

EVENTS COMMITTEE MEETING
July 15, 2014 – 5:00 P.M.

Chairman Marzahl called the meeting to order at 5:15 p.m. Committee members present: Chuck Marzahl, Lori Moller, Wanda Marzahl, Tammy Herrera and Mark Lancaster. Committee members Bill Clow, Laura Evers and Stephanie Freimund were absent.

AUDIENCE PARTICIPATION: NONE

MINUTES OF JUNE 17, 2014 – APPROVED

Moved by Wanda Marzahl, seconded by Mark Lancaster to approve the Events Committee Meeting Minutes of June 17th, 2014, as presented. All ayes. Motion carried.

TREASURER'S REPORT

Moved by Lori Moller, seconded by Tammy Herrera to approve the Treasurer's Report as submitted with a cash on hand balance of \$1,200. All ayes. Motion carried.

HARVARD COMMUNITY RADIO REQUEST TO USE PA SYSTEM - APPROVED

Moved by Wanda Marzahl, seconded by Mark Lancaster to approve Harvard Community Radio's request to borrow the Events Committee's PA System at their booth when they broadcast during the McHenry County Fair with the understanding that they are responsible for any damages if incurred. All ayes. Motion carried.

UDDER MUDDER VOLLEYBALL TOURNAMENT - SATURDAY, AUGUST 16th

The Committee reviewed the three quotes received for liquor liability insurance for the event. Moved by Wanda Marzahl, seconded by Mark Lancaster to approve the low quote received from Stahl Insurance in the amount of \$150.00. All ayes. Motion carried.

Moved by Wanda Marzahl, seconded by Tammy Herrera to approve the purchase of banners from First Place Promotions and Awards: (1) 8 x 4 Double Sided Banner Welded with Grommets at a cost of \$140.38, (2) 7' x 7" One Sided Banners (to cover date on old banner with a generalized "3rd Saturday in August) at a cost of \$52.00 and (10) yard signs from Sign Crafters. All ayes. Motion carried. The new banner will be placed at Harvard Ford and the old banner at the intersection of Lawrence Rd/Route 173.

Mark noted he plans to run four courts depending on team sign up and would like for the Events Committee to purchase volleyball nets/balls instead of borrowing equipment from Roscoe Epilepsy Foundation so we can donate a portion of our proceeds to local charities. Mark researched the cost to build our own with 3" PVC pipe at a cost of \$38.66 for each set of poles; we would still need to purchase nets and balls. The cost of nets can vary from \$20 and up depending on quality. Mark found inexpensive backyard sets at Wal-Mart at a cost of \$20 ea which includes poles, nets and balls; they're not the same quality but they are inexpensive enough that if they get damaged they can easily be replaced. Moved by Tammy Herrera, seconded by Wanda to purchase (6) sets at Wal-Mart at a cost of \$20 each with authorization to purchase additional sets should the need arise. All ayes. Motion carried. After further discussion, Mark will talk with Jonathan at Harvard Wal-Mart and/or Mic at Woodstock Wal-Mart to see if they would be interested in donating some or all of the nets as a sponsor.

Moved by Wanda Marzahl, seconded by Tammy Herrera to approve the following expenses for Mud Volleyball:

- Porta-John at a cost of \$300
- Advertising/Harvard Main Line ¼ page ad: \$175.50.
- Beverages as needed

All ayes. Motion carried.

- Chairman Marzahl will contact the food vendor that was at Tractor Supply to see if they would be interested in being a vendor for the event.
- Registration for the event will begin at 9 am with the tournament starting at 10 am. Tammy thought she and Katie would be able to help with registration.
- Mark noted there are a lot of local charities we can make contributions to (Food Pantry, PADS, Hooves for Healing, etc.) which can be further discussed at our next meeting.
- Wanda will update the Harvard Events Facebook Page to add the event.
- Mark has individuals coming in later in the afternoon who can assist with clean-up but extra help could always be used.

FALL FEST - SATURDAY, OCTOBER 11, 2014

Tammy noted that Fall Fest has been scheduled for Saturday, October 11th; details will be forthcoming. The Fall Fest Committee has talked about contacting Skinner Amusements to get a couple of rides. Tammy will let Lori know if we're going to have rides and she will look into what we need to do for coverage of amusement rides.

OTHER EVENTS

Mark noted that he is going to be coaching Jr. Tackle and attendance at Events Committee meetings might be an issue during their season which runs through late October.

At 5:42 p.m., moved by Wanda Marzahl, seconded by Mark Lancaster to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Lori Moller, Secretary