

# TRANSPORTATION COMMITTEE MEETING MINUTES

March 6, 2024 - 6:30 pm

Chairman Gorman called the Transportation Committee Meeting to order at 6:30 pm. Committee members present: Chairman Charlie Gorman, Alderman Jay Schulz, Alderman John Lavalley and Alderman Matt Perkins. Also present were Mayor Kelly, City Administrator Lou Leone, Finance Director Deb Bejot, Public Works Supt. Rob Lamz and Gary Rozwadowski, Christopher Burke Engineering.

**Public comments**

None

**Parking on Front St. in front of the Starline Building**

The Committee revisited the parking situation in front of the Starline Building. Alderman Schulz expressed his opinion that in order to be effective, the “No Parking” sign needs to extend to the other side of Page St.; right now, it ends 30’ - 40’ short of the entrance into Starline. People aren’t parked there, but cars are parking right in front of the door. After discussion, the consensus was to put a “No Parking” sign on the other side of Page St. as well. Public Works will also paint the curb when weather permits and the temperature is consistently above 40°. Chairman Gorman inquired as to the status of Starline putting in a crosswalk. Mayor Kelly and City Administrator Leone related that the crosswalk was pretty much dropped due to engineering requirements after which the discussion turned to the “No Parking” signs.

**Staff Report on use of this year’s MFT Funds**

The Committee reviewed the 24/25 MFT Road Program spreadsheet showing crack sealing/rejuvenation. Skip patching is the stopgap portion of the program and will be determined after the preventive maintenance. Supt. Lamz reported that according to Gary’s calculations, 2,400 sq. yds. are available if acceptance testing isn’t waived and 2,680 sq. yds. if the acceptance testing is waived.

City of Harvard 2024 Road Program																
Street	ID	From	To	Length	Width	Sq Feet	Sq Yds	Rejuvenation?	Crack Routing Centerline Lin Feet	Crack Routing EOP/EOC Lin Feet	Crack Routing Trnsvrs/Other Lin Feet	PCI	Year Resurfaced	Year Rejuvenated	Year Crack Sealed	Roughness Index
FRONT ST	1465	5TH ST	HUTCHINSON ST	361	26	9386	1043	Y	722	722	182	45				264
FRONT ST	1466	HUTCHINSON ST	PAGE ST	328	26	8528	948	Y	656	656	182	77				165
FRONT ST	1194	PAGE ST	EASTMAN ST	295	32	9449	1050	Y	590	590	192	59				236
FRONT ST	1279	EASTMAN ST	AYER ST	312	40	12480	1387	Y	290	290	96	30				351
FRONT ST	1280	AYER ST	JOHNSON ST	279	42	11718	1302	Y			26					538
FRONT ST	1104	JOHNSON ST	DIVISION ST	509	32	16288	1810	Y	1018	1018	480	59				297
4TH ST	1197	BURBANK ST	BROWN ST	328	24	7872	875	Y	984	656	96	48				257
4TH ST	1001	ROOSEVELT ST	MCKINLEY ST	328	29	9514	1057	Y	984	656	116	48				257
4TH ST	1216	NORTHFIELD AVE	BLAINE ST	640	29	18560	2062	Y	1280	1280	435	51				227
BLANCHARD ST	1058	PARK ST	WASHINGTON ST	230	20	4600	511	Y	690		300	55				247
HOWARD ST	1033	EOP	WASHINGTON ST	148	23	3404	378	Y	592	296	1035	33				396
CHURCH ST	1024	DIVISION ST	HART BLVD	312	30	9360	1040	Y				46	>2017		2023	439
CHURCH ST	1026	LINCOLN	GARFIELD ST	295	30	8850	983	Y				50	>2017		2023	400
CHURCH ST	1025	JEFFERSON ST	LINCOLN	344	30	10320	1147	Y				58	>2017		2023	359
CHURCH ST	1027	HART BLVD	JEFFERSON ST	328	31	10168	1130	Y				64	>2017		2023	364
GARFIELD ST	1370	KLAMAN ST	CHURCH ST	246	25	6150	683	Y	738	492	200	41				426
HAYES ST	1277	CHURCH BLVD	DEWEY ST	312	23	7176	797	Y				23				417
HAYES ST	1277	CHURCH BLVD	DEWEY ST	312	23	7176	797	Y				23				417
HAYES ST	1278	UNIVERSITY ST	KLAMAN ST	312	28	8736	971	Y	936	624	56	64				252
HAYES ST	1275	DIGGINS ST	UNIVERSITY ST	344	28	9632	1070	Y	1032	688	56	49				232
HAYES ST	1270	BROWN ST	BLACKMAN ST	295	28	8260	918	Y	885	590	168	51				238
HAYES ST	1271	HAYES CT	BROWN ST	344	29	9976	1108	Y	1032	688	232	63				237
HAYES ST	1269	E MCKINLEY ST	HAYES CT	344	28	9632	1070	Y	1032	688	224	59				214
HARRISON AV	1050	DIVISION ST	HART BLVD	344	25	8600	956	Y	1376	344	350	43				520
HARRISON AV	1049	HART BLVD	JEFFERSON ST	312	25	7800	867	Y	1248	312	325	39				383
PHESANT RUN RD	1284	DEERPATH RD	OLD ORCHARD RD	509	30	15270	1697	Y	2545	1018	120	55				188
MCKINLEY ST	1494	DIVISION ST	HART BLVD	656	30	19680	2187	Y				27				430
MCKINLEY ST	1495	HART BLVD	JEFFERSON ST	673	30	20190	2243	Y				48	>2017		2023	281
MCKINLEY ST	1497	JEFFERSON ST	LINCOLN	689	30	20670	2297	Y				47	>2017		2023	253
MCKINLEY ST	1496	LINCOLN	GARFIELD ST	656	30	19680	2187	Y				47	>2017		2023	274
MCKINLEY ST	1226	GARFIELD ST	GRANT ST (N)	230	35	8050	894	Y				52	>2017		2023	236
MCKINLEY ST	1229	GRANT ST (N)	GRANT ST (S)	98	48	4704	523	Y				47	>2017		2023	242
MCKINLEY ST	1228	GRANT ST (S)	HAYES ST (S)	328	48	15744	1749	Y				46	>2017		2023	204
MCKINLEY ST	1227	HAYES ST (S)	HAYES ST (N)	164	30	4920	547	Y				41	>2017		2023	230
MCKINLEY ST	1273	HAYES ST (N)	O BRIEN ST	328	30	9840	1093	Y				49	>2017		2023	302
MCKINLEY ST	1274	O BRIEN ST	LIBRARY LOT LINE	330	25	8250	917	Y				27				476
Total						380633	42293		18630	11608	4845					

