Chairwoman Heinsohn called the meeting to order at 7:01 pm. Committee members present: Alderwoman Bona Heinsohn, Alderwoman Lisa Haderlein, Alderman Gorman, Alderman Perkins. Also present were Mayor Michael Kelly, Community Development Director Steve Santeler, Code Enforcement Officer Anne Nutley, and City Administrator Dave Nelson.

**Public Comment**
None

**Review Driveway Variations**
Administrator Nelson gave the history of the ordinance and the original intent behind the regulation was to avoid having the entire front yard become a parking area. This issue was brought to the committee because we have been issuing a lot of variations and perhaps our code is too stringent. The committee discussed the merits of the ordinance and perhaps allowing a general widening beyond the garage doors and to include the entire width of the garage itself. Alderman Gorman and Alderwoman Heinsohn felt it was important in these situations to have neighbor notifications. Alderwoman Haderlein brought up a scenario when someone has a single car garage and the limitations upon the driveway width. It was proposed that in this situation that the owner be allowed to widen the driveway at least 6 feet as long as it still met the 2 foot setback and that the driveway not extend past the front of the house into the side yard. Motion made by Alderwoman Haderlein seconded by Alderman Perkins to amend Section 19.15 B3 of the Municipal Code to strike the word doors and in the case of a single car garage to allow a 6 foot widening of the driveway; as long as the setbacks are met, the driveway does not extend into the side yard, and that the extension is to the opposite side of the principal use. All Ayes motion passed.

**Review Fire Pits**
This review was brought to the attention of the committee as it relates to section 27.02 B2 of the municipal Code. The concern was that residents have landscape patios with a built-in fire pit that may not necessarily meet the definition of this section. The committee discussed the difficulties of defining the multitude of possibilities of fire pits and felt the ordinance did not need refining. In the case of a patio with a built-in fire pit there was speculation that the fire pit comes with a liner that would meet the requirements. No action taken

**Review Fencing as it Relates to Swimming Pools**
Community Director Santeler explained some conflicts in section 19.08 of the municipal code and the building code. For swimming pools, the building code mandates a 48 inch barrier and Section 19.08 B1 calls for a 60 inch barrier. The UDO also calls for privacy fencing around pools. Motion Made by Alderman Perkins seconded by Alderman Gorman to amend section 19.08 B1 and change reference of 60 inches to 48 inches, amend Section 19.08 F eliminate reference to Harvard Zoning Code and replace with Unified Development Ordinance, and to petition the Zoning Board to amend the UDO to include the barrier at 48 inches. All Ayes motion passed.

**Review School Impact Fees**
This ordinance is a clean up from the UDO adoption whereby it was inadvertently eliminated from the code. Motion made by Alderman Gorman seconded by Alderwoman Haderlein to amend Chapter 19 of the municipal code to add a separate section for School Impact Fees. All Ayes motion passed.

Motion made by Alderwoman Haderlein seconded by Alderman Perkins to adjourn. All ayes motion passed

meeting adjourned 7:37

Submitted by:
Chairwoman Bona Heinsohn