming under **their** supervision when so required by the Corporate Authorities.
11. To adopt rules and duties for department personnel, subject to approval by the corporate authorities.
12. To serve as the liaison officer to facilitate the cooperation and protection of the City with the McHenry County Emergency Services and Disaster Agency, as outlined in 20 ILCS 3305/10. (Ord. 96-119, §6, 1996)
13. Perform such other duties as assigned by the Mayor.
14. The Chief shall report to the Mayor and City Administrator.

PREFERRED QUALIFICATIONS

- A Master's Degree in Criminal Justice, Law Enforcement Management, Public Administration, or related field.
- At least ten to fifteen years of progressively responsible experience in law enforcement including substantial experience in patrol, investigations, and police administration with at least seven years of experience as a Sergeant or above in a municipal police agency.
- Bilingual desired.

PREFERRED MANAGEMENT STYLE

- Have complete personal and professional integrity.
- Be a clear and concise communicator. Be able to present complex technical information to any audience.
- Have a genuine passion for public service from both an internal, department standpoint and for service to the community; be devoted to customer, community and departmental service.
- Be a highly motivated, goal-oriented leader with a proven ability to quickly earn respect, gain cooperation and communicate clear direction. Be able to give and take constructive criticism.
- Be a critical analyst and creative thinker. Be imaginative in solving problems, encouraging and empowering employees to find new and better ways to get work done.
- Have the ability to set high standards of performance, productivity and initiative by Departmental personnel; be comfortable in recommending and administering disciplinary actions if necessary.
- Be proactive, anticipatory and innovative; be someone who can make difficult decisions and stand behind those decisions.
- Have an open, friendly personality and communication style and a calm demeanor.
- Demonstrate high level of experience in accessing community policing service models.

HOW TO APPLY

Deadline to apply February 11, 2022.
Send resumes with cover letter to the attention of
City Clerk Lori Moller
201 W. Diggins Street P.O. Box 310
Harvard, Il. 60033
or email moller@cityofharvard.org

Further information may be obtained by contacting:
David A. Nelson
City Administrator
815-943-6468
nelson@cityofharvard.org



The City of Harvard is an Equal Opportunity Employer.