Chairman Gorman recommended putting together a report that can be shared with the public using social media as a reference point to guide residents to the City’s website which would outline the actual program.

A motion was made by Alderman Perkins, seconded by Alderman Schulz to accept the locations as presented for the 24/25 MFT Road Program as presented. All ayes. Motion carried.

### **Post Office stairs, ramp and angle parking (update and costs so far)**

Gary Rozwadowski reviewed a power point presentation that outlined the history and current status of the post office project which commenced in 2021. Midland Standard recently took pavement cores which show that Eastman St. has very little existing bituminous with very poor or no aggregate base and cannot be milled and resurfaced. Because of the condition of the pavement, the City can't do what was originally intended and reconstruction is required. This entire block of Eastman St. currently has no drainage structures. Finance Director Bejot indicated that nothing is budgeted towards this project in the FY24/25 Budget. Different options were discussed: reconstruct the entire street as part of the road program after the City starts collecting the municipal sales tax, set money aside as it becomes available, or look into expanding the potential TIF (old police dept.) to include all of Eastman St.

Alderman Lavallee recommended core sampling going forward to make better decisions on how to proceed with roads. There was further discussion on how to proceed with the extra revenue from the sales tax which can be determined at a later date once we know how much revenue will be received and policy/strategy is set. Item tabled until data is available to make decisions.

### **Downtown parking in the 2-hour parking limit zones**

Current ordinance provides for two-hour parking on Ayer St. City Administrator Leone and Mayor Kelly gave an overview of the enforcement effort to open up Ayer St. for customers. The City offers free parking permits available at the Police Dept. to park in City lots and certain streets off the downtown area. There should be sufficient spaces in those areas to accommodate business owners and their employees. The letter in the packet will be issued on Friday to notify businesses. The limit will be enforced on a regular basis; staff is working within the budget to figure out a "meter maid", possibly the intern, that will check parking to ensure compliance. Other options could include parking fees for the downtown (parking meters or kiosks).

At Alderman Perkins' inquiry, Supt. Lamz reported that due to budget constraints, the "no truck parking" signage was put in only on the northwest and southeast corners of Ayer St. Additional signage will be put in this upcoming budget year.

### **Items for Future Meetings**

- Consider a uniform sidewalk policy/strategy; staff was directed to put together a presentation.
- Finance Director Bejot related that MFT funds haven't been used since 2021 for the 50/50 sidewalk program. \$95,000 has been allocated in the upcoming fiscal year for the sidewalk program from the general fund which is less restrictive. A decision on locations should be made soon so staff can start planning. Anne has an extensive evaluation on sidewalks and can shed some light on what she and Rob feel are the best locations to start with.
- At Alderman Gorman's inquiry regarding the Diggins East Project, Rob related that the state will replace the crossings on either side and as much sidewalk as necessary to meet the grade at that crossing. Two crossed sidewalks are being put in at the City's request. The project ends right in front of Trinity Lutheran Church where it transitions from asphalt to concrete, just before Grant St. The City has called out for possible pay items to rebuild the tops of the two structures in front of Trinity Lutheran Church and in front of Garfield.
- The engineering monthly summary will be included in future Committee agenda packets.

The next meeting was scheduled for April 3<sup>rd</sup>, 2024, at 6:30 pm, to be confirmed at the City Council Meeting.

A motion was made by Alderman Schulz, seconded by Alderman Perkins to adjourn the meeting. All ayes. Motion carried.

Meeting adjourned 7:21 pm.

Submitted by:  
Chairman Charlie Gorman