

**EVENTS COMMITTEE MEETING
JULY 17, 2012 – 5:00 P.M.**

Chairman Logan called the meeting to order at 5:00 p.m. Committee members present: Scott Logan, Lori Moller, Wanda Marzahl, Tammy Herrera, Mark Lancaster, Barb Rowe and Jay Schulz. Members Amy Bittner, Bill Clow and Jane Siebert were absent. Also present were June Vickery and Ron Most.

AUDIENCE PARTICIPATION: NONE

MINUTES OF MAY 5 AND MAY 15, 2012 – APPROVED

Moved by Wanda Marzahl, seconded by Mark Lancaster to approve the Events Committee Meeting Minutes of May 8th and May 15th, 2012, as presented. All ayes. Motion carried.

TREASURER'S REPORT

Moved by Lori Moller, seconded by Mark Lancaster to approve the Treasurer's Report as presented. All ayes. Motion carried.

MOVIE NIGHT

Jay updated the Committee on the status of the outdoor movie, which will be Journey 2 – The Mysterious Island, to be held on Tuesday, August 7th, 2012, during National Night Out at the swimming pool. A couple volunteers will be needed to help set up. The license has been obtained from Swank Motion Pictures who will send out the DVD prior to the movie night with a recommendation that the movie is played on the actual equipment that will be used.

There will not be a regular movie night in August. Jay will contact Mercy Health Systems and Brown Bear Daycare about sponsorship for next school year's movie night.

TRI COUNTY PRO RODEO – JULY 27th & 28th – MILKY WAY PARK

- There will be a Special Events Committee Meeting on Tuesday, July 24th, 2012, with the Chamber of Commerce. This will be our last joint meeting before the rodeo.
- A sign up sheet was passed around for rodeo volunteers.
- Scott and Mark reviewed the grounds layout for the rodeo depicting locations for the stage, ticket trailers, bleachers, vendors, etc.
- The Fire Dept. has been lined up with the cost for EMTS's exchanged for a Chamber EXPO booth. Mark will contact the Fire Dept. to see if they can come out on a Wednesday evening during training to water the arena.
- Entertainment for Saturday after the rodeo is Hans and the Hormones.
- Chairman Logan brought up discussion of Smokin Gunz who was under contract to perform during the Milk Day Parade on June 2nd and at the rodeo on Friday, July 27th for a flat fee of \$750 for both performances. The band notified Chairman Logan the day before the parade that they would be unable to perform for Milk Days. Stateline Band was hired to fill in for the parade at a cost of \$300.00. After discussion, it was moved by Wanda Marzahl, seconded by Barb Rowe to take off \$250 from the contracted price and pay them \$500. All ayes. Motion carried. Lori will contact Crystal at the Chamber to see if she is okay with the Event's Committee's decision.
- The Souvenir Program has been proofed and will go to print in the next couple of days. 500 programs will be ordered and given away Friday and Saturday night.
- Mark will DJ for Sponsor Night on Thursday, July 26th and will set up on the stage.
- Steve Creviston will set up the food by the west pavilion by the beer tent.
- The American Legion will provide manpower for parking both nights of the rodeo; parking is \$3 each night.
- Rodeo setup will be Thursday, July 26th at 7 a.m.
- Volunteer armbands and parking passes will be distributed either at the Special Meeting or Sponsor Night.

MUD VOLLEYBALL TOURNAMENT – AUGUST 18th, 2012

Mark updated the Committee with additional details for the mud volleyball tournament on August 18th, 2012, using the Milky Way Park rodeo arena.

- Harvard Ford is the event sponsor in the amount of \$1,200. Sean will be bringing some of his trucks to the event.
- There will be an article in the August 3rd Harvard Main Line.
- Mark will attend the Epilepsy Foundation's Mud Volleyball Tournament in Roscoe on August 4th and will meet with the organizers to see how they run their event.
- The Epilepsy Foundation will let us use their equipment in trade for 10% of our proceeds being donated to the Epilepsy Foundation.

- Registration forms are available at City Hall or online at www.cityofharvard.org.
- Quotes for dram shop insurance have been received from American Family in the amount of \$372 and Stahl Insurance in the amount of \$450. The Frost Group has also submitted a quote, but Mark didn't have it with him so it will voted on at the Special Events Committee Meeting on July 24th, 2012.

OTHER EVENTS

Tammy reported that Fall Fest will be held the last Saturday of October each year. This year's event will be Saturday, October 27th, 2012.

At 6:05 p.m., moved by Wanda Marzahl, seconded by Jay Schulz to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Lori Moller, Secretary