Crime Stoppers Tip Sheet

Date Received: ___________ Time Received: ___________ Tip Sheet Number: ___________

Dispatcher Name: ___________________ Referred to: ___________________

Type of Crime: ___________________ Date of Crime: ___________________

Location of Crime: ___________________

Suspect #1 Information

Name: ___________________ Sex: ________ DOB: ___________

Address: ___________________

Race: ________ Height: ________ Weight: ________ Hair: ________ Eyes: ________

Glasses: ________ Scars/Marks/Tattoos: ___________________

Miscellaneous: ____________________________________________

Suspect #2 Information

Name: ___________________ Sex: ________ DOB: ___________

Address: ___________________

Race: ________ Height: ________ Weight: ________ Hair: ________ Eyes: ________

Glasses: ________ Scars/Marks/Tattoos: ___________________

Miscellaneous: ____________________________________________

Fill out a separate sheet for more suspects and attach

Vehicle Information

Year: ________ Make: ___________ Model: ___________ License Plate: ___________

State: ________ Color: ___________

Miscellaneous: ____________________________________________

Fill out a separate sheet for more vehicles and attach

(Turn over for more)
Miscellaneous Information


Caller Information

How does the caller know the information is true: __________________________________________

Caller Name (does not have to give): ____________________________________________________

Caller Telephone Number (does not have to give): _________________________________________

 Caller Address (does not have to give): ________________________________________________

Does Caller want to testify (circle one): YES  NO  Does Caller want reward (circle one): YES  NO

Dispatcher Signature: ________________________________ Date: ____________________________

*To be filled out by Sworn Personnel*

Case referred to: __________________________ Report Number: ____________________________

Disposition: ________________________________________________________________

Call back Date: __________________________

Any recoveries: ______________________________________________________________

Other notes: ____________________________________________________________

This Crime Stoppers Tip Sheet is property of the Harvard Police Department Crime Stoppers. It is not to be given to any Court or Attorney. The proper procedure with tip sheets is to assign the tip sheet to a law enforcement officer for investigation or to aid in an ongoing investigation. At the bottom of the tip sheet there is a return date for the tip sheet to be returned to the Harvard Police Crime Stoppers coordinator. The entire tip sheet should be returned on the return date with a disposition. If the case was solved, it is important to include the case number and amount of recovered property, drugs, or cash. Under no circumstances should a tip sheet be included in a case file or turned over to a State's Attorney or anyone else